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IN REPLY PLEASE REFER TO:
20:CPO/180

June 3, 2020

TO: Interested Parties

FROM: Rick T. Sogawa 
Procurement Officer

SUBJECT: Invitation for Bids No. PMB-2020-20, Addendum No. 3
Gas and Electric Ranges at Various State and Federal Low Income
Housing Properties Statewide

This Addendum No. 3 is to provide additional response to written questions received and amend the IFB as follows:

Part I – Additional Response to Written Questions

Question 5. IV Procurement Timeline

Activity: Bid submittal deadline: June 8, 2020 at 10:00 am (Hawaii Time).

As I mentioned earlier this week, the Covid-19 pandemic has caused a major uncertainty in Hawaii's economic future. As an appliance vendor, our cost of goods are relied heavily from our appliance manufacturers, shipping cost of goods from the mainland / to the neighbor islands, truckers / installers fees and our own general and administrative cost.

Speaking for all of us that are part of the process of getting appliance products to the HPHA's locations throughout the State of Hawaii, it's very difficult at the moment to project 3 years of bid pricing for the duration of the bid offer.

I am requesting that the bid submittal deadline be extended to September 7, 2020.

Response: Bid submittal deadline is extended to June 29, 2020 at 10:00 a.m. (HST).
See Part II Amendment No. 1 below.

Part II – Amendments to IFB

1. Article IV. Procurement Timeline on page 4 of the IFB is hereby amended as follows:

“IV. Procurement Timeline

<u>Activity</u>	<u>Scheduled Dates</u>
Public notice announcing IFB	May 21, 2020
Distribution of bid specs/bid offer form	May 21, 2020
Pre-Bid Teleconference	May 27, 2020
Site Inspection Period	May 22, 2020 – June 5, 2020
Written Questions Due to the HPHA	May 27, 2020
Written Responses Due from the HPHA	May 9, 2020
Bid submittal deadline	June 29, 2020 at 10:00 a.m. (HST)
Bid Opening	June 29, 2020 at 10:15 a.m. (HST)
Notice of award	July 2020
Contract execution	July 2020
Contract start date	Aug. 1, 2020 or upon issuance of a Notice to Proceed

The HPHA reserves the right to amend or revise the timetable without prior written notice. Contract execution and start date are subject to the availability of funds.”

2. Subparagraph D. Single or multi-term contracts to be awarded on page 21 of the IFB is hereby amended as follows:

“D. Single or multi-term contracts to be awarded

Single term (\leq 12 mos) Multi-term ($>$ 12 mos)

Initial term of contract: **Up to 11 months; effective August 1, 2020 or upon issuance of a Notice to Proceed and ending June 30, 2021**

Length of each extension: Up to 12 months; may be less than 12 months when it is in the best interest of the State

Maximum length of contract: **35 months**

The Initial Contract Period shall commence August 1, 2020 or upon issuance of a Notice to Proceed and end June 30, 2021. The following conditions must be met for an extension:

1. The Successful Bidder experienced cost savings and has unexpended funds available that can be used to provide additional services; or
2. The HPHA determines there is an ongoing need for the services and has funds to extend services up to 24 months with no single extension period to exceed 12 months. Contract extensions shall be awarded at the same rates as provided in the accepted bid offer. Exceptions shall be granted upon satisfactory justification such as increase in cost of services or cost of living as provided herein; and
3. A Supplemental Contract must be executed prior to expiration of the Primary Contract; and
4. The HPHA may be required to obtain HUD approval if HUD federal funds are to be used; and
5. The Successful Bidder must obtain the HPHA approval in writing and a Notice to Proceed with the extension; and
6. The HPHA has determined that the Successful Bidder has satisfactorily provided services over the current Contract term; and
7. Necessary State and/or Federal funds are appropriated and allotted for an extension.

The option to extend the Contract will be exercised at the sole discretion of the HPHA. The Contract may be extended, without the necessity of rebidding, at the same rates as proposed in the accepted bid offer unless price adjustments are made and approved as provided herein.

The Successful Bidder shall provide the requested insurance information and a completed wage certificate. The Successful Bidder is solely responsible for and shall pay the State of Hawaii general excise tax and all other applicable taxes.”

3. All other terms and conditions of the IFB, as previously amended, shall remain the same.

Please contact Ms. Tammie Wong, IFB Coordinator, at 832-6071 should you have any questions. Thank you.

