

IFB REGISTRATION FORM

IFB PMB-2016-06	FURNISH SECURITY SERVICES AT VARIOUS PUBLIC HOUSING PROPERTIES ON THE ISLAND OF OAHU
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INSTRUCTIONS

Please fill out this sheet and leave original at the Hawaii Public Housing Authority, (HPHA), Contract and Procurement Office located at 1002 North School Street, Building D, Honolulu, HI 96817 when you pick up your bid packet. A copy will be made for you. Take the copy with you as it contains important dates, times and information.

Read this packet carefully. If you have any questions, please call Kathy Mitchell, IFB Coordinator at (808) 832-1892.

Pre-Bid Conference and Site Inspection:	<u>Wednesday, February 17, 2016, 9:00 a.m. Hawaii Standard Time (HST)</u> at the HPHA Building A, Conference Room #1, 1002 North School Street, Honolulu, HI 96817. Site inspection to follow at approximately 10:15 a.m. HST or at the conclusion of the Pre-Bid Conference.	
Bid Forms Due Back:	Due before <u>10:00 a.m. HST on Friday, February 26, 2016</u> at the HPHA, Central Files Office, 1002 N. School Street, Building D, Honolulu, HI 96817.	
Bid Opening:	Friday, February 26, 2016	At 10:15 a.m. HST at the HPHA, Contract and Procurement Office, 1002 N. School Street, Building D, Honolulu, Hawaii 96817.
Date: _____		
Company: _____		
Address: _____		
Bus. No. _____ Cell No. _____		
Fax No. _____		
Contact Person: _____		

Signature of Person Picking Up Packet

REQUIRED CERTIFICATIONS:

The following shall be submitted with the Bid Offer Form:

- | | |
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| <input checked="" type="checkbox"/> Hawaii Compliance Express, Certificate
<input checked="" type="checkbox"/> Wage Certificate | <input checked="" type="checkbox"/> Corporate Resolution indicating who is authorized to sign bid documents & contracts |
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The following shall be submitted upon award of contract:

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| <input checked="" type="checkbox"/> Certificate of Insurance
<input type="checkbox"/> Other: _____ | <input checked="" type="checkbox"/> Valid Tax Clearance Certificate |
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