

REGISTRATION SHEET

IFB PMB-2019-25	FURNISH LAUNDRY SERVICES FOR ASSET MANAGEMENT PROJECT 38 ON KAUAI
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INSTRUCTIONS

Please complete this IFB Registration Form and leave original at the respective office where you picked up your bid packet. *A copy will be made for you.* Take the copy with you as it contains important dates, times and information. If this form is downloaded online with the IFB packet, please fax or email the form to Mr. Rick Sogawa, IFB Coordinator at (808) 832-6039 or rick.t.sogawa@hawaii.gov.

Read this packet carefully. If you have any questions, please call Rick Sogawa, IFB Coordinator at (808) 832-6038.

Pre-Bid Conference/Site Inspection:	Monday, July 8, 2019, 11:30 a.m. Hawaii Standard Time (HST); Kawailehua Community Hall, 5230 Paanau Road, Koloa, Kauai, Hawaii 96756	
Bid Offer Form Due Date:	Due not later than <u>10:00 a.m. HST, Wednesday, July 17, 2019</u> at the HPHA, Central Files Office, 1002 North School Street, Building D, Honolulu, HI 96817	
Bid Opening:	Wednesday July 17, 2019	At 10:15 a.m. at the HPHA, Contract and Procurement Office, 1002 N. School Street, Building D, Honolulu, Hawaii 96817
Date: _____		
Company: _____		
Address: _____		
Phone #: _____		
Cell #: _____		
Fax #: _____		
Contact Person: _____		

Signature of Person Picking Up Packet

REQUIRED CERTIFICATIONS:

The following to be submitted with the Bid Offer Form:

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| <input checked="" type="checkbox"/> Valid State/Federal Tax Clearance
<input checked="" type="checkbox"/> DCCA Certificate of Good Standing | <input checked="" type="checkbox"/> Corporate Resolution
<input checked="" type="checkbox"/> Certificate of Compliance LIR #27
<input checked="" type="checkbox"/> HCE Certificate |
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The following to be submitted prior to the execution of the contract:

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| <input checked="" type="checkbox"/> Valid State/Federal Tax Clearance
<input checked="" type="checkbox"/> DCCA Certificate of Good Standing
<input checked="" type="checkbox"/> Certificate of Insurance
<input type="checkbox"/> Other: _____ | <input checked="" type="checkbox"/> Corporate Resolution
<input checked="" type="checkbox"/> Certificate of Compliance LIR #27
<input checked="" type="checkbox"/> HCE Certificate |
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