NEIL ABERCROMBIE
GOVERNOR

HAKIM OUANSAFI
EXECUTIVE DIRECTOR

BARBARA E. ARASHIRO
EXECUTIVE ASSISTANT

STATE OF HAWAII
DEPARTMENT OF HUMAN SERVICES
HAWAII PUBLIC HOUSING AUTHORITY
1002 NORTH SCHOOL STREET
POST OFFICE BOX 17907
Honolulu, Hawaii 96817

IN REPLY REFER TO:
14:CPO/099

April 11, 2014

TO: Interested Parties

FROM: Rick T. Sogawa
Procurement Officer

SUBJECT: Invitation-for-Bids No. PMB-2014-05, Addendum No. 3
Provision of Gas and Electric Ranges for State and Federal Public Housing Properties Statewide

This Addendum No. 3 is to include additional Management Requirements & Qualifications (Minimum Requirements) to the IFB under Section 2 – Specifications, IV. Scope of Work, modify the procurement timeline and bid forms as follows:

1. Under Paragraph 3. Payment (Page 24), a new subparagraph f. is added as follows:

   "f. Invoice for the month of June shall be submitted to the HPHA by the 30th of June for payment processing in order to comply with the HPHA's fiscal year-end close out processes."

2. A new paragraph 4 is added as follows:

   "4. The HPHA reserves the right to request bidders for submission of documentation to demonstrate financial capability to undertake the financial responsibilities associated with the contract if awarded. Documents to be requested may include, without limitation, letter of credit and financial statements. Failure of the bidder to promptly respond to requests or provide the requested information may be grounds for determination of non-responsiveness."

3. The procurement timeline is hereby modified as follows:

Activity	Scheduled Dates
Public notice announcing IFB	March 25, 2014
Distribution of bid specs/bid offer form	March 25, 2014
Pre-Bid Conference	March 31, 2014
Site Visitation Period	March 31, 2014 – April 7, 2014

Activity	Scheduled Dates (cont'd)
Written Questions Due to the HPHA	April 2, 2014
Written Responses Due from the HPHA	April 7, 2014
Bid Submittal Deadline	**April 22, 2014 at 10:00 a.m. (HST)**
Bid Opening	**April 22, 2014 at 10:15 a.m. (HST)**
Notice of award	May 2014
Contract execution	June 2014
Contract start date	July 1, 2014

4. Attachment 1a – Wage Certificate (revised 4/11/2014) attached hereby replaces Attachment 1 – Wage Certificate to reflect the revised bid due date and time. Bidders shall use the attached revised Attachment 1a - Wage Certificate to be considered responsive. Bid offers submitted using Attachment 1 shall not be accepted.

5. Attachment 2a – Bid Offer Form (revised 4/11/2014) attached hereby replaces Attachment 2 – Bid Offer Form to reflect the revised bid due date and time. Bidders shall use the attached revised Attachment 2a – Bid Offer Form to be considered responsive. Bid Offers submitted using Attachment 2 shall not be accepted.

If you have any questions, please call Ms. Tammie Wong, IFB Coordinator, at (808) 832-6090. Thank you.

WAGE CERTIFICATE

SUBJECT: BID NO.: ***IFB PMB-2014-05***

DESCRIPTION OF PROJECT

PROVISION OF GAS & ELECTRIC RANGES FOR STATE AND FEDERAL LOW INCOME PUBLIC HOUSING PROPERTIES STATEWIDE

Pursuant to Section 103-55, HRS, I hereby certify that if the awarded Contract is in excess of $25,000.00, the services shall be performed under the following conditions:

1. The services shall be performed by employees at wages or salaries not less than wages or salaries paid to public officers and employees doing similar work.

2. The services shall be in compliance with all applicable laws of the Federal and State governments, relating to worker's compensation, unemployment compensation, payment of wages, and safety.

I understand that all payments required by Federal and State laws to be made by employers for the benefit of their employees are to be paid in addition to the base wages required by Section 103-55, HRS.

BIDDER: _____

BY: _____
Signature of Person Authorized to Sign this Bid.

Please Print

NAME: _____

TITLE: _____

DATE: _____

IFB-PMB-2014-05

SEALED BID OFFER

Hawaii Public Housing Authority
Contract and Procurement Office
1002 North School Street, Bldg. D
Honolulu, Hawaii 96817

Dear Procurement Officer:

The undersigned has carefully read and understands the terms and conditions specified in the Invitation for Bids, Specifications and the General Conditions by reference made a part of this Bid Offer and hereby submits the following offer to perform the work specified.

That the undersigned further understands and agrees that by submitting this Sealed Bid Offer, 1) it is declaring its Bid Offer is not in violation of Chapter 84, Hawaii Revised Statutes, concerning prohibited State contracts, and 2) it is certifying that the price(s) submitted was (were) independently arrived at without collusion.

Date: _____

Telephone No.: _____

Fax No.: _____

Payment address, if other than street address at right:

_____

_____

Hawaii General Excise Tax Lic. I.D. No.:

_____

Social Security or Federal I.D. No.:

_____

Respectfully Submitted,

_____
Legal Name of Offeror

_____
Authorized Signature (Original)

_____
Title

_____
Street Address

_____
City, State, Zip Code

Offeror is: ☐ Individual ☐ Partnership ☐ Corporation ☐ Joint Venture

State of Incorporation: ☐ Hawaii *☐ Other _____

*If "other", is corporate seal available in Hawaii? ☐ Yes ☐ No

Bidders must complete the following items:

1. Provide the history of the interested bidder's experience in the operation of appliance services or similar businesses in the State of Hawaii. Include the number of years of experience: (Attach separate pages if necessary.)

_____

_____

_____

_____

2. Provide the names and addresses of companies or government agencies at which the interested bidder has provided or is currently providing appliance services as mentioned in Question 1 above, along with the dates of services:

Firm or Agency	Contact Person	Telephone No.	Dates of Service

3. Insurance coverage to be provided by:

Commercial General Liability: _____

Name of Agent: _____

Telephone Number: _____

Workers Comp: _____

Automobile Insurance: _____

Signature of Offeror _____

Offeror: _____

Group Number	Geographical Location	GRAND TOTAL
Group I	Island of Oahu	$
Group II	Island of Maui	$
Group III	Island of Kauai	$
Group IV	Island of Hawaii - East	$
Group V	Island of Hawaii - West	$
Group VI	Island of Molokai	$

The Grand Total amounts listed above should be the same as the corresponding Grand Total amounts in the subsequent pages of the Bid Form. Should there be a discrepancy between the amounts, the HPHA shall verify the Grand Total amounts calculated based on unit prices submitted under each geographical location and use the most accurate Grand Total amounts as the Bid Offer.

Interested Bidders are strongly encouraged to double check their Bid Offer Form for accuracy.

Offeror: _____

Group I: Island of Oahu

Description	Initial 12-Month Period		Option Year 1		Option Year 2		TOTAL Bid Price*
	Bid Price Per Unit	Removal & Disposal Fee Per Unit	Bid Price Per Unit	Removal & Disposal Fee Per Unit	Bid Price Per Unit	Removal & Disposal Fee Per Unit	
20" Free Standing Range, Electric Make: Model:							
24" Free Standing Range, Electric Make: Model:							
30" Free Standing Range, Electric Make: Model:							
30" Drop-in Range, Electric Make: Model:							
4 Prong Cord		NA		NA		NA	
20" Free Standing Range, Gas Make: Model:							
30" Free Standing Range, Gas Make: Model:							
30" Slide-in Range, Gas Make: Model:							
Gas Conversion		NA		NA		NA	

GRAND TOTAL - Group I: _____

*The TOTAL Bid Price is the sum of the Bid Price Per Unit and the Removal & Disposal Fee Per Unit for the Initial 12-Month Period, Option Year 1 and Option Year 2.

Offeror: _____

Group II: Island of Maui

Description	Initial 12-Month Period		Option Year 1		Option Year 2		TOTAL Bid Price*
	Bid Price Per Unit	Removal & Disposal Fee Per Unit	Bid Price Per Unit	Removal & Disposal Fee Per Unit	Bid Price Per Unit	Removal & Disposal Fee Per Unit	
20" Free Standing Range, Electric Make: Model:							
24" Free Standing Range, Electric Make: Model:							
30" Free Standing Range, Electric Make: Model:							
30" Drop-in Range, Electric Make: Model:							
4 Prong Cord		NA		NA		NA	
20" Free Standing Range, Gas Make: Model:							
30" Free Standing Range, Gas Make: Model:							
30" Slide-in Range, Gas Make: Model:							
Gas Conversion		NA		NA		NA	

GRAND TOTAL - Group II: _____

*The TOTAL Bid Price is the sum of the Bid Price Per Unit and the Removal & Disposal Fee Per Unit for the Initial 12-Month Period, Option Year 1 and Option Year 2.

Offeror: _____

Group III: Island of Kauai

Description	Initial 12-Month Period		Option Year 1		Option Year 2		TOTAL Bid Price*
	Bid Price Per Unit	Removal & Disposal Fee Per Unit	Bid Price Per Unit	Removal & Disposal Fee Per Unit	Bid Price Per Unit	Removal & Disposal Fee Per Unit	
20" Free Standing Range, Electric Make: Model:							
24" Free Standing Range, Electric Make: Model:							
30" Free Standing Range, Electric Make: Model:							
30" Drop-in Range, Electric Make: Model:							
4 Prong Cord		NA		NA		NA	
20" Free Standing Range, Gas Make: Model:							
30" Free Standing Range, Gas Make: Model:							
30" Slide-in Range, Gas Make: Model:							
Gas Conversion		NA		NA		NA	

GRAND TOTAL - Group III: _____

*The TOTAL Bid Price is the sum of the Bid Price Per Unit and the Removal & Disposal Fee Per Unit for the Initial 12-Month Period, Option Year 1 and Option Year 2.

Offeror: _____

Group IV: Island of Hawaii - East

Description	Initial 12-Month Period		Option Year 1		Option Year 2		TOTAL Bid Price*
	Bid Price Per Unit	Removal & Disposal Fee Per Unit	Bid Price Per Unit	Removal & Disposal Fee Per Unit	Bid Price Per Unit	Removal & Disposal Fee Per Unit	
20" Free Standing Range, Electric Make: Model:							
24" Free Standing Range, Electric Make: Model:							
30" Free Standing Range, Electric Make: Model:							
30" Drop-in Range, Electric Make: Model:							
4 Prong Cord		NA		NA		NA	
20" Free Standing Range, Gas Make: Model:							
30" Free Standing Range, Gas Make: Model:							
30" Slide-in Range, Gas Make: Model:							
Gas Conversion		NA		NA		NA	

GRAND TOTAL - Group IV: _____

*The TOTAL Bid Price is the sum of the Bid Price Per Unit and the Removal & Disposal Fee Per Unit for the Initial 12-Month Period, Option Year 1 and Option Year 2.

Offeror: _____

Group V: Island of Hawaii - West

Description	Initial 12-Month Period		Option Year 1		Option Year 2		TOTAL Bid Price*
	Bid Price Per Unit	Removal & Disposal Fee Per Unit	Bid Price Per Unit	Removal & Disposal Fee Per Unit	Bid Price Per Unit	Removal & Disposal Fee Per Unit	
20" Free Standing Range, Electric Make: Model:							
24" Free Standing Range, Electric Make: Model:							
30" Free Standing Range, Electric Make: Model:							
30" Drop-in Range, Electric Make: Model:							
4 Prong Cord		NA		NA		NA	
20" Free Standing Range, Gas Make: Model:							
30" Free Standing Range, Gas Make: Model:							
30" Slide-in Range, Gas Make: Model:							
Gas Conversion		NA		NA		NA	

GRAND TOTAL - Group V: _____

*The TOTAL Bid Price is the sum of the Bid Price Per Unit and the Removal & Disposal Fee Per Unit for the Initial 12-Month Period, Option Year 1 and Option Year 2.

Offeror: _____

Group VI: Island of Molokai

Description	Initial 12-Month Period		Option Year 1		Option Year 2		TOTAL Bid Price*
	Bid Price Per Unit	Removal & Disposal Fee Per Unit	Bid Price Per Unit	Removal & Disposal Fee Per Unit	Bid Price Per Unit	Removal & Disposal Fee Per Unit	
20" Free Standing Range, Electric Make: Model:							
24" Free Standing Range, Electric Make: Model:							
30" Free Standing Range, Electric Make: Model:							
30" Drop-in Range, Electric Make: Model:							
4 Prong Cord		NA		NA		NA	
20" Free Standing Range, Gas Make: Model:							
30" Free Standing Range, Gas Make: Model:							
30" Slide-in Range, Gas Make: Model:							
Gas Conversion		NA		NA		NA	

GRAND TOTAL - Group VI: _____

*The TOTAL Bid Price is the sum of the Bid Price Per Unit and the Removal & Disposal Fee Per Unit for the Initial 12-Month Period, Option Year 1 and Option Year 2.