**RFP REGISTRATION FORM**

**RFP PMB-2019-28**  
Property Management and Maintenance Services at the Ka Hale O Kameha‘ikana Community Resource Center on Oahu

**INSTRUCTIONS**

Please complete this Registration Form. Email or fax the completed form to Ms. Tammie Wong, RFP Coordinator at tammie.y.wong@hawaii.gov or (808) 832-6039. Addenda/updates to the RFP will be provided to registered interested offerors. Read this RFP packet carefully. If you have any questions, please call Ms. Wong at (808) 832-6071.

<table>
<thead>
<tr>
<th>Pre-Proposal Conference and Site Inspection:</th>
<th>Friday, January 10, 2020, 9:00 a.m. Hawaii Standard Time (HST) at the Ka Hale O Kameha‘ikana Resource Center, Dinning Room, 1485 Linapuni Street, Honolulu, Hawaii 96819.</th>
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<tbody>
<tr>
<td>Proposal Submittal Deadline:</td>
<td>Due not later than Friday, January 31, 2020, 2:00 p.m. HST at the HPHA Central Files Office, 1002 North School Street, Building D, Honolulu, Hawaii 96817. Electronic mail and facsimile transmissions shall not be accepted.</td>
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<tr>
<td>Notice of Award:</td>
<td>February/March 2020</td>
</tr>
<tr>
<td>Contract Start Date:</td>
<td>March 31, 2020, 12:00 p.m., HST</td>
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Company:  
Address:  
Phone No:  
Fax No:  
Email:  
Contact Person:  

Date: __________________________

Signature of Person Receiving the RFP Packet

Certifications required with the proposal submission:  
- [x] Wage Certificate  
- [x] Corporate Resolution  
- [ ] Certification and Representations of Offerors (Form HUD 5369-C)  
- [ ] Other: __________________________