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IN REPLY PLEASE REFER TO:  
16:CPO/052

February 24, 2016

TO: Interested Parties

FROM: Rick T. Sogawa   
Procurement Officer

SUBJECT: Invitation-For-Bids, No. PMB-2016-06, Addendum No. 2  
Furnish Security Services at Various Public Housing Properties  
on the Island of Oahu

This Addendum No. 2 is to: 1) amend the Invitation-For-Bids (IFB) and 2) provide responses to the written questions received by the HPHA as follows:

**Part I – Amendments to the RFP:**

1. Subparagraph 3. Item #e. Payment under Section 2, III. Scope of Work, B. Management Requirements & Qualifications on page 39 of the IFB shall be amended to read as follows:

“e. Payment

The invoice for the month of June shall be submitted to the HPHA by the 20<sup>th</sup> of June for work performed for the period from June 1<sup>st</sup> to June 15<sup>th</sup> for payment processing in order to comply with the HPHA’s fiscal year-end close out processes. For work performed for the period from June 16<sup>th</sup> to June 30<sup>th</sup>, the invoice shall be submitted to the HPHA not later than July 15<sup>th</sup> for payment processing.”

**Part II – Written Questions and Responses:**

Question 1. Can provide us the current hourly rate for each position under the current contract?

Response: AMP 31, Kalihi Valley Homes - \$21.25  
AMP 32, Mayor Wright Homes - \$21.94  
AMP 35, Punchbowl Homes - \$20.90  
Kalanihuia - \$21.17  
Makamae - \$20.90

- Question 2. Is the current contractor in a union contract? If so, what union?
- Response: The current contract is with a private sector contractor.
- Question 3. Is there a prevailing wage in current contract?
- Response: Yes.
- Question 4. Was there a prevailing wage in the previous contract?
- Response: Yes.
- Question 5. Who is the current contractor and how long have they had the contract?
- Response: Universal Protection Service LP. October 1, 2012 to the present date.
- Question 6. Can the vehicles be a separate monthly charge with fuel billed as incurred?
- Response: Not applicable. The IFB does not require vehicles for Gate Guards and Roving Patrol(s).
- Question 7. Can you provide the current benefits the security professionals are receiving?
- Response: The bid price rate is all inclusive, including administrative, personnel costs, and any increase in cost for benefits required by law, including all applicable taxes for providing services specified. Please refer to the IFB page 21, Bid Price..
- Question 8. Is the cost of the required training to be included in the hourly bill rate or itemized in the requested budget?
- Response: Please refer to page 21, Bid Price.
- Question 9. Is there an estimated value for the contract annually?
- Response: The HPHA has identified funds for this project based on an independent cost estimate. The HPHA does not intend to publish the independent cost estimate for this project.
- Question 10. I wanted to know how many unarmed officers would be needed, how many locations and how many hours for each location?
- Response: Page 24 - 41 Scope of Work, addresses the period of coverage for services activities, including the number of officers per shift and number of hours per shift, and service locations.

Question 11: What are the current hourly wage and bill rates?

Response: See response to question #1 above.

Question 12: We also need a copy of the LAST bid price and the name of the company you currently have the contract with?

Response: See response to question #1 and #5 above.

Question 13. The RFP calls for one price for security officer: Do you want this price annualized or weekly. Is there an itemized list for all security position required on this RFP?

Response: The **IFB** calls for a total bid price for the initial 12-month period, Option Year 1, and Option Year 2 for each Group the interested offeror submits a bid offer. See IFB Attachment 2, Bid Offer Form.

Question 14. How many billed hours are currently billed? How many facilities?

Response: The total billed hours for the current contract were set forth in the previous IFB No. PMB 2012-04, Addendum No. 1. Group II, AMP 31 Kalihi Valley Homes – Gate Guard 8,760, Roving Patrol 14,600; Group III, AMP 32 Mayor Wright Homes – Gate Guard 23,543, Roving Patrol 3,752; Group V, AMP 35 – Roving Patrol - Punchbowl Homes 5,110, Kalanihuia 1,460, and Makamae 5,840. For all groups the hours for special events is up to 416 hours and administrative/judicial hearing upon request by HPHA is up to 100 hours.

Question 15. How many vehicles are required for the contract?

Response: None.

Question 16: How many total hours are in this bid?

Response: Please refer to the IFB Attachment 2, Bid Offer Form of the IFB, including any Addendum posted prior to the Bid submittal deadline.