

**HAWAII PUBLIC HOUSING AUTHORITY  
NOTICE OF MEETING  
REGULAR BOARD OF DIRECTORS MEETING  
1002 North School Street, Building A Boardroom  
Honolulu, Hawaii 96817  
September 15, 2016  
9:00 a.m.**

**AGENDA**

**I. CALL TO ORDER/ESTABLISHING QUORUM**

**II. APPROVAL OF MINUTES**

A. HPHA Regular Meeting Minutes, August 18, 2016

**III. PUBLIC TESTIMONY**

Public testimony on any item relevant to this agenda shall be taken at this time. Pursuant to section 92-3, Hawaii Revised Statutes, and section 17-2000-18, Hawaii Administrative Rules, the Board may limit public testimony to three minutes per agenda item.

**IV. FOR ACTION**

A. **MOTION:** To Appoint Mr. Jerry Ballard for a Four Year Term to the Oahu Eviction Board B and Oahu Eviction Board C; and as a Floating Resident Board Member for Hilo, Kona, Kauai, and Maui Eviction Boards

**V. REPORTS**

- Financial Report for the Month of August 2016. The July 2016 Financial Report is provided to the board in the monthly packet. Unaudited FDS is due to HUD on October 15, 2016.
- The Report on Contracts Executed During August 2016 and Planned Solicitations for September 2016 are provided to the Board in the monthly packet. No formal report is planned.
- Property Management and Maintenance Services Lease up Status and Eviction Hearings for the Month of August 2016. No formal report is planned.
- Construction Management Activities, including Obligation and Expenditure Status for the Federal Capital Fund Program (CFP) and the State Capital

- Improvement Program (CIP), Kuhio Park Terrace and Kalihi Valley Homes Construction Activity. No formal report is planned.
- Section 8 Subsidy Programs Voucher: Status of Applications and Waiting List. Status of the Special Rent Supplement Program Targeted to Homeless Families. The Section 8 Report is provided to the Board in the monthly packet.
  - Compliance: Complaints Alleging Discrimination
  - Status of Redevelopment at Mayor Wright Homes with MWH Partners: Establishment of the Community Advisory Committee; Design Charrettes Schedule.
  - Proposed Legislation and Preparing for the 2017 Legislative Session

If any person requires special needs (i.e., large print, taped materials, sign language interpreter, etc.) please call Ms. Jonessa Burns at (808) 832-4694 by close of business three days prior to the meeting date. Meals will be served to the Board and support staff as an integral part of the meeting.

## FOR ACTION

**MOTION:** To Appoint Mr. Jerry Ballard for a Four Year Term to the Oahu Eviction Board B and Oahu Eviction Board C; and as a Floating Resident Board Member for the Hilo, Kona, Kauai, and Maui Eviction Boards

### I. FACTS

- A. The Oahu and Neighbor Island Eviction Boards are composed of members of the community who are responsible for affording public housing tenants a full and fair due process hearing during lease termination proceedings.
- B. Pursuant to the Hawaii Revised Statutes (HRS) 356D-93, the Authority is authorized to appoint an eviction board which shall consist of not less than one person, and no more than three persons, of which one shall be a resident of public housing.
- C. Attached is a list of the current eviction board members by county and term appointments.

### II. DISCUSSION

- A. The eviction board members are made up of volunteers from the community, in both the public and private sector with work experiences in law, real estate, accounting and teaching. Eviction hearings are conducted on a weekly basis and require board members to commit to 1 to 4 hours per scheduled hearing.
- B. Prior to hearing an eviction case, the board members receive training on their roles and responsibilities to provide a fair and impartial hearing for the tenants. They are also trained on the roles and responsibilities of the tenant and the HPHA and its managing agents.
- C. Due to natural attrition the HPHA continuously solicits new board members through various marketing and networking efforts, referrals from board members or HPHA staff to maintain board quorum.
- D. Having more than the minimum amount of members and resident members appointed to the Eviction Boards allows the Hearings Office to process the requests for hearings in an efficient and timely manner, and avoid cancellation of hearings for lack of quorum.

- E. Mr. Ballard has been a long time resident of Punchbowl Homes and is in good standing with HPHA. Mr. Ballard has expressed a willingness to serve on the eviction board at a time when his services are greatly needed.
- F. Mr. Ballard also formerly served as the President of the Punchbowl Homes Resident Association and has provided volunteer services at the property where he resides.

### III. RECOMMENDATION

That the Board of Directors Appoint the Mr. Jerry Ballard for a Four-Year Term to the Oahu Eviction Board B and Oahu Eviction Board C; and as a Floating Resident Board Member for the Hilo, Kona, Kauai, and Maui Eviction Boards

- A. Attachment A: List of Eviction Board Members and Term Appointments
- B. Attachment B: Letter of Interest from Mr. Jerry Ballard

Prepared by: Renee Blondin-Nip, Hearings Officer RBN

Approved by the Board of Directors  
on the date set forth above

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Pono Shim  
Chairperson

**Attachment A**

**EVICTIION BOARD MEMBERS  
HAWAII PUBLIC HOUSING AUTHORITY  
Initial Appointment/Current Expiration Dates**

<b>Board Member</b>	<b>Initial Appointment Date</b>	<b>Current Expiration Date</b>	<b>Years Served as of December 2013</b>
<b>Oahu A:</b>			
Douglas Kaya	03/17/05	03/31/17	11
Radiant Chase	01/25/02	07/31/17	14
Wanda Camara*	12/19/13	12/19/19	3
Chunmay Chang	11/01/13	11/01/19	3
<b>Oahu B:</b>			
Jane Moana Gray*	08/31/79	07/31/17	37
Earl Mente	12/19/97	07/31/17	19
Joyce Nakamura	02/20/98	07/31/17	19
Louanne Kam**	09/17/15	09/17/19	New
<b>Oahu C:</b>			
Clyde Namu'o	08/18/16	08/18/20	New
Jane Moana Gray***	08/31/17	07/31/17	37
Sylvianne Young	12/19/97	07/31/17	19
Sylvia Wilmeth	11/18/10	11/31/20	6
<b>Hilo:</b>			
Jane Moana Gray***	06/21/07	06/30/17	9
Joanne Luiz*	02/29/14	04/21/20	2
Jodie Aona*	02/29/16	02/29/20	New
Jennifer DelaCruz	02/29/16	02/29/20	New
<b>Kauai:</b>			
Fay Rapoza	10/10/13	10/30/17	3
Jane Moana Gray***	06/21/07	06/30/17	9
Arde Long-Yamashita*	02/31/08	02/31/20	8
<b>Kona:</b>			
Jane Moana Gray***	06/21/07	06/30/17	9
Arleila Andrade	09/15/10	09/31/20	6
Mary Hoffman*	10/10/13	10/30/17	3
<b>Maui:</b>			
Wanda Camara***	12/19/13	12/19/19	3
Robert G. Hill	03/01/08	02/28/20	13
Mark Nishino	03/01/15	03/01/17	11

\* Resident Board Member

\*\* Floating Board Member (Attends hearing when quorum needed)

\*\*\* Floating Resident Board Member (Attends hearing when quorum needed)

Revised 08/31/16