

REGISTRATION FORM

RFP PMB-2019-06	FURNISH AND DELIVER NEW VEHICLES TO THE HAWAII PUBLIC HOUSING AURHTOIRTY ON OAHU, KAUAI, MAUI, MOLOKAI AND HAWAII ISLAND
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INSTRUCTIONS

Please complete this Request-for-Proposals (RFP) Registration Form and leave original with the Contract & Procurement Office when the RFP packet is picked up. *A copy will be made for you.* Take the copy with you as it contains important dates, times and information. If this form is downloaded online with the RFPB packet, please fax the form to Rick Sogawa, RFP Coordinator at (808) 832-6039.

Read this packet carefully. If you have any questions, please call Rick Sogawa at (808) 832-6038.

Pre-Proposal Conference:	Thursday, August 21, 2019 9:00 a.m. – 10:00 a.m. Hawaii Standard Time (HST) HPHA Building A Conference Room No. 1, 1002 North School Street, Honolulu, HI 96817. For those interested in attending via conference call, please contact the RFP Coordinator for further information.
Proposal Submittal Deadline:	Sealed proposals will be received until 4:00 p.m. HST on Monday, September 16, 2019 at 1002 North School Street, Contract & Procurement Office - Building D, Honolulu, HI 96817. Electronic mail and facsimile transmissions shall not be accepted.
Notice of Award:	October/November 2019
Contract Start Date:	Upon Issuance of the Notice to Proceed
<div style="text-align: right;">Date: _____</div>	
Company:	_____
Address:	_____ _____ _____
Phone No.	Cell No.
_____	_____
Fax No.	_____
Email Address:	_____
Contact Person:	_____

Signature of Person Picking Up Packet

SUBMITTALS:

The following may be submitted with the proposal:

- | | |
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| <input checked="" type="checkbox"/> Certificate of Compliance LIR #27
<input checked="" type="checkbox"/> Wage Certificate | <input checked="" type="checkbox"/> DCCA Certificate of Good Standing
<input checked="" type="checkbox"/> Corporate Resolution (indicating who is authorized to sign bid documents & contracts) |
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The following shall be submitted prior to start of contract:

- | | |
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| <input checked="" type="checkbox"/> Certificate of Insurance(s)
<input type="checkbox"/> Other: _____ | <input checked="" type="checkbox"/> Valid Tax Clearance Certificate |
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