

SIGN IN SHEET

IFB PMB-2013-14	FURNISH REFUSE COLLECTION SERVICES FOR KAWAILEHUA – STATE AND KAWAILEHUA – FEDERAL UNDER ASSET MANAGEMENT PROJECT 38 ON THE ISLAND OF KAUAI
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INSTRUCTIONS

Please fill out this sheet and leave original at the respective office where you picked up your bid packet. A copy will be made for you. Take the copy with you as it contains important dates, times and information.

Read this packet carefully. If you have any questions, please call Rick Sogawa, IFB Coordinator at (808) 832-6038.

Pre-Bid Conference/Site Visitation:	<u>Wednesday, July 17, 2013, 9:00 a.m.</u> at the HPHA, Building E Boardroom, 1002 North School Street, Honolulu, Hawaii 96817. Site visitation upon request.	
Bid Offer Form Due Date:	Due before <u>10:00 a.m. HST on July 31, 2013</u> at the HPHA, Contract & Procurement Office, 1002 North School Street, Building D, Honolulu, HI 96817.	
Bid Opening:	Wednesday July 31, 2013	At 10:15 a.m. at the HPHA – Contract and Procurement Office, 1002 N. School Street, Building D, Honolulu, Hawaii 96817.
Date: _____		
Company:	_____	
Address:	_____ _____	
Phone #:	_____	Cell #: _____
Fax #:	_____	
Contact Person:	_____	

Signature of Person Picking Up Packet

REQUIRED CERTIFICATIONS:

The following shall be submitted with the Bid Offer Form:

- | | |
|--|--|
| <input checked="" type="checkbox"/> Hawaii Compliance Express, Certificate | <input checked="" type="checkbox"/> Corporate Resolution |
| <input checked="" type="checkbox"/> Wage Certificate | |

The following shall be submitted prior to start of contract, no later than August 31, 2013:

- | | |
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| <input checked="" type="checkbox"/> Certificate of Insurance | <input checked="" type="checkbox"/> Valid Tax Clearance Certificate |
| <input type="checkbox"/> Other: _____ | |