

**IFB REGISTRATION FORM**

<b>IFB PMB-2015-11</b>	<b>FURNISH SECURITY SERVICES AT VARIOUS PUBLIC HOUSING PROPERTIES ON THE ISLAND OF OAHU</b>
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***INSTRUCTIONS***

Please fill out this sheet and leave original at the Hawaii Public Housing Authority, (HPHA), Contract and Procurement Office located at 1002 North School Street, Building D, Honolulu, HI 96817 when you pick up your bid packet. A copy will be made for you. Take the copy with you as it contains important dates, times and information.

Read this packet carefully. If you have any questions, please call Kathy Mitchell, IFB Coordinator at (808) 832-1892.

<b>Pre-Bid Conference and Site Inspection:</b>	<u>Thursday, August 13, 2015, 9:00 a.m. Hawaii Standard Time (HST)</u> at the HPHA Building A, Conference Room #1, 1002 North School Street, Honolulu, HI 96817. Site inspection to follow at approximately 10:15 a.m. HST or at the conclusion of the Pre-Bid Conference.	
<b>Bid Forms Due Back:</b>	Due before <u>10:00 a.m. HST on Tuesday, August 25, 2015</u> at the HPHA, Central Files Office, 1002 N. School Street, Building D, Honolulu, HI 96817.	
<b>Bid Opening:</b>	<b>Friday, August 25, 2015</b>	At 10:15 a.m. HST at the HPHA, Contract and Procurement Office, 1002 N. School Street, Building D, Honolulu, Hawaii 96817.
Date: _____		
<b>Company:</b>	_____	
<b>Address:</b>	_____ _____ _____	
<b>Bus. No.</b>	_____	<b>Cell No.</b> _____
<b>Fax No.</b>	_____	
<b>Contact Person:</b>	_____	

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*Signature of Person Picking Up Packet*

**REQUIRED CERTIFICATIONS:**

The following shall be submitted with the Bid Offer Form:

- |  |   |
|--|---|
| <input checked="" type="checkbox"/> Hawaii Compliance Express, Certificate | <input checked="" type="checkbox"/> Corporate Resolution indicating who is authorized to sign bid documents & contracts |
| <input checked="" type="checkbox"/> Wage Certificate                       |   |

The following shall be submitted upon award of contract:

- |  |   |
|--|---|
| <input checked="" type="checkbox"/> Certificate of Insurance | <input checked="" type="checkbox"/> Valid Tax Clearance Certificate |
| <input type="checkbox"/> Other: _____                        |   |