



STATE OF HAWAII
DEPARTMENT OF HUMAN SERVICES
HAWAII PUBLIC HOUSING AUTHORITY
1002 NORTH SCHOOL STREET
POST OFFICE BOX 17907
HONOLULU, HAWAII 96817

BARBARA E. ARASHIRO
EXECUTIVE ASSISTANT

IN REPLY PLEASE REFER TO:
14:CPO/102

April 22, 2014

TO: Interested Parties

FROM: Rick T. Sogawa
Procurement Officer

SUBJECT: Invitation-for-Bids (IFB), No. PMB-2014-14, Addendum No. 2
Furnish Refuse Collection Services at Various State and Federal Low
Income Public Housing Properties Statewide

This Addendum No. 2 is to: 1) amend the Specifications; 2) provide additional information/clarification to Forms and Instructions; and 3) replace Attachment 3, Bid Offer Summary Form.

- 1) Amendments to Section 2 of the Specifications:
 - a. Under Section III. Scope of Work, Part A, Paragraph 2, Subparagraph c. (page 24), is amended to read as follows:

2. Collection Schedule

- c. The Successful Bidder shall schedule an extra pick-up day on December 26, if that day is not a regularly scheduled pick-up day for the following groups:

- i. **Group V:** Asset Mgmt Project: 34 – Kalakaua Homes (1062)

The Successful Bidder shall schedule an extra pick up day on December 27, if December 26 falls on a regularly scheduled pick-up day for the following groups:

- i. Group II: Asset Mgmt Project 31 – Kalihi Valley Homes (1005), Hauiki Homes (2201), Puahala Homes (2202)

- b. Under Section III. Scope of Work, Part A, Paragraph 4, Subparagraph b. and c. (page 26), is amended to read as follows:

4. Refuse Container Maintenance

- b. **Containers shall also be scraped on the last pickup day of each month**, or as specified by the Officer-in-Charge before disinfecting. Equipment, water, chemicals and any materials needed to perform the required maintenance shall be furnished by the Successful Bidder. Maintenance or repairs shall be done at the Successful Bidder's place of business and not on the property premises.
- c. In the event the Successful Bidder fails to maintain the refuse containers and the **Contract Administrator** notifies the Successful Bidder of its failure to keep the containers in good repair and appearance, the Successful Bidder shall replace the deficient refuse container with a refuse container acceptable to the Officer-in-Charge by the next scheduled pick-up. The Successful Bidder shall notify **the** Officer-in-Charge within **five (5)** calendar days of the action taken to correct the deficiency. Repeated failure of the Successful Bidder to correct refuse container deficiencies on a timely basis or to respond to the Officer-in-Charge within **five (5)** calendar days of the action taken to correct the deficiencies shall be deemed sufficient cause for termination of the Contract.

- c. Under Section III. Scope of Work, Part B, Paragraph 2, Subparagraph a. and b. (page 27-28) is amended to read as follows:

2. Administrative

- a. The Successful Bidder may be asked to attend quarterly meetings or upon request by the **Contract Administrator**. The day and time is to be specified by the **Contract Administrator**. Field visits will be made, as required.
- b. At the end of every month, the Officer-in-Charge shall submit a report to the Successful Bidder listing any discrepancies or contract violation(s) which need correction. **The Successful Bidder shall notify Officer-in-Charge within five (5) calendar days of the action taken to correct the deficiency.** These discrepancies or contract violation(s) must be corrected within **five (5)** working days for payment adjustment purposes.

- d. Under Section III. Scope of Work, Part B, Paragraph 3, Subparagraph b. (page 28), additional language is added at the bottom of Subparagraph b as follows:

3. Payment

“Invoice for the month of June shall be submitted to HPHA by the 30th of June for payment processing in order to comply with the HPHA’s fiscal year-end close out processes; or as instructed by the Contract Administrator.”

- 2) Clarification/Additional Information to Section 3 Forms and Instructions, Paragraph I, as additional information, **add** after the “Disposal Fees” paragraph the following language:

“Extra Yardage Charge. The interested bidder must indicate on a price per unit basis (i.e. per gallon or per cubic yard, as applicable) the charge for the initial year and option year 1 and option year 2.”

- 3) Replace Attachment 3, Bid Offer Summary Form (only page 3) to correct the Group Number, all other portions of the Bid Offer Form remain the same.

See Attachment 3a, IFB PMB-2014-14 Bid Offer Summary Form, included in this Addendum No. 2.

If you have any questions, please contact Ms. Kathy Mitchell, IFB Coordinator, at (808) 832-1892.

IFB PMB-2014-14
Bid Offer Summary Form

Bidder: _____

GROUP NUMBER	GRAND TOTAL
Group I	\$
Group II	\$
Group III	\$
Group IV	\$
Group V	\$
Group VI	\$
Group VII	\$
Group VIII	\$
Group IX	\$
Group X	\$
Group XI	\$
Group XII	\$
Group XIII	\$
Group XIV	\$
Group XV	\$

The Grand Total amount listed above should be the same as the Grand Total amount in the subsequent pages of the Bid Offer Form. If there is a discrepancy between the bid prices, the HPHA shall use the most accurate bid price.

Note: Interested bidders are strongly encouraged to double check their bid offer form for accuracy.

April 22, 2014

Addendum No. 2 Acknowledgement

Invitation-for-Bids (IFB), No. PMB-2014-14
Furnish Refuse Collection Services at Various State and Federal
Low Income Public Housing Properties Statewide

Please sign and return this Addendum No. 2 Acknowledgement to the Hawaii Public Housing Authority, Contract and Procurement Office via fax at (808) 832-6039 or via email to Ms. Kathy Mitchell, IFB Coordinator, at kathy.m.mitchell@hawaii.gov .

If you have any questions, please contact Ms. Mitchell at (808) 832-1892.

Thank you.

Interested Bidder (Name of Company)

Signature

Date