

Notice to Offerors
(Chapter 103D, Hawaii Revised Statutes)

REQUEST FOR PROPOSALS (RFP) No. RFP PMB-2019-28

Notice is hereby given that pursuant to Chapter 103D, Hawaii Revised Statutes (“HRS”), the Hawaii Public Housing Authority (“HPHA”), will be accepting sealed proposals for **property management and maintenance services at the Ka Hale O Kameha`ikana Community Resource Center on Oahu**, located at 1485 Linapuni Street, Honolulu, Hawaii 96819.

The Request for Proposals may be picked up at the HPHA Contract and Procurement Office on Oahu located at 1002 North School Street, Building D, Honolulu, Hawaii 96817 or downloaded at the HPHA website at: www.hpha.hawaii.gov beginning on Monday, December 30, 2019. Offerors must be licensed in the State of Hawaii to manage real property and have experience in managing commercial property.

The HPHA Contract and Procurement Office will conduct a Pre-Proposal Conference at 9:00 a.m. Hawaii Standard Time (HST) at the Ka Hale O Kameha`ikana Community Resource Center Dining Hall, located at 1485 Linapuni Street, Honolulu, HI 96819, Friday, January 10, 2020. A Site Inspection of the property will be conducted following the conclusion of the Pre-Proposal Conference. Interested offerors are strongly encouraged to attend the Pre-Proposal Conference and site inspection.

Sealed proposals will be received at the HPHA Central Files Office at 1002 N. School Street, Bldg. D, Honolulu, Hawaii 96817 until 2:00 p.m. HST, Friday, January 31, 2020. Electronic mail and facsimile transmissions **shall not** be accepted. The official proposal receipt time shall be the time stamped in at the HPHA Central Files Office. Deliveries by private mail services, such as Federal Express, shall be considered hand deliveries. All mail-in proposals delivered/postmarked by the United States Postal Service **must be received** not later than 2:00 p.m. HST, Friday, January 31, 2020.

The HPHA reserves the right to reject any or all proposals and to accept the proposals in whole or part in the best interest of the State. Questions relating to this solicitation shall be directed to Ms. Tammie Wong, RFP Coordinator at (808) 832-6071.

HAWAII PUBLIC HOUSING AUTHORITY

Hakim Ouansafi
Executive Director

