**IFB REGISTRATION FORM**

**IFB SPB-2022-03**

PROVISION OF TENANT INCOME RECERTIFICATION SERVICES FOR THE
SECTION 8 SUBSIDY PROGRAM ON OAHU

**INSTRUCTIONS**
Please complete this IFB Registration Form. Email the completed form to Ms. Tammie Wong, IFB Coordinator at tammie.y.wong@hawaii.gov. Addenda/updates to the IFB will be provided to registered/interested offerors. Read this IFB packet carefully. If you have any questions, please contact Ms. Wong at (808) 832-6071.

<table>
<thead>
<tr>
<th>Pre-Bid Video Conference:</th>
<th><strong>Friday, July 1, 2022, 9:00 a.m. Hawaii Standard Time (HST)</strong></th>
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<tbody>
<tr>
<td></td>
<td>Bidders interested in participating in the video conference are to contact the IFB Coordinator via email by Thursday, June 30, 2022, 3:00 p.m. HST for video conference information.</td>
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</tbody>
</table>

| Bid Offer Form Due Date: | **Due not later than 4:00 p.m. HST, Wednesday, July 13, 2022 at the HPHA, Central Files Office, 1002 North School Street, Building G, Honolulu, Hawaii 96817. Electronic mail submissions shall not be accepted.** |

<table>
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<tr>
<th>Bid Opening:</th>
<th><strong>Wednesday July 13, 2022</strong></th>
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<td>4:15 p.m. at the HPHA, Contract and Procurement Office, 1002 N. School Street, Building D, Honolulu, Hawaii 96817.</td>
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</table>

**Company:**

**Address:**

**Phone:**
**Fax:**

**Email:**

**Contact Person:**

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*Signature of Person Receiving the Bid Packet*

**Certifications required with the bid offer submission:**

- ✔ Wage Certificate
- ✔ Corporate Resolution
- ✔ Certification and Representations of Offerors (Form HUD 5369-C)
- □ Other: ___________________