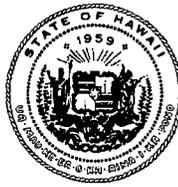


DAVID Y. IGE  
GOVERNOR



HAKIM OUANSAFI  
EXECUTIVE DIRECTOR

**STATE OF HAWAII**  
HAWAII PUBLIC HOUSING AUTHORITY  
1002 NORTH SCHOOL STREET  
POST OFFICE BOX 17907  
HONOLULU, HAWAII 96817

**BARBARA E. ARASHIRO**  
EXECUTIVE ASSISTANT  
IN REPLY PLEASE REFER TO:  
**16:CPO/266**

August 17, 2016

TO: Interested Parties

FROM: Rick T. Sogawa   
Procurement Officer

SUBJECT: Request-for-Proposals, No. PMB-2016-31, Addendum No. 2  
Property Management, Maintenance and Resident Services – AMP 49

This Addendum No. 2 is to: 1) provide additional information and 2) provide responses to the written questions received by the HPHA as follows:

**Part I – Amendments to the RFP**

1. Section 2, Part IV. Scope of Work Subparagraph D. 6. Maintenance, adds new paragraph as follows:

**“t. Maintenance Manager:**

The maintenance manager will be responsible for the following:

- i. Day-to-day on-site general maintenance of Kupuna Home O`Waiialua;
- ii. Perform variety of semi-scheduled maintenance repair work;
- iii. Upkeep of buildings, dwelling units, and grounds as well as assists tenants in emergency situations;
- iv. Provide AMP manager with reports, oral or written concerning violations of the Rental Agreements and/or Project Rules as well as maintenance issues; and
- v. Assists police, fire and emergency medical service personnel as needed;
- vi. The HPHA shall provide a dwelling unit at Kupuna Home O`Waiialua at no cost to the Successful Offeror.

**Part II – Written Questions and Responses:**

Question 1. Does the Hawaii Public Housing Authority require a Resident and or Maintenance Manager to reside on the Kupuna Home O'Waialua Property?

Response: See additional information in Part I above.

Question 2. In the budget provided as attachment 22 of the RFP, are the following amounts accurate for the 60-month period?

- Legal Fees \$62,239
- Management Fees \$319,205
- Property Insurance \$117,829

Response: The following are the correct amounts as follows:

- Legal Fees \$62,329
- Management Fees \$319,205
- Property Insurance \$117,829

Question 3. Can we obtain a copy of the current amp budget which includes the amp's current staffing by position?

Response: The HPHA is currently researching and collecting the information, which will be issued in Addendum No. 3.