

CHECKLIST

**IFB PMB 2016-06
FURNISH SECURITY SERVICES AT VARIOUS PUBLIC HOUSING PROPERTIES
ON THE ISLAND OF OAHU**

The following checklist is provided as a reference for bid submittal. The Bidder shall be responsible for complying with all aspects of bid submission requirements. The HPHA shall not be responsible for other pertinent IFB information not listed below:

- Required Certifications:
 - Hawaii Compliance Express (State/Federal Tax Clearance, Dept. of Labor, Dept. of Consumer & Commerce Affairs)
 - Corporate Board Resolution
- Form HUD 5369-C (provide original signature & complete form)
- Attachment 1 - Wage Certification (original signature required by the authorized representative).
- Attachment 2 – Sealed Bid Offer Form (original signature required) and the Bid Offer Form for the respective Group(s) selected. *Note:* A bidder shall submit a unit bid price for all properties within a group and complete the Bid Offer Form in its entirety to be considered responsive.
- Attachment 17 - List of Names, Guard License(s) and Experience to verify security personnel has met the minimum qualifications and the licensing requirements pursuant to section 463-10.5, HRS. Security personnel shall have at least one 1) year experience in law enforcement and/or security; and
- The Successful Bidder's supervisor shall have a minimum of two (2) years experience with law enforcement and/or security.
- Statement of acknowledging receipt of addendum(s) issued; alternatively complete and sign Attachment 20 – Acknowledgement of Addenda.
- Package Bid in a sealed envelope as described on page 4 and address to IFB Coordinator. There shall be no exceptions to this requirement.

ACKNOWLEDGEMENT OF ADDENDA

IFB No. PMB-2016-06

Invitation-For-Bids to Furnish Security Services at Various Public Housing Properties
on the Island of Oahu

The Bidder has received the following Addenda, receipt of which is hereby
acknowledged:

Addendum Number: _____ Date Received: _____

(Bidder's Name)

(Authorized Signature)

(Printed Authorized Signature Name)

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