

Notice to Offerors
(Chapter 103D, Hawaii Revised Statutes)

REQUEST FOR PROPOSAL (RFP) No. CO-2019-30

Notice is hereby given that pursuant to chapter 103D, Hawaii Revised Statutes (“HRS”), the Hawaii Public Housing Authority (“HPHA”), will be accepting sealed proposals for **Various Consulting Services to include 1) Section 8 Performance-Based Contract Administration, 2) Quality Control Service Review of Tenant Income Recertification Files for the State and Federal Low Income Public Housing Program, 3) As-Needed Low Income Housing Tax Credit Training, and 4) As-Needed Rental Assistance Demonstration Services.**

The Request for Proposal may be picked up at the HPHA’s Contract and Procurement Office located at 1002 North School Street, Building D, Honolulu, Hawaii 96817 or downloaded at the HPHA website at www.hpha.hawaii.gov beginning Friday, November 1, 2019.

The HPHA Contract and Procurement Office will conduct a Pre-Proposal Conference at 9:00 a.m. Hawaii Standard Time (HST) at the HPHA Building B Conference Room located at 1002 North School Street, Honolulu, Hawaii 96817, Wednesday, November 6, 2019. Teleconference arrangements is available upon request to the RFP Coordinator by 3:00 p.m. HST, Tuesday, November 5, 2019. The HPHA strongly recommends that all interested offerors attend the Pre-Proposal Conference.

Sealed proposals shall be received at the HPHA Central Files Office at 1002 N. School Street, Bldg. D, Honolulu, Hawaii 96817 until 4:00 p.m. HST, Friday, November 22, 2019. Electronic mail and facsimile transmissions **shall not** be accepted. The official proposal receipt time shall be the time stamped in at the HPHA Central Files Office. Deliveries by private mail services, such as Federal Express, shall be considered hand deliveries. All mail-in proposals delivered by the United States Postal Service **must be received** not later than 4:00 p.m. HST, Friday, November 22, 2019.

The HPHA reserves the right to reject any or all proposals and to accept the proposals in whole or part in the best interest of the State. Questions relating to this solicitation shall be directed to Ms. Tammie Wong, RFP Coordinator at (808) 832-6071.

HAWAII PUBLIC HOUSING AUTHORITY

Hakim Ouansafi
Executive Director

