

minutes

CNI PEOPLE TASK FORCE MEETING	
APRIL 17, 2013	11:30 - 12:30
Meeting called by	Senator Chun Oakland, Chair
Type of meeting	CNI Kuhio Park Neighborhood Planning Grant - People Task Force
Facilitator	Monika Mordasini (MM),Michaels; Scott Jepsen (SJ), EJP Consulting, Ann Peterson (AP)
Note taker	Susan Acosta
Attendees	Ben Park(HPHA),Sam Aiona (SA), Steering Committee Chair, Jennifer Dang (JD) Education Task Force Chair, People Task Force members
WELCOME AND INTRODUCTIONS – MONIKA MORDASINI, MDC	
Discussion	Welcome and overview by Monika. Everyone went around the room and introduce themselves.
CNI PLANNING PROCESS UPDATE – SCOTT JEPSEN, EJP; MONIKA MORDASINI, MDC	
	REVIEW CNI PEOPLE TASK FORCE FLOW CHART
Discussion	Scott went over the task force flow chart that illustrates the planning process and steps to adopting a transformation plan. (Attachment 1)
	STATUS OF RESIDENT SURVEY
Discussion	Monika provided an update that due to Michaels having to procure the selection of a Resident Needs Assessment Administrator; the schedule has been pushed out by a month. The new dates are: selection of administrator in April, administer residents needs survey in May, report on the 174 units to be ready by end of June/July. The full report including The Towers and Neighborhood residents to be completed by Oct. 2013
REVIEW INVENTORY OF SERVICE – ANNI PETERSON, MDC	
	DISCUSS EXISTING SERVICES LIST / IDENTIFY MISSING SERVICES
Discussion	Anni created a first draft of an inventory of services provided to Kuhio Park Residents and asked everyone to review and share their comments with their table. After this exercise the discussion was opened for each table to share their comments with the group and suggest changes.
Action	Task Force Members were asked to edit the inventory and either hand in the changes at the meeting or to email changes to Anni. The google website is another venue in which members can make changes directly to the inventory. To access the google website: <ol style="list-style-type: none"> 1. Go to www.google.com 2. Log in as cnikuhio@gmail.com, password 2012planning 3. Click on Drive on the drop down menu and you will see the Social Service List
	DISCUSS WHICH PROVIDERS HAVE DATA SETS THAT CAN BE SHARED/ DISCUSS METRICS PROVIDERS CURRENTLY MEASURE/REPORT AGAINST
Discussion	Monika asked at the end of the meeting for everyone to think about this as it will be on the agenda at the next meeting.
TASK FORCE MEMBERSHIP – MONIKA MORDASINI, MDC	
	CONFIRM MEMBERSHIP OF TASK FORCE
Discussion	Monika recommended that everyone who was present would be considered a Task Force member, unless they let her know otherwise. Question from Will Tungol of DHS – Why? What does it mean to be a member? Scott and Monika provided a recap of CNI and the benefits of being on a Task Force.
NEXT MEETING– MONIKA MORDASINI, MDC	
	TIME AND DATE
Discussion	Shared the Proposed Meeting Schedule for Future Meetings (Attachment 2).
	Next meeting will be held on May 14 11:30am same location Tower B Hospitality Suite. Future meetings will be 1.5 hours.