

IFB REGISTRATION FORM

IFB PMB-2020-38	FURNISH CUSTODIAL SERVICES AT THE HAWAII PUBLIC HOUSING AUTHORITY ADMINISTRATIVE OFFICES ON OAHU
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INSTRUCTIONS

Please complete this IFB Registration Form and submit it to the HPHA Contract and Procurement Office when you picked up your bid packet. A copy of this form will be made for you as it contains important dates, times and information. If you downloaded the IFB packet online, please complete and fax (808-832-6039) or email (tammie.y.wong@hawaii.gov) this form to Ms. Tammie Wong, IFB Coordinator to register your receipt of this IFB.

Please review the IFB packet carefully and contact Ms. Wong, IFB Coordinator, at (808) 832-6071 should you have any questions.

Pre-Bid Tele-Conference/Remote Site Inspection:	<u>Thursday, October 1, 2020, 3:30 p.m. Hawaii Standard Time (HST)</u> A remote site inspection is to follow at approximately 4:30 p.m.
Bid Offer Due Date:	Due not later than <u>10:00 a.m. HST on Monday, October 12, 2020</u> at the HPHA, Central Files Office, 1002 North School Street, Building D, Honolulu, Hawaii 96817.
Bid Opening:	Monday October 12, 2020 10:15 a.m. at the HPHA, Contract and Procurement Office, 1002 N. School Street, Building D, Honolulu, Hawaii 96817.
Company: _____	Date: _____
Address: _____	
Phone: _____	Fax: _____
Email: _____	
Contact Person: _____	

Signature of Person Receiving the Bid Packet

REQUIRED CERTIFICATIONS:

The following must be submitted with the bid offer form:

- | | |
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| <input type="checkbox"/> Hawaii Compliance Express Certificate of Vendor Compliance* | <input checked="" type="checkbox"/> Corporate Resolution of Authorized Signer |
| <input checked="" type="checkbox"/> Wage Certificate | <input type="checkbox"/> HUD Form 5369-C |

The following must be submitted prior to execution of contract:

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| <input checked="" type="checkbox"/> Certificate of Liability Insurance | <input checked="" type="checkbox"/> Hawaii Compliance Express Certificate of Vendor Compliance |
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Other: _____