

Notice to Offerors
(Chapter 103D, Hawaii Revised Statutes)

REQUEST FOR PROPOSAL (RFP) No. RFP PMB-2016-02

Notice is hereby given that pursuant to chapter 103D, Hawaii Revised Statutes (“HRS”), the Hawaii Public Housing Authority (“HPHA”), will be accepting sealed proposals for **Property Management, Maintenance and Resident Services for the Federal and State Low-Income Public Housing Properties under Asset Management Project 46 on the Island of Hawaii**. The area of service consists of property management, maintenance and resident services of the HPHA properties under Asset Management Project 46 is as follows:

| Property | Address | Designation | Units |
|----------------------------|---|------------------|-------|
| Noelani I (Federal) | 65-1189 Opelo Road Kamuela, HI 96743 | Family | 19 |
| Noelani II (Federal) | 65-1189 Opelo Road Kamuela, HI 96743 | Family | 24 |
| Hale Hauoli (Federal) | 45-540 Koniaka Place Honokaa, HI 96727 | Elderly Disabled | 40 |
| Ke Kumu Ekolu (Federal) | 68-3385 Ke Kumu Place Waikoloa, HI 96738 | Family | 20 |
| Ke Kumu Elua (State) | 68-3367 Ke Kumu Place Waikoloa, HI 96738 | Family | 26 |
| Total | | | 129 |

The Request for Proposal may be picked up at the HPHA Contract and Procurement Office located at 1002 North School Street, Building D, Honolulu, Hawaii 96817 or downloaded at the HPHA website at: www.hpha.hawaii.gov beginning on March 4, 2016. Offerors must be licensed in the State of Hawaii to manage real property and have experience in managing affordable rental housing properties.

The HPHA Contract and Procurement Office will conduct a Pre-Proposal Conference from 9:30 a.m. to 10:30 a.m. Hawaii Standard Time (HST) at the Hale Hauoli Community Hall, 45-540 Koniaka Place, Honokaa, Hawaii 96727 on Tuesday, March 15, 2016 with a site inspection to follow from approximately 10:30 a.m. HST. The HPHA strongly recommends that all interested offerors attend.

Sealed proposals will be received at the HPHA Central Files Office at 1002 N. School Street, Bldg. D, Honolulu, Hawaii 96817 until 4:00 p.m. HST on Monday, April 4, 2016. Electronic mail and facsimile transmissions **shall not** be accepted. The proposal receipt time shall be the time stamped in at the HPHA Central Files Office. Deliveries by private mail services, such as Federal Express, shall be considered hand deliveries. All mail-in proposals delivered by the United States Postal Service **must be received** not later than 4:00 p.m. HST on Monday, April 4, 2016.

The HPHA reserves the right to reject any or all proposals and to accept the proposals in whole or part in the best interest of the State. Questions relating to this solicitation shall be directed to Ms. Tammie Wong, RFP Coordinator at (808) 832-6090.

HAWAII PUBLIC HOUSING AUTHORITY

Hakim Ouansafi
Executive Director

