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**STATE OF HAWAII**  
DEPARTMENT OF HUMAN SERVICES  
HAWAII PUBLIC HOUSING AUTHORITY  
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**BARBARA E. ARASHIRO**  
EXECUTIVE ASSISTANT  
IN REPLY PLEASE REFER TO:  
**19:CPO/258**

September 11, 2019

TO: Interested Parties

FROM: Rick T. Sogawa   
Procurement Officer

SUBJECT: Request-for-Proposals No. PMB-2019-06, Furnish and Deliver New Vehicles to the Hawaii Public Housing Authority on Oahu, Kauai, Maui, Molokai, and Hawaii Island; Addendum No. 2

This Addendum No. 2 is to: 1) provide the Pre-Proposal Conference minutes conduct on August 21, 2019; 2) inform interested offerors that no written questions were received up until August 28, 2019; and 3) amend the RFP as follows:

**Part I – Pre-Proposal Conference Meeting Minutes:**

See attached minutes.

**Part II – Amendments to the RFP:**

1. Procurement Timeline

<u>Activity</u>	<u>Scheduled Dates</u>
Public notice announcing RFP	August 13, 2019
Distribution of proposal specs/proposal form	August 13, 2019
Pre-Proposal Conference	August 21, 2019
Deadline to submit written inquires	August 28, 2019
State response to written inquires	September 5, 2019
<b>Proposal submittal deadline</b>	<b>September 25, 2019; 4:00 pm</b>
	<b>Hawaii Standard Time (HST)</b>
Proposal review	September/October 2019
Notice of award	October/November 2019
Contract execution	November/December 2019
Start of services	Upon issuance of the Notice to Proceed

2. Under Section 2.IV.A.2.Product Literature Certifications, page 19, the subparagraph is hereby amended as follows:

"Interested offerors shall make available electronically ~~include in the proposal two (2) copies~~ of the factory printed literature of the model(s) to be furnished and one (1) copy of the ~~user's~~ owner's manual covering care and operation."

3. Under Section 2.IV.A.4.Vehicle Delivery, subparagraph a., page 20, is hereby amended as follows:

"a. The Successful Offeror shall coordinate delivery with the authorized HPHA representative identified in the Contract documents. New vehicles furnished under these specifications shall be delivered within ~~ninety (90)~~ 120 calendar days of the official commencement date on the Notice to Proceed. Vehicles shall be delivered to the following addresses:"

4. Under Section 3.III.D.Service Deliver, Minimum Features, and Other, page 37, is amended as follows:

"This section shall demonstrate the offeror's ability to provide the proposed goods on a timely basis to include a detailed timeline. The offeror shall make available electrically ~~include three (3) copies~~ of the factory printed literature of the model to be furnished, and ~~two (2) sets~~ one (1) copy of the ~~operator's manual, and shop repair manual,~~ owner's manual or approved substitute.

5. All other terms of the RFP, as amended, shall remain in effect

If you have any questions, please call contact Rick Sogawa, RFP Coordinator at (808) 832-6038. Thank you for your attention to this matter.



## Pre-Proposal Conference Minutes

RFP PMB-2019-06

Furnish and Deliver New Vehicles to the Hawaii Public Housing Authority on Oahu, Kauai, Maui, Molokai, and Hawaii Island

August 21, 2019

9:00 am

### I. Welcome

#### A. Introduction of HPHA Staff and roles:

1. Rick Sogawa, Contract and Procurement Officer, Procurement Officer – RFP Coordinator; conducts the procurement and is the main point of contact from the issuance of the RFP to issuance of the Notice to Proceed and everything in between; contact info provided on page 2 of RFP.
2. Tiana Kobashigawa, Contract and Procurement Officer, Housing Contract Specialist – Assisting the RFP Coordinator
3. Kaui Martinez, Property Management and Maintenance Services Branch (PMMSB), Resident Services Program Specialist – designated Contract Administrator (CA) for the resulting Contract. Monitors services performed under the resulting contract.

#### B. This Conference is to highlight the RFP requirements and to ensure Offerors have a clear understanding of the scope of services and process being used to procure them. Offerors are responsible for the full content of the RFP. Submission of a proposal shall be regarded as the offeror's assurance that he/she is willing and able to comply with all aspects/requirements of the RFP.

#### C. Purpose or Need

Furnish and deliver new vehicles to the HPHA on Oahu, Kauai, Maui, Molokai, and Hawaii Island.

Questions may be asked during this conference and verbal responses may be provided, however, we may ask you to submit questions in writing and we will provide a written response via issuance of an addendum so that the same information is shared with other interested offerors so to be fair and transparent.

Attendance at this conference is not mandatory in order to submit a proposal.

### II. Section 1 – Administrative Overview

#### A. Procurement Timeline

8/13/2019 – Public notice and distribution of the RFP

8/28/2019 – Deadline to Submit Written Questions

9/5/2019 - Written Responses to be issued by the HPHA

9/16/2019 @ 4:00pm – Proposal submittal deadline; proposals shall be sealed, identified with the RFP No., offeror's legal name, business address, phone number and address it to the RFP Coordinator; no public opening

September/October 2019 – Proposal Review  
October/November – Notice of Award  
Start of Services – Upon issuance of the Notice to Proceed

The HPHA reserves the right to amend or revise the timetable without prior written notice when it is in the best interest of the State. Under normal circumstance, an addendum will be issued to communicate any changes to the timeline

B. Submission of Questions

1. Must be in writing and submitted by Wednesday, 8/28/2019; questions may be submitted via email, fax, hand deliver, or US mail.
2. The HPHA's response to written questions shall be issued as an addendum to the RFP and will be sent to all registered interested offers not later than Thursday, 9/5/2019.
3. Able to submit questions after this date, however, the HPHA is not obligated to provide a response; may provide clarifications to substantive questions received after this deadline.

C. Submission of Sealed Proposals

1. Must follow format as prescribed in Section 3, Proposal Forms and Instructions, includes proposal submittal checklist (Attachment 33).
2. Must be received not later than 4:00pm HST, Monday, 9/16/2019. Electronic submission and fax transmissions shall not be accepted.

D. Modification of Proposals in accordance with section 3-122-16.07, HAR (Pg. 4), shall be submitted prior to the established proposal due date and time.

E. RFP Amendments

HPHA reserves the right to amend the RFP at any time prior to the closing date in accordance with chapter 3-122, HAR. Interested offerors registered with the HPHA using the RFP Registration Form will be notified of all amendments through written communication which may include email, fax or USPS mail.

F. Rejection of Proposals

1. The HPHA reserves the right to consider as acceptable only those proposals submitted in accordance with the requirements set forth in the RFP and demonstrate an understanding of the service specifications.
2. Proposals offering terms and conditions contradictory to the minimum requirements included in the RFP may be rejected.

G. Notice of Award

Multiple awards may be made as a result of this RFP:

1. Group A – Oahu; Group B – Hawaii Island, Group C – Kauai, Group D – Maui, and Group E – Molokai.

The Successful Offeror(s) will receive a Notice of Award indicating the group(s) awarded. The Successful Offeror(s) receiving an award may be required to enter into formal written Contract with the HPHA. See Attachments 4 – 9 for Sample Contract.

#### H. Protests

1. Actual/prospective offeror may protest the solicitation or award of services only for a serious violation of procurement policies and operational procedures.
2. Protests shall be submitted in writing within 5 business days after the posting of an award.

- I. General Conditions and Special Conditions of the resulting Contract provided as Attachments 10 and 11. Be sure to review terms and conditions and submit written questions as appropriate.

### III. Section 2 – Scope of Services

#### A. Qualifying Requirements

1. Prior to award of a Contract, furnish proof of compliance with requirements of section 3-122-112, HAR (Pg. 18) to include tax clearance, unemployment insurance, workers compensations, temporary disability insurance, prepaid health care and registered to do business in the State of Hawaii. Instead of applying for paper certificate of compliances, Offeror may demonstrate compliance utilizing the Hawaii Compliance Express (HCE). HCE requires a \$12 annual subscription fee. Link to HCE provided on page 19 of RFP.
2. Business office required in the State where it conducts business and where accessible in person or via telephone calls during normal Hawaii State government business hours from 7:45am to 4:30pm HST. An answering service is not acceptable. A permanent office location and phone number shall be stated in the offeror's proposal (Pg. 11-12).
3. Successful Offeror is required to defend, indemnify, and hold harmless the State of Hawaii, the HPHA, it's elected and appointed officials, officers, and employees, from and against all liabilities arising out of or resulting from the acts or omissions of the Successful Offer or the Successful Offeror's officers, employees, agents or subcontractors (Pg. 19).
4. State License

Chapter 437, HRS, as amended, provides for regulating and licensing of motor vehicle manufacturers and distributors and their branches and representatives, motor vehicle dealers, salesmen, auctions and auctioneers and any other persons engaged in the business of selling or purchasing motor vehicles in the State of Hawaii. Therefore, all prospective Offerors who are interested in selling vehicles to the State of Hawaii shall provide proof that they meet and satisfy the licensing requirement set for in said statute by listing the license number in the proposal.

5. Insurance Requirements

- a. Workers Compensation: limits as required by applicable State laws;
- b. Commercial General Liability with Personal Injury Liability: \$1 mil per occurrence for bodily and personal property damage and \$2 mil general aggregate; Personal injury liability limit of \$1 mil per occurrence.
- c. Auto Liability covering all owned, non-owned and hired autos: \$1 mil bodily injury per person, \$1 mil per accident and \$1 mil property damage per accident; OR \$2 mil combined single limit.
- d. Successful offeror may use an umbrella policy in addition to the mandatory insurance policies to satisfy the minimum coverage limits (i.e. General Liability, Auto, and Workers Compensation) provided that the HPHA approves, and the umbrella policy follows the underlying coverage forms.
- e. The State of Hawaii, HPHA be named as additional insured, except for Professional Liability and Workers Compensation insurance, with respect to operations performed for the HPHA under the resulting Contract.
- f. The HPHA is a self-insured State agency. The Successful Offeror's insurance shall be the primary. Any insurance maintained by the HPHA shall apply in excess of and shall not contribute with insurance provided by the Successful Offeror.

B. Type of Contract

1. The Successful Offeror shall be required to execute a Contract for Goods and Services Based on Competitive Sealed Proposals. See Attachments 4 – 9.

The Contract shall be on a reimbursement basis after delivery of the vehicle(s).

C. Bonds (Pg. 16)

1. No performance or payment bond is required.

D. Term of Contract

1. Initial term will be for a 120-calendar day period with up to 90 days to extend; maximum length of the contract is 210 calendar days. The option to extend the contract shall be exercised at the sole discretion of the HPHA.

E. Contract Price Adjustments

Each proposal offered shall be firm for a 120-calendar day period upon issuance of the Notice to Proceed.

The following conditions must be met for the HPHA to consider a price adjustment:

1. The Contractor provides adequate documentation of price increase; and
2. The request for increase must be reasonable and there must be a sufficient amount of funds available to support the increase.

F. Termination

1. The HPHA reserves the right to terminate any Contract without penalty for cause or convenience as provided in the General Conditions.

G. Scope of Services

A. Minimum and/or Mandatory Requirements for Goods/Services

1. ,Make, Model and Other Information. Interested offerors shall identify in the proposal, the year of manufacture, the exact manufacturer name (make) and model of vehicles offered.
2. Product Literature Certifications
  - a. Interested offerors shall include in the proposal two (2) copies of the factory printed literature of the model(s) to be furnished and the user's manual covering care and operation.
  - b. Upon request by the HPHA, the Successful Offeror shall provide written instructions for care and operation of each vehicle.
3. Product Quality & Workmanship
  - a. The furnished vehicles shall be clean and free from any defects which may affect appearance, performance or serviceability.
  - b. Reference to standards, codes, regulations and specifications, shall meet the latest revision in effect at the date of the Request for Proposals.
  - c. The vehicle(s) offered and furnished under this specification shall be of a make and general type which has been manufactured for at least one (1) year and has given satisfactory service.
4. Vehicle Delivery
  - a. The Successful Offeror shall coordinate delivery with the authorized HPHA representative identified in the Contract documents. New vehicles furnished under these specifications shall be delivered within ninety (90) calendar days of the official commencement date on the Notice to Proceed. Vehicles shall be delivered to the following addresses:

<b>Group</b>	<b>AMP</b>	<b>Address</b>	<b>Officer-In-Charge</b>
A: Oahu	AMP 30	99-132 Kohomua Street Aiea, HI 96701	Ms. Lori Nakanishi Ph: (808) 483-2550
A: Oahu	AMP 31	2250 Kalena Drive Honolulu, HI 96819	Ms. Christianna Brown Ph: (808) 832-3336
A: Oahu	AMP 32/33	521 North Kukui Street Honolulu, HI 96817	Ms. Cynthia Yoshida Ph: (808) 832-3153
A: Oahu	AMP 34	1545 Kalakaua Avenue Honolulu, HI 96826	Ms. Stephanie Fo Ph: (808) 973-0193
A: Oahu	AMP 35	1220 Aala Street Honolulu, HI 96813	Ms. Stephanie Fo Ph: (808) 586-9739
A: Oahu	COCC	1002 N. School St Honolulu, HI 96817	Ms. Kauai Martinez Ph: (808) 832-4688
B: Hawaii	AMP 37	600 Wailoa Street Hilo, HI 96720	Ms. Tammy Passmore Ph: (808) 933-0474
C: Kauai	AMP 38	4726 Malu Road Kapaa, HI 96746	Mr. Gary Gaines Ph: (808) 821-4415
D: Maui	AMP 39	2015 Holowai Place Wailuku, HI 96793	Ms. Vanessa Medeiros Ph: (808) 243-5001
E: Molokai	AMP 39	100 Maunaloa Hwy Maunaloa, HI 96770	Ms. Vanessa Medeiros Ph: (808) 243-5001

Representatives of both the Successful Offeror and the HPHA shall be present at the delivery site for purposes of visual inspection, acceptance, and, if necessary, for instruction in use of equipment. Prior to delivery, the Successful Bidder must contact the State representative listed to coordinate delivery arrangements.

- b. The HPHA shall inspect all vehicles upon delivery or within 24 hours of delivery for defects or problems. Any reports or defects shall be reported to the Successful Offeror for repair. Nothing in this section is intended to waive the HPHA's rights of future claims of defect (e.g., recall notices).
- c. The Successful Offeror shall complete delivery within the time allowed by the Contract. If the Successful Offeror fails to deliver within the time allowed, the Liquidated Damages provision shall apply. However, the Successful Offeror will not be held responsible for the delay provided he notifies the Procurement Officer in accordance with the General Conditions and the reason for the delay is an acceptable cause for delay as determined by the HPHA representative.

## 5. Warranties

- a. At minimum, all vehicles provided under the terms of the agreement shall have a minimum extended seven (7) year/84,000 mile, original equipment manufacturer bumper to bumper warranty. Warranty documents (Successful Offeror's and manufacturer's) shall be delivered with the vehicles and shall detail manufacturer's obligations and manufacturer's and Successful Offeror's warranty procedures.
- b. During the warranty period, the Successful Offeror shall ensure all repairs are completed by a certified technician using approved parts so as not to void the manufacturer's warranty. If replacement parts are used and such use voids the warranty, the Successful Offeror shall replace the vehicle at no additional cost to the HPHA.

## 6. EPA Requirement

- a. All vehicles furnished shall include and comply with all Federal Motor Vehicle Safety Standards. Vehicles furnished shall also comply with the Code of Federal Regulations, Title 40, Part 85: Control of Air Pollution from New Motor Vehicles and New Motor Vehicle Engines, Environmental Protection Agency, and relevant updates/revisions.
- b. The State may, at any time and by written order, stop delivery of any vehicle not conforming to these specifications, such stop order shall not relieve the Contractor of his obligation to complete his contract within the contract time limits nor shall it in any way terminate, cancel or abrogate the contract or any part thereof.

## 7. Required Certificates

- a. Current (within 30 days) Hawaii Safety Inspection Certificate (in duplicate) and decal;
- b. Application for Registration of Passenger Carrying Motor Vehicle; Form #DF-L-1 (Rev. 1/84) or its latest revision;
- c. Odometer certification;
- d. Notarized Certificate Bill of Sale (not required of Oahu dealerships); and
- e. Certificate of Weight and Measures (required if factory furnished vehicle weight is unavailable; e.g. vehicles with post-factory modifications or alterations). Certificate must include make, model number, year and vehicle identification number. Verified weight in pounds must be officially machine-stamped; handwritten weight will not be acceptable.

These certificates are essential for the proper registration and licensing of new vehicles. Therefore, acceptance of and payment of the vehicle delivered will not be made without submittal of necessary certificates. The HPHA shall be responsible for registering and licensing of procured vehicles; the registration and licensing shall be conducted in the County where the vehicles are delivered.

#### 8. Service Facility

At the time of proposal submittal, the Offeror shall have an established place of business with reasonable inventory of replacement parts and shop facility for repairing and servicing the vehicles and any accessories offered. Such facility shall be located on the island where the vehicles are delivered.

If the Offeror does not have a facility on the island where the vehicle will be serviced, the Offeror shall arrange with a company on the island to provide the State with repair services and shall furnish the name and address of this facility in proposal. The State reserves the right to inspect the Offeror's repair and service shop to determine acceptability under this requirement. Failure on the part of the Offeror to meet this requirement may result in rejection of the proposal.

#### 9. Routine Maintenance

Routine maintenance shall be conducted every 12 months or 12,000 miles whichever occurs first for a period of five (5) years. Preventive maintenance shall include, without limitation, changing of engine oil, replacing of oil filter, replace fuel filter, replace spark plugs, check level and refill brake fluid, check brake pads/liners, brake discs/drums and replace if worn out, check level and refill power steering fluid, check level and refill automatic transmission fluid, grease and lubricate components, inspect and replace timing belt or timing chain if needed, check condition of the tires, check for proper operation of all lights, wipers and tire rotation. The HPHA shall bring the vehicles to be serviced to the service facility identified in the Offeror's proposal.

#### 10. Product Quality

Vehicles furnished under these provisions and specifications shall be new and free from defects. An unacceptable item must be replaced with an item of acceptable quality within one (1) month of notification. Best quality shall be determined solely at the discretion of the HPHA. The replacement of any unacceptable item shall not relieve the Successful Offeror from the responsibility imposed upon him by the Contract. The acceptability of any vehicle is judged solely by the HPHA. Payment, whether partial or final, shall not be construed to be an acceptance of an unacceptable vehicle(s).

## 11. Administrative Requirements

The Successful Offeror shall designate a contact person who will be responsible for project oversight and ensure Contract performance. The contact person shall be able to respond to the HPHA's inquiries, complaints/ problems within one (1) working day.

### B. Technical Specifications

The total price proposal for each Group shall be based on the furnishing and delivery of the following:

- i. Group A: Oahu – Two (2) new 1-ton pick-up trucks; Nine (9) new 3/4-ton pick-up trucks; 10 new 1/2-ton pick-up trucks, 12 new 4-door standard pickup trucks, and 11 new 2-door standard pickup trucks.
- ii. Group B: Hawaii Island – One (1) new 3/4-ton pick-up truck w/4-wheel drive; one (1) new 1/2-ton pick-up truck and two (2) new 2-door standard pickup trucks.
- iii. Group C: Kauai – Five (5) new 3/4-ton pick-up trucks; one (1) w/4-wheel drive.
- iv. Group D: Maui – One (1) new 3/4-ton pickup truck w/4-wheel drive; four (4) new 1/2-ton pick-up trucks; and one (1) new 4-door standard pickup truck.
- v. Group E: Molokai – One (1) new 1/2-ton pick-up truck.

### C. Minimum Specifications

Described on pages 24 - 34

### D. Payment (Pg. 33)

1. Section 103-10, HRS, provides that the HPHA shall have 30 calendar days after receipt of invoice or satisfactory delivery of goods or performance of the services to make payment. For this reason, the HPHA will reject any proposal submitted with a condition requiring payment within a shorter period. Further, the HPHA will reject any proposal submitted with a condition requiring interest payments greater than that allowed by section 103-10, HRS, as amended.
2. The invoice(s) shall include the unit and total cost for each proposed vehicle by groups. The price submitted shall be the all-inclusive price charged to the HPHA including, without limitation, administrative costs, licensing, warranty, delivery, applicable taxes and all other necessary costs to furnish the vehicle(s).
3. The Successful Offeror shall submit one (1) original invoice(s), upon delivery for services rendered to:

Hawaii Public Housing Authority  
Attn: Property Mgmt. and Maint. Svcs. Branch  
P.O. Box 17907  
Honolulu, Hawaii 96817

Upon receipt of the invoice, the HPHA shall date stamp the invoice, and use this receipt date to calculate the 30 day payment period. For the purposes of this paragraph, the Successful Offeror's invoice date shall not be considered.

All invoices shall reference the Contract number assigned to the Contract. Payment shall be in accordance with section 103-10, HRS, upon certification by the Contract Administrator that the Successful Offeror has submitted the receipts for the goods and services specified.

### **E. Section 3 – Proposal Forms and Instructions**

#### **a. General Instructions**

- i. An offeror may submit a proposal application for both groups of properties or either one group of properties. Specify on the cover page of your proposal which group(s) of properties is applicable to your proposal.
- ii. The submission of a proposal shall constitute the interested offeror's indisputable representation of compliance with every requirement of the RFP, and that the RFP documents are sufficient in scope and detail to indicate and convey a reasonable understanding of all terms and conditions of performance of the work to interested offeror.
- iii. Submit one (1) original proposal marked "ORIGINAL" and three (3) copies of the proposal marked "COPY".
- iv. Proposals shall be submitted in the prescribed format outlined in the RFP. A written response is required for each item unless indicated otherwise.

#### **b. Proposal forms and proposal application instruction provided on Pages 35 - 37.**

- i. Proposal must include the following sections, clearly labeled and assembled in the order described; each section must be tabbed:

1. Offeror Identification Transmittal (See Attachment 1)

An Offeror Identification Transmittal is to be included in the proposal. See Attachment 1. The Offeror Identification Transmittal shall be in the form of a standard business letter and may be submitted on official business letterhead and shall be signed by an authorized representative. The Offeror Identification Transmittal is to include:

- a. A statement indicating that the interested offeror is a corporation or other legal entity and the taxpayer identification number of the legal entity.

- b. A statement that the interested offeror is or will be registered to do business in Hawaii and is or will obtain a State General Excise Tax License before the start of the work.
- c. A statement acknowledging and identifying that all addenda to this RFP issued by the HPHA have been received by the interested offeror. If no addenda have been received, a statement to that effect should be included.

2. Background

This section shall include a description and/or structure of the organization, mission statement, number of employees and number of years in business.

3. Experience and Capability

This section shall demonstrate that the offeror has the necessary skills, abilities, knowledge of, and experience relating to the delivery of the proposed goods. The interested offeror shall also provide a listing of verifiable experience with contracts related to the goods to be provided to either a government agency or private entity within the last five (5) years. Identify the name(s) of the client, the nature and duration of the engagements, and primary accomplishments.

4. Service Deliver, Minimum Features, and Other

This section shall demonstrate the offeror's ability to provide the proposed goods on a timely basis to include a detailed timeline. The offeror shall include three (3) copies of the factory printed literature of the model to be furnished, and two (2) sets of the operator's manual, and shop repair manual, owner's manual or approved substitute.

Interested offerors shall include the year of manufacture, the exact manufacturer name (make) and model of vehicles offered, the requested features and any other features or features above and beyond what is requested. See Attachment 2 – Minimum Specifications Checklist.

5. Price Proposal

This section shall include the proposed unit and total cost for each proposed vehicle by groups. The price submitted shall be the all-inclusive price charged to the HPHA including, without limitation, administrative costs, licensing, warranty, delivery, applicable taxes and all other necessary costs to furnish the vehicle(s). See Attachment 3 – Sample Price Proposal.

**F. Section 4 – Proposal Evaluation and Award**

- a. All proposals received will be reviewed for overall compliance with RFP requirements and to ensure submittal of all required attachments, certifications, forms, and narrative sections.

- b. Proposals will be classified as acceptable, potentially acceptable, or unacceptable.

If numerous acceptable and potentially acceptable proposals are submitted, the evaluation committee may rank the proposals and limit the priority list to three (3) responsive and responsible offerors who submitted the highest-ranked proposals. If there are less than three (3) acceptable or potentially acceptable proposals, the HPHA shall not be required to hold discussions with these offerors who submitted unacceptable proposals.

- c. Criteria for evaluation of proposals is provided on page 39 of RFP; total possible is 100 points; Additional points will be awarded for each additional feature above the minimum.
- d. Up to 5 contracts may be awarded as a result of the RFP
- e. The HPHA reserves the right to award a Contract on the basis of the initial offers received without discussion.

#### **G. Section 5 – Attachments**

Be sure to review all contents and attachments in the RFP. By submitting a proposal, you'll be held responsible for all requirements to deliver the services. All changes to the RFP will be communicated through issuance of an addendum.

#### **H. Closing/Questions**

Key Dates:

- 8/28/2019 – Written Questions Due
- 9/5/2019 – Response to Written Questions Issued
- 9/16/2019; 4pm – Proposal Deadline