

IFB REGISTRATION FORM

IFB HCVP-2017-08	TENANT INCOME RECERTIFICATION AND QUALITY CONTROL SERVICE REVIEW OF RECERTIFICATION FILES FOR SECTION 8 HOUSING CHOICE VOUCHER PROGRAM ON THE ISLAND OF OAHU
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INSTRUCTIONS

Please complete this IFB Registration Form and leave original at the respective office where you picked up your bid packet. A copy will be made for you. Take the copy with you as it contains important dates, times and information. If this form is downloaded online with the IFB packet, please fax the form to Ms. Tammie Wong, IFB Coordinator at (808) 832-6039.

Read this packet carefully. If you have any questions, please call Ms. Wong, IFB Coordinator, at (808) 832-6090.

Pre-Bid Conference:	<u>Thursday, April 13, 2017, 9:00 a.m. Hawaii Standard Time (HST) at Building A Conference Room 1, 1002 North School Street, Honolulu, Hawaii 96817</u>
Bid Offer Form Due Date:	<u>Due not later than 1:00 p.m. HST on Wednesday, April 26, 2017 at the HPHA, Central Files Office, 1002 North School Street, Building D, Honolulu, Hawaii 96817.</u>
Bid Opening:	Wednesday April 26, 2017 1:15 p.m. at the HPHA, Contract and Procurement Office, 1002 N. School Street, Building D, Honolulu, Hawaii 96817.
Company: _____	Date: _____
Address: _____	
Phone: _____	Fax: _____
Email: _____	
Contact Person: _____	

Signature of Person Receiving the Bid Packet

REQUIRED CERTIFICATIONS:

The following must be submitted with the bid offer form:

- Hawaii Compliance Express Certificate of Vendor Compliance Corporate Resolution of Authorized Signer
 Wage Certificate

The following must be submitted prior to execution of contract:

- Certificate of Liability Insurance Valid Tax Clearance Certificate
 Other: _____