

SIGN IN SHEET

IFB PMB-2012-06	FURNISH REFUSE COLLECTION SERVICES AT KAHALE MUA – STATE AND KAHALE MUA - FEDERAL ON THE ISLAND OF MOLOKAI
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INSTRUCTIONS

Please fill out this sheet and leave original at the respective office where you picked up your bid packet. A copy will be made for you. Take the copy with you as it contains important dates, times and information.

Read this packet carefully. If you have any questions, please call Rick Sogawa, IFB Coordinator at (808) 832-6038.

Pre-Bid Conference/Site Visitation:	Tuesday, June 5, 2012 9:00 a.m. Hawaii Standard Time (HST) at the HPHA Building E Board Room, 1002 North School Street, Honolulu, Hawaii 96817. Please call the respective Officer-In-Charge to set up a visitation date.	
Bid Offer Form Due Date:	Due before 10:00 a.m. HST on Tuesday, June 12 2012 at the HPHA, Central Files Office, 1002 North School Street, Building D, Honolulu, HI 96817.	
Bid Opening:	Tuesday June 12, 2012	At 10:15 a.m. at the HPHA, Contract and Procurement Office, 1002 N. School Street, Building D, Honolulu, Hawaii96817.
Date: _____		
Company:	_____	
Address:	_____ _____	
Phone #:	_____	Cell #: _____
Fax #:	_____	
Contact Person:	_____	

Signature of Person Picking Up Packet

REQUIRED CERTIFICATIONS:

The following shall be submitted with the Bid Offer Form:

- | | |
|--|--|
| <input checked="" type="checkbox"/> Hawaii Compliance Express, Certificate | <input checked="" type="checkbox"/> Corporate Resolution |
| <input checked="" type="checkbox"/> Wage Certificate | |

The following shall be submitted prior to start of contract:

- | | |
|--|---|
| <input checked="" type="checkbox"/> Policies of Required Insurance | <input checked="" type="checkbox"/> Valid Tax Clearance Certificate |
| <input type="checkbox"/> Other: _____ | |