

LINDA LINGLE
GOVERNOR



DENISE M. WISE
EXECUTIVE DIRECTOR

STATE OF HAWAII
DEPARTMENT OF HUMAN SERVICES
HAWAII PUBLIC HOUSING AUTHORITY
1002 NORTH SCHOOL STREET
POST OFFICE BOX 17907
Honolulu, Hawaii 96817

BARBARA E. ARASHIRO
EXECUTIVE ASSISTANT

IN REPLY PLEASE REFER TO:
10:CPO/157

June 30, 2010

TO: Interested Parties

FROM: Rick T. Sogawa 
Acting Procurement Officer

SUBJECT: Invitation-For-Bids No. CPO-2010-06, Addendum No. 1
Furnish Custodial Services at the Hawaii Public Housing Authority's Central
Offices located on the Island of Oahu

This Addendum No. 1 is to inform interested bidders that no written questions were received at the Pre-Bid Conference conducted by the Hawaii Public Housing Authority (HPHA) on June 16, 2010, up until June 28, 2010 and: 1) for informational purposes provides the Pre-Bid Conference sign-in sheet; 2) revises Section 2, Specifications, item III. Scope of Work; and 3) revises the Bid Offer Form as follows:

1. For clarification, Section 2, Specifications, item III.A.5.e. Monthly Custodial Services, page 20:

Delete: The Building D storeroom floors and storeroom offices shall be swept and damp mopped with appropriate cleaning materials.

Add: The Building D storeroom floors shall be swept and damp mopped with appropriate cleaning materials.

2. Bid Offer Form, Attachment 2a, revised June 30, 2010, **replaces** original Bid Form Form, Attachment 2, issued on June 17, 2010.

If you have any questions, please contact Rick Sogawa, IFB Coordinator at 832-6038. Thank you.



SIGN-IN SHEET
IFB CPO-2010-06
Furnish Custodial Services - School Street

June 23, 2010
 9:00 a.m.
 HPHA - Building G Conference Room

Name	Company	Mailing/Email Address	Contact #	Fax #
Bonnie Koiwani	B Clean	bckeara@hawaiiartel.net	391-1777	951-4334
Jerry Jones	Jani King	jjonesejanikinghi.com	383-5168	535-6199
William Birks	FCS Inc.	wbirks1@earthlink.net	843-2930	
Jesus Romero	GLOBAL	JESSE@XANOC.COM	4297723	
Nafalee Stewart	Perry Management	nafalee.s@perrymanagement.net	847-4493	847-4494
Derrick	International Building Maint + Hawaiian Building Maintenance	derrick@earthlink.net		772-7491
Jamett Waters		Jamett.Waters@UrbanHawaii.com	265-4458	551-6946

SIGN-IN SHEET
IFB CPO-2010-06
Furnish Custodial Services - School Street

June 23, 2010
 9:00 a.m.
 HPHA - Building G Conference Room

Name	Company	Mailing/Email Address	Contact #	Fax #
George Neves	Leis Cleaning Service	841 peachkeny st B-1 New B 968B	597-1771	591-2237
Pat Mahoolin	Armstrong	AEM-BM & Hardware Fed. Net	589-2133	589-2137
Rudy C. Ganic	Ganic & Co	rollyg@ganic.com	847-4202	841-2157

SIGN-IN SHEET
IFB CPO-2010-06
Furnish Custodial Services - School Street

June 23, 2010
 9:00 a.m.
 HPHA - Building G Conference Room

Name	Company	Mailing/Email Address	Contact #	Fax #
Maysara Lopes	Alde cleaner	P.O. Box 4102 Wahiawa, HI 96792 aldecleaners@att.net	808-697-8536	
Donna Tuisarata	Superior Island Maintenance	P.O. Box 670 Waimanalo, HI 96795 simon@panam.it.com	808-927-3579	808-888-4267
Keith BERMOY	unlimited services Grp	300 Rodgers Blvd # 16 Honolulu, HI 96819 managerhnl@usgllc.com	808-224-9265	808 834-0403
Judy Rieta	Coverall	430 Hobson Lane PH4 Honolulu, HI 96815	808-944-8100	808-944-2045
VINCENT MANIBASAN	SERVICE MASTER	Box 1027 KEKAHA, HI 96752	808-337-2080	808-441-0063
AJD KLEIDOSIS	SERVICE MASTER	Box 1027 KEKAHA, HI 96752 phd@weckleawka.com	808-337-2080	808-441-0063

CUSTODIAL SERVICES FOR THE
HAWAII PUBLIC HOUSING AUTHORITY

Hawaii Public Housing Authority
1002 North School Street
Honolulu, Hawaii 96817

Dear Sir/Madam:

We, the undersigned, have carefully read and understand the terms and conditions specified in the IFB-CPO-2010-06 and related attachments by reference made a part hereof and available upon request; and hereby submit the following offer to perform the work specified herein, in accordance with the true intent and meaning thereof.

The undersigned understands and agrees that by submitting this offer, he/she is declaring the offer is not in violation of Chapter 84, Haw. Rev. Statutes, concerning prohibited State contracts.

Date: _____

Respectfully submitted,

Telephone No.: _____

Fax No.: _____

Exact Legal Name of Bidder

Payment address:

Authorized Signature

Title

Hawaii General Excise Tax License
I.D. No.: _____

Street Address

Social Security or Federal I.D. No.:

City, State, Zip Code

Contact person regarding this bid offer

If Bidder shown above is a "dba" or a "division" of a corporation, furnish the exact legal name of the corporation under which the contract, if awarded will be executed.

Bidder is: Individual Partnership Corporation Joint Venture

State of Hawaii: Hawaii *Other: _____

*If "other", is corporate seal available in Hawaii? Yes No

General Excise Tax License: _____

Bidder/Bidder's Company Name: _____

Date of G.E. Tax License: _____

License Number: _____

Bidder's Business Address: _____

Telephone Number: _____

Contact Person: _____

How many people will be required to provide the specified services each day? _____

How many hours will be required to provide the daily services each day? _____ / day

How much additional time will be required to provide the monthly services? _____ / day

Please indicate the number of people that will be working under this Contract by category:

Owners _____

Employees (Paid) _____

Non-Paid Personnel _____

*If using non-paid personnel, please specify their relationship to bidder/bidder's company:

Bidder: _____

INSURANCE COVERAGE:

	Carrier	Policy No.	Agent
1 Commercial General Liability	_____	_____	_____
2 Worker's Compensation	_____	_____	_____
3 Temporary Disability	_____	_____	_____
4. Prepaid Health Care	_____	_____	_____
5. Unemployment Insurance: State of Hawaii I.D. No.:	_____		

If you are not required to have one or more of the above coverages, please explain below:

References: The Interested Bidder shall submit along with this bid, provide two (2) written letters of recommendation from companies or government agencies for whom the interested bidder has or is providing commercial custodial services.

Bidder: _____

The following bid is hereby submitted for Custodial Services for the Hawaii Public Housing Authority's Central Offices located at 1002 North School Street, Honolulu, Hawaii 96817.

Initial 12-month Period: August 1, 2010 – July 31, 2011:

A. Bldg A Rent Subsidy / Applications (6,850 Square feet)

	<u>Unit Bid Price</u>	<u>Frequency</u>	<u>Total Bid Price</u>
1. Daily, weekly and monthly custodial services as detailed in IFB-CPO-2010-06	\$ _____ (Per month)	<u>12</u> Months	\$ _____
2. Semi-annual cleaning services as detailed in IFB-CPO-2010-06.	\$ _____ (Per cleaning)	<u>2</u> Times	\$ _____

B. Bldg B Information & Technology / Hearings Office (1,650 Square feet)

	<u>Unit Bid Price</u>	<u>Frequency</u>	<u>Total Bid Price</u>
3. Daily, weekly and monthly custodial services as detailed in IFB-CPO-2010-06	\$ _____ (Per month)	<u>12</u> Months	\$ _____
4. Semi-annual cleaning services as detailed in IFB-CPO-2010-06.	\$ _____ (Per cleaning)	<u>2</u> Times	\$ _____

C. Bldg C Construction Management Branch (2,800 Square feet)

	<u>Unit Bid Price</u>	<u>Frequency</u>	<u>Total Bid Price</u>
5. Daily, weekly and monthly custodial services as detailed in IFB-CPO-2010-06	\$ _____ (Per month)	<u>12</u> Months	\$ _____
6. Semi-annual cleaning services as detailed in IFB-CPO-2010-06.	\$ _____ (Per cleaning)	<u>2</u> Times	\$ _____

D. Bldg D Central Maintenance/Contract and Procurement (1,865 Square feet)

(To be cleaned between 4:00 p.m. HST and 4:30 p.m. HST)

	<u>Unit Bid Price</u>	<u>Frequency</u>	<u>Total Bid Price</u>
7. Daily, weekly and monthly custodial services as detailed in IFB-CPO-2010-06	\$ _____ (Per month)	<u>12</u> Months	\$ _____
8. Semi-annual cleaning services as detailed in IFB-CPO-2010-06.	\$ _____ (Per cleaning)	<u>2</u> Times	\$ _____

E. Bldg D1 Outdoor Shower / Bathroom Facility (225 Square feet)

	<u>Unit Bid Price</u>	<u>Frequency</u>	<u>Total Bid Price</u>
9. Daily, weekly and monthly custodial services as detailed in IFB-CPO-2010-06	\$ _____ (Per month)	<u>12</u> Months	\$ _____
10. Semi-annual cleaning services as detailed in IFB-CPO-2010-06.	\$ _____ (Per cleaning)	<u>2</u> Times	\$ _____

F. Bldg E Office of the Executive Director (4,950 Square feet)

	<u>Unit Bid Price</u>	<u>Frequency</u>	<u>Total Bid Price</u>
11. Daily, weekly and monthly custodial services as detailed in IFB-CPO-2010-06	\$ _____ (Per month)	<u>12</u> Months	\$ _____
12. Semi-annual cleaning services as detailed in IFB-CPO-2010-06.	\$ _____ (Per cleaning)	<u>2</u> Times	\$ _____

G. Trailer F (currently vacant) (200 Square feet)

	<u>Unit Bid Price</u>	<u>Frequency</u>	<u>Total Bid Price</u>
13. Daily, weekly and monthly custodial services as detailed in IFB-CPO-2007-10	\$ _____ (Per month)	<u>12</u> Months	\$ _____
14. Semi-annual cleaning services as detailed in IFB-CPO-2007-10.	\$ _____ (Per cleaning)	<u>2</u> Times	\$ _____

H. Trailer G Personnel Office (1,712 Square feet)

	<u>Unit Bid Price</u>	<u>Frequency</u>	<u>Total Bid Price</u>
15. Daily, weekly and monthly custodial services as detailed in IFB-CPO-2010-06	\$ _____ (Per month)	<u>12</u> Months	\$ _____
16. Semi-annual cleaning services as detailed in IFB-CPO-2010-06.	\$ _____ (Per cleaning)	<u>2</u> Times	\$ _____

I. Trailer H (currently vacant) (1,485 Square feet)

	<u>Unit Bid Price</u>	<u>Frequency</u>	<u>Total Bid Price</u>
17. Daily, weekly and monthly custodial services as detailed in IFB-CPO-2010-06	\$ _____ (Per month)	<u>12</u> Months	\$ _____
18. Semi-annual cleaning services as detailed in IFB-CPO-2010-06.	\$ _____ (Per cleaning)	<u>2</u> Times	\$ _____

J. Trailer J (currently vacant) (1,216 Square feet)

	<u>Unit Bid Price</u>	<u>Frequency</u>	<u>Total Bid Price</u>
19. Daily, weekly and monthly custodial services as detailed in IFB-CPO-2010-06	\$ _____ (Per month)	<u>12</u> Months	\$ _____
20. Semi-annual cleaning services as detailed in IFB-CPO-2010-06.	\$ _____ (Per cleaning)	<u>2</u> Times	\$ _____

K. Trailer L (currently vacant) (1,680 Square feet)

	<u>Unit Bid Price</u>	<u>Frequency</u>	<u>Total Bid Price</u>
21. Daily, weekly and monthly custodial services as detailed in IFB-CPO-2010-06	\$ _____ (Per month)	<u>12</u> Months	\$ _____
22. Semi-annual cleaning services as detailed in IFB-CPO-2010-06.	\$ _____ (Per cleaning)	<u>2</u> Times	\$ _____

L. Trailer M Fiscal Management Office (2,900 Square feet)

	<u>Unit Bid Price</u>	<u>Frequency</u>	<u>Total Bid Price</u>
23. Daily, weekly and monthly custodial services as detailed in IFB-CPO-2010-06	\$ _____ (Per month)	<u>12</u> Months	\$ _____
24. Semi-annual cleaning services as detailed in IFB-CPO-2010-06.	\$ _____ (Per cleaning)	<u>2</u> Times	\$ _____

Total 27,533 Square feet

Sub-Total for Bid Items 1-24 \$ _____

Option Year 1: August 1, 2011 – July 31, 2012:

A. Bldg A Rent Subsidy / Applications (6,850 Square feet)

	<u>Unit Bid Price</u>	<u>Frequency</u>	<u>Total Bid Price</u>
25. Daily, weekly and monthly custodial services as detailed in IFB-CPO-2010-06	\$ _____ (Per month)	<u>12</u> Months	\$ _____
26. Semi-annual cleaning services as detailed in IFB-CPO-2010-06.	\$ _____ (Per cleaning)	<u>2</u> Times	\$ _____

B. Bldg B Information & Technology / Hearings Office (1,650 Square feet)

	<u>Unit Bid Price</u>	<u>Frequency</u>	<u>Total Bid Price</u>
27. Daily, weekly and monthly custodial services as detailed in IFB-CPO-2010-06	\$ _____ (Per month)	<u>12</u> Months	\$ _____
28. Semi-annual cleaning services as detailed in IFB-CPO-2010-06.	\$ _____ (Per cleaning)	<u>2</u> Times	\$ _____

C. Bldg C Construction Management Branch (2,800 Square feet)

	<u>Unit Bid Price</u>	<u>Frequency</u>	<u>Total Bid Price</u>
29. Daily, weekly and monthly custodial services as detailed in IFB-CPO-2010-06	\$ _____ (Per month)	<u>12</u> Months	\$ _____
30. Semi-annual cleaning services as detailed in IFB-CPO-2010-06.	\$ _____ (Per cleaning)	<u>2</u> Times	\$ _____

D. Bldg D Central Maintenance/Contract and Procurement (1,865 Square feet)

(To be cleaned between 4:00 p.m. HST and 4:30 p.m. HST)

	<u>Unit Bid Price</u>	<u>Frequency</u>	<u>Total Bid Price</u>
31. Daily, weekly and monthly custodial services as detailed in IFB-CPO-2010-06	\$ _____ (Per month)	<u>12</u> Months	\$ _____
32. Semi-annual cleaning services as detailed in IFB-CPO-2010-06.	\$ _____ (Per cleaning)	<u>2</u> Times	\$ _____

E. Bldg D1 Outdoor Shower / Bathroom Facility (225 Square feet)

	<u>Unit Bid Price</u>	<u>Frequency</u>	<u>Total Bid Price</u>
33. Daily, weekly and monthly custodial services as detailed in IFB-CPO-2010-06	\$ _____ (Per month)	12 Months	\$ _____
34. Semi-annual cleaning services as detailed in IFB-CPO-2010-06.	\$ _____ (Per cleaning)	2 Times	\$ _____

F. Bldg E Office of the Executive Director (4,950 Square feet)

	<u>Unit Bid Price</u>	<u>Frequency</u>	<u>Total Bid Price</u>
35. Daily, weekly and monthly custodial services as detailed in IFB-CPO-2010-06	\$ _____ (Per month)	12 Months	\$ _____
36. Semi-annual cleaning services as detailed in IFB-CPO-2010-06.	\$ _____ (Per cleaning)	2 Times	\$ _____

G. Trailer F (currently vacant) (200 Square feet)

	<u>Unit Bid Price</u>	<u>Frequency</u>	<u>Total Bid Price</u>
37. Daily, weekly and monthly custodial services as detailed in IFB-CPO-2007-10	\$ _____ (Per month)	12 Months	\$ _____
38. Semi-annual cleaning services as detailed in IFB-CPO-2007-10.	\$ _____ (Per cleaning)	2 Times	\$ _____

H. Trailer G Personnel Office (1,712 Square feet)

	<u>Unit Bid Price</u>	<u>Frequency</u>	<u>Total Bid Price</u>
39. Daily, weekly and monthly custodial services as detailed in IFB-CPO-2010-06	\$ _____ (Per month)	12 Months	\$ _____
40. Semi-annual cleaning services as detailed in IFB-CPO-2010-06.	\$ _____ (Per cleaning)	2 Times	\$ _____

I. Trailer H (currently vacant) (1,485 Square feet)

	<u>Unit Bid Price</u>	<u>Frequency</u>	<u>Total Bid Price</u>
41. Daily, weekly and monthly custodial services as detailed in IFB-CPO-2010-06	\$ _____ (Per month)	<u>12</u> Months	\$ _____
42. Semi-annual cleaning services as detailed in IFB-CPO-2010-06.	\$ _____ (Per cleaning)	<u>2</u> Times	\$ _____

J. Trailer J (currently vacant) (1,216 Square feet)

	<u>Unit Bid Price</u>	<u>Frequency</u>	<u>Total Bid Price</u>
43. Daily, weekly and monthly custodial services as detailed in IFB-CPO-2010-06	\$ _____ (Per month)	<u>12</u> Months	\$ _____
44. Semi-annual cleaning services as detailed in IFB-CPO-2010-06.	\$ _____ (Per cleaning)	<u>2</u> Times	\$ _____

K. Trailer L (currently vacant) (1,680 Square feet)

	<u>Unit Bid Price</u>	<u>Frequency</u>	<u>Total Bid Price</u>
45. Daily, weekly and monthly custodial services as detailed in IFB-CPO-2010-06	\$ _____ (Per month)	<u>12</u> Months	\$ _____
46. Semi-annual cleaning services as detailed in IFB-CPO-2010-06.	\$ _____ (Per cleaning)	<u>2</u> Times	\$ _____

L. Trailer M Fiscal Management Office (2,900 Square feet)

	<u>Unit Bid Price</u>	<u>Frequency</u>	<u>Total Bid Price</u>
47. Daily, weekly and monthly custodial services as detailed in IFB-CPO-2010-06	\$ _____ (Per month)	<u>12</u> Months	\$ _____
48. Semi-annual cleaning services as detailed in IFB-CPO-2010-06.	\$ _____ (Per cleaning)	<u>2</u> Times	\$ _____

Total 27,533 Square feet

Sub-Total for Bid Items 25-48 \$ _____

Grand Total for Bid Items (Add items 1-48) \$ _____

Award will be made to the responsive and responsible bidder submitting the lowest Grand Total for Bid Items 1-48.