

HAWAII PUBLIC HOUSING AUTHORITY  
MINUTES OF THE REGULAR MEETING  
HELD AT 1002 NORTH SCHOOL STREET, BUILDING E,  
HONOLULU, HAWAII 96817  
ON THURSDAY, OCTOBER 18, 2012  
IN THE COUNTY OF HONOLULU, STATE OF HAWAII

The Board of Directors of the Hawaii Public Housing Authority met for their Regular Board Meeting at 1002 North School Street, on Thursday, October 18, 2012 at 9:00 a.m.

The meeting was called to order by Chairperson Gierlach and upon the call to order, those present were as follows:

**DIRECTORS**

**PRESENT:**

Director David Gierlach, Chairperson  
Director Matilda Yoshioka, Vice-Chair  
Director Jason Espero, Secretary  
Director Roger Godfrey  
Director Desiree Kihano  
Director Debbie Shimizu  
Director Trevor Tokishi  
Designee Wilfredo Tungol  
Director George Yokoyama

Deputy Attorney General, John Wong

**STAFF PRESENT:**

Hakim Ouansafi, Executive Director  
Barbara Arashiro, Executive Assistant  
Clarence Allen, Acting Chief Financial Management Advisor  
Nicholas Birck, Chief Planner  
Kiriko Oishi, Compliance Officer  
Becky Choi, State Housing Development Administrator  
Stephanie Fo, Acting Section 8 Subsidy Branch Chief  
Diane Johns, Property Management Specialist  
Joanna Renken, Acting Public Housing Supervisor  
Rochelle Akamine, Resident Services Specialist  
Taryn Chikamori, Secretary to the Board

**OTHERS:**

Mercedes Agrisol, Mayor Wright Homes Resident  
Pius Casiano, Puahala Homes Resident  
Gloria Castro, Mayor Wright Homes Resident  
Augafa Ene, Mayor Wright Homes Resident  
Malia Fetu, Mayor Wright Home Resident

Fetu Kolio, Mayor Wright Homes Resident  
Fredrick Kolios, Applicant  
Paulo Leuta, Mayor Wright Homes Resident  
Marleen Lafaele, Mayor Wright Homes Resident  
Sisan Suda, Micronesians United

### **Proceedings:**

Chairperson Gierlach declared a quorum present.

The business of the Board proceeded with approval of the Regular Meeting Minutes of September 20, 2012.

**Director Espero moved to approve the minutes,**

Director Shimizu requested the following corrections:

- Page 5, fourth paragraph “Bick” should be revised with the correct spelling of “Birck”.

**The minutes were unanimously approved as amended.**

Chairperson Gierlach deferred the approval of the August 16, 2012 and September 20, 2012 Executive Session Minutes until the Executive Session to be held later in the meeting.

### **Public Testimony**

Mr. Pius Casiano, Puahala Homes Resident, had the following questions: 1) Why are managers allowing illegal tenants; 2) Why were his niece and nephew denied moving into his unit, but illegal tenants are allowed to stay; 3) What happen to his job application; 4) Why was he refunded only \$600, it should have been \$1600; and, 5) Why maintenance staff were not doing their job.

Mr. Fredrick Kolios, applicant, stated that he applied for public housing in 2002, and still has not heard from the HPHA.

Mr. Fetu Kolio, Mayor Wright Homes Resident, stated that the HPHA and the Legislature were aware of all the things happening in public housing. He feels that it is unfair that Executive Director Ouansafi wrote him a letter regarding all the issues in public housing. He feels that that it should have been cleaned up years ago. He stated there can't be manipulation in a fair due process.

Mr. Augafa Ene, Mayor Wright Homes Resident, stated that according to the Tenant Association By-Laws, the tenant association's Board expired last month. A new election needs to be held. He stated there is still an association, but there should not be a Board.

Mr. Paulo Leuta, Mayor Wright Homes Resident, stated that currently there are no elections scheduled for the Mayor Wright Homes (MWH) tenant association. He feels that because the association is still active they should continue taking care of the resident issues. He stated children are playing on the streets and the HPHA should install more speed limit signs or speed bumps in the road.

Ms. Malia Fetu, Mayor Wright Homes Resident, stated that the tenants need to put their differences aside and come together as a community. She stated that the Samoan Council supports the association, the security, and participates in the community walks to provide safety in the community. She stated that the tenant association has not had elections, but she feels that the current Board should continue to carry on for the community. She also stated that MWH does not need speed limit signs or speed bumps, instead parents need to watch their children.

Ms. Marleen Lafaele, Mayor Wright Homes Resident, requested that the residents be notified in advance when the water is going to be turned off.

Ms. Gloria Castro, Mayor Wright Homes Resident, was concerned about the water shut off and also reported that there was a hole in the ground that was uncovered for a week. She was concerned that a child could have fallen in the hole. The hole was fixed, but there were bricks left by the building. She also requested that residents be informed in advance of a water shut off.

Chairperson Gierlach asked Executive Director Ouansafi if he will be reporting on the MWH tenant association elections and the MWH's water situation. Executive Director Ouansafi reported that the HPHA is trying to have the tenants coordinate the election without the HPHA's interference. Executive Director Ouansafi contacted the MWH's staff regarding the water shut off and will be reporting once he gets a response.

**For Action:**

**Director Yoshioka moved,**

**(1) To Amend the Previous Action to Approve a Waiver of the Conflict of Interest Provision of Section 19(A)(1) of the Annual Contributions Contract (ACC) Between the Hawaii Public Housing Authority (HPHA) and the U.S. Department of Housing and Urban Development (HUD) for Executive Director Hakim Ouansafi as related to:**

- (a) AECOM Technical Services, Inc.;**
- (b) AECOM Pacific, Inc.;**
- (c) AECOM Design;**
- (d) AECOM Energy & Power;**
- (e) AECOM Environment;**
- (f) AECOM Government Services, Inc.;**
- (g) AECOM, Inc.;**
- (h) AECOM Services, Inc.;**
- (i) AECOM Technology Corporation;**

- (j) AECOM Transportation;**
- (k) AECOM USA, Inc.;**
- (l) AECOM Water;**
- (m) Davis Langdon, Inc. (collectively, the “AECOM Companies”); and**
- (n) Any other entities owned by any of the AECOM Companies doing business in the State of Hawaii;**

**Provided the Executive Director Hakim Ouansafi Recuses Himself from the Procurement, Selection, Award, Monitoring, or Administration of any Contracts and Subcontracts (“Procurement and Contract Authority”) Involving the AECOM Companies; and**

**(2) To Delegate Procurement and Contract Authority to Executive Assistant Barbara Arashiro, Acting Contracts and Procurement Officer Rick Sogawa, or to Other Appropriate HPHA Staff Regarding Any Matters Related to or Involving the AECOM Companies.**

**(3) To Approve the Written Justification for Waiver to the Annual Contributions Contract as Required by the Hawaii Public Housing Authority's (HPHA) Standards of Conduct and to Authorize the Executive Assistant to Submit the Hawaii Public Housing Authority's Request for Waiver to the Annual Contributions Contract to the U.S. Department of Housing and Urban Development.**

Chairperson Gierlach stated that last month the Board made amendments to allow Executive Director Ouansafi oversight of construction projects.

Director Yoshioka asked if the language in the motion was modified to provide for management oversight. Executive Director Ouansafi reported that the Board needs to pass the current action before he can have oversight of projects involving the AECOM Companies.

Director Yoshioka stated she does not believe that language has been incorporated to give Executive Director Ouansafi oversight of projects.

Deputy Attorney General Wong asked whether the Board wanted to amend the present “For Action”.

Deputy Attorney General Wong clarified that the current motion still includes a provision that the Executive Director will recuse himself from procurement, selection, award, monitoring, or administration of any contract or subcontracts involving the AECOM companies. Deputy Attorney General Wong stated that if the Board wants the Executive Director to have administration and oversight, then the Board needs to amend the motion.

Executive Assistant Barbara Arashiro clarified that last month, the Board approved the written justification for the waiver to the ACC, but still need to amend the For Action to be consistent. Deputy Attorney General Wong requested that the Board make the amendments to the “For

Action” to be consistent with their desire to allow Executive Director Ouansafi the ability to monitor design contracts.

Director Yoshioka asked if the language as presented prevents Executive Director Ouansafi from any involvement. Deputy Attorney General Wong confirmed Director Yoshioka’s statement.

**Director Espero moved at 9:36 a.m.,**

**To go into Executive Session pursuant to Hawaii Revised Statutes sections 92-4 and 92-5(a)(4) to consult with the Board’s attorneys on questions and issues pertaining to the Board’s powers, duties, privileges, immunities, and liabilities as related to:**

**(1) To Amend the Previous Action to Approve a Waiver of the Conflict of Interest Provision of Section 19(A)(1) of the Annual Contributions Contract (ACC) Between the Hawaii Public Housing Authority (HPHA) and the U.S. Department of Housing and Urban Development (HUD) for Executive Director Hakim Ouansafi as related to:**

- (a) AECOM Technical Services, Inc.;**
- (b) AECOM Pacific, Inc.;**
- (c) AECOM Design;**
- (d) AECOM Energy & Power;**
- (e) AECOM Environment;**
- (f) AECOM Government Services, Inc.;**
- (g) AECOM, Inc.;**
- (h) AECOM Services, Inc.;**
- (i) AECOM Technology Corporation;**
- (j) AECOM Transportation;**
- (k) AECOM USA, Inc.;**
- (l) AECOM Water;**
- (m) Davis Langdon, Inc. (collectively, the “AECOM Companies”); and**
- (n) Any other entities owned by any of the AECOM Companies doing business in the State of Hawaii;**

**Provided the Executive Director Hakim Ouansafi Recuses Himself from the Procurement, Selection, Award, Monitoring, or Administration of any Contracts and Subcontracts (“Procurement and Contract Authority”) Involving the AECOM Companies; and**

**(2) To Delegate Procurement and Contract Authority to Executive Assistant Barbara Arashiro, Acting Contracts and Procurement Officer Rick Sogawa, or to Other Appropriate HPHA Staff Regarding Any Matters Related to or Involving the AECOM Companies.**

**(3) To Approve the Written Justification for Waiver to the Annual Contributions Contract as Required by the Hawaii Public Housing Authority's (HPHA) Standards of Conduct and to Authorize the Executive Assistant to Submit the Hawaii Public**

**Housing Authority's Request for Waiver to the Annual Contributions Contract to the U.S. Department of Housing and Urban Development**

The motion was unanimously carried.

**The Board reconvened from Executive Session at 9:47 a.m.**

**Director Yoshioka moved,**

**To Amend the main motion to: (1) To Amend the Previous Action to Approve a Waiver of the Conflict of Interest Provision of Section 19(A)(1) of the Annual Contributions Contract (ACC) Between the Hawaii Public Housing Authority (HPHA) and the U.S. Department of Housing and Urban Development (HUD) for Executive Director Hakim Ouansafi as related to:**

- (a) AECOM Technical Services, Inc.;**
- (b) AECOM Pacific, Inc.;**
- (c) AECOM Design;**
- (d) AECOM Energy & Power;**
- (e) AECOM Environment;**
- (f) AECOM Government Services, Inc.;**
- (g) AECOM, Inc.;**
- (h) AECOM Services, Inc.;**
- (i) AECOM Technology Corporation;**
- (j) AECOM Transportation;**
- (k) AECOM USA, Inc.;**
- (l) AECOM Water;**
- (m) Davis Langdon, Inc. (collectively, the "AECOM Companies"); and**
- (n) Any other entities owned by any of the AECOM Companies doing business in the State of Hawaii;**

**Provided the Executive Director Hakim Ouansafi Recuses Himself from the Procurement, Selection, Awarding, Monitoring, or Administration of any Contracts and Subcontracts ("Procurement and Contract Authority") Involving the AECOM Companies; and**

**(2) To Delegate Procurement and Contract Authority to Executive Assistant Barbara Arashiro, Acting Contracts and Procurement Officer Rick Sogawa, or to Other Appropriate HPHA Staff Regarding Any Matters Related to or Involving the AECOM Companies.**

**(3) To Approve the Written Justification for Waiver to the Annual Contributions Contract as Required by the Hawaii Public Housing Authority's (HPHA) Standards of Conduct and to Authorize the Executive Assistant to Submit the Hawaii Public Housing Authority's Request for Waiver to the Annual Contributions Contract to the U.S. Department of Housing and Urban Development**

The motion to amend the main motion was unanimously carried.

The main motion as amended was unanimously carried.

**For Action:**

**Director Espero moved,**

**To Seek Opinion from the Department of the Attorney General Regarding the Effect on the HPHA as an Attached Agency to the Department of Human Services with Regards to the Oversight and Management of HPHA.**

Chairperson Gierlach stated that he requested this motion to be on the agenda. Chairperson Gierlach stated that there seems to be some confusion regarding the different roles, rights, and powers of the HPHA Executive Director, the Department of Human Services (DHS) Director, and the Chairperson of the Board and the meaning of “administrative purposes.”

Director Godfrey asked who the Executive Director (ED) would report to. Chairperson Gierlach clarified that this is not an issue of who the ED will report to, but more about the roles, rights, powers and authorities of the HPHA Executive Director, the DHS Director and the Chairperson of the Board.

Director Tokishi asked whether there is a cost associated with this request. Chairperson Gierlach confirmed that the Deputy Attorney General’s are hired by the HPHA.

Designee Tungol stated that the cost should not be too much because there are other departments with a similar structure as the HPHA. He stated that it is a fair request and he does not think the DHS Director would have any problems with the request.

Director Yoshioka asked whether the Hawaii Housing Finance and Development Corporation (HHFDC) is set up the same as the HPHA. Director Shimizu stated she believes that the HHFDC has a different statutory authority, but is also considered attached to a department for administrative purposes.

Executive Director Ouansafi stated that he feels there is confusion and that everyone has good intentions, but DHS and the HPHA have different interpretations of the term “administratively attached” in many areas.

As an example, Board approved the HPHA’s budget, but the HPHA received an email from DHS asking the HPHA to submit the budget for DHS to review and make any necessary changes.

Chairperson Gierlach stated that there are questions that arise on a regular basis that affect morale, responsibility, and authority. Chairperson Gierlach asked that the AG’s Office meet with HPHA’s Executive Director and the DHS Director to get specific issues and asked the Executive Director to give specific examples.

As a response, Executive Director Ouansafi reported that the HPHA requested approval of a procurement violation from the State Procurement Office (SPO). After a discussion with the SPO, the HPHA submitted a request for reconsideration to SPO. Subsequently, however, DHS did not agree and wanted to make changes to the HPHA's letter. After consultation with both Deputy Attorney Generals for HPHA and DHS, the Executive Director did not want to make changes to the letter which prompted DHS to submit an additional letter. This letter was later rescinded.

Another example is that DHS enters into conciliation agreements with other agencies and has tried to force the HPHA staff to comply with the agreement. In this case, the HPHA Executive Director and the HPHA Board were not informed of the agreement prior to its execution.

Executive Director Ouansafi reported that Ms. Becky Choi, State Housing Development Administrator, was awarded the DHS Manager of the Year and was a nominee for the Governor's Award. This could have been a morale booster for the staff, but the HPHA was never mentioned during Governor's Award ceremony as the DHS Deputy Director presented the plaque instead of the Executive Director.

Designee Tungol stated he knows that the DHS Director has only the best interest of the HPHA in mind. He feels that there are reasons why the DHS Director would want oversight over the HPHA.

In response, Executive Director Ouansafi stated that only the Board should have oversight of HPHA.

Designee Tungol stated that the Board sets policy and does not oversee the day-to-day operations.

Designee Tungol stated that the request for higher salary for the Kauai Manager position has been forwarded to the Department of Human Resources Development (DHRD) and should be forthcoming.

Executive Director Ouansafi stated that he respects the DHS Director, but he is responsible for the day-to-day operations of the HPHA. He stated that Director McManaman's vision is the same as the HPHA's, but is concerned that DHS could have a Director who has a different vision and who could then overturn Board decisions.

Chairperson Gierlach stated that the HPHA has a qualified Executive Director who should not be operating as a defacto assistant to the DHS Director. He stated that "responsibility and authority" have to go hand in hand, and this motion is to obtain the AG's opinion to clarify roles of each party.

Director Yokoyama stated that if the HPHA is "attached for administrative purposes only", then the statute should be clarified to include a definition of what that means.

Director Shimizu asked Deputy Attorney General Wong if he needs specific situations to render an opinion. Deputy Attorney General Wong clarified that the examples will help the Attorney General form an opinion, but it is not likely that the opinion will address every example individually.

Executive Director Ouansafi stated that the HPHA’s statute states that HPHA is attached to DHS for administrative purposes only. He reiterated that the AG’s office needs to clarify what the term “for administrative purposes only” means because in many cases DHS may have gone beyond the intended meaning and sometimes HPHA might not have gone far enough.

Director Tokishi stated that there are many examples about why the clarification is needed and the conflict will not be resolved at this meeting and called for the question.

Director Shimizu asked whether the motion before the Board needed to be amended to include “administratively attached”. Chairperson Gierlach stated he understands that the AG’s Office will refer to the statute and clarify the meaning.

Director Godfrey asked if the HPHA Board decides it doesn’t like the ruling whether the HPHA should ask the Legislature to change the law. Chairperson Gierlach clarified that the Board should get the AG’s office to clarify the term “administratively attached”, then the Board can decide whether HPHA needs to request a statutory amendment.

Deputy Attorney General Wong asked whether the Board approves the HPHA’s budget. Chairperson Gierlach confirmed the Board approves the HPHA’s budget prior to the start of the fiscal year. Deputy Attorney General Wong agreed that it would not be proper for one Board member to override what the Board has approved.

Executive Assistant Arashiro added that the DHRD statute discusses agencies that are “administratively attached”, “attached for administrative control”, and “attached for administrative supervision”; whereas, the HPHA’s statutes calls for it to be “attached for administrative purposes only”.

The motion was carried by the vote of: Ayes:

Chairperson Gierlach  
Director Espero  
Director Godfrey  
Director Kihano  
Director Shimizu  
Director Tokishi  
Director Yokoyama  
Director Yoshioka

Abstain:

Designee Tungol

**Chairperson Gierlach called for a recess at 10:20 a.m. and reconvened at 10:30 a.m.**

**Reports:**

## **Executive Director's Report:**

Executive Director Ouansafi reported that the HPHA successfully applied for and was awarded HUD's Choice Neighborhood Initiative Planning Grant. He reported that there are over 3,100 public housing agencies nationwide and 72 agencies applied for the planning grant. He stated that the HPHA will match the HUD grant with \$62,000 and use the funds for planning costs for a Choice Neighborhood Initiative Implementation Grant application for approximately \$30 million. The HPHA teamed up with the Michaels Development Company for the grant and will likely target the Kuhio Homes low rise units.

Executive Director Ouansafi reported that the staff is still evaluating the Rental Assistance Demonstration (RAD) Program. The HPHA has identified two properties that are difficult for the HPHA to manage and could be possible candidates for the RAD Program. Under the RAD Program, the HPHA may convert the public housing units to project based vouchers and manage the vouchers.

Executive Assistant Arashiro reported that the HPHA was also awarded the Family Self-Sufficiency Coordinator grant. This was a competitive HUD grant that will be used to continue funding the family self-sufficiency coordinator.

Executive Director Ouansafi reported that this is the first time (since he started) that every asset management project (AMP) reduced their delinquent tenant accounts receivable. In January 2012, the amount of delinquent balances over 90 days was \$531,000 and currently the delinquent balances are at \$113,000. The amount of delinquent balances between 30-90 days was \$276,000 and is currently down to \$74,000. Unfortunately, what we also see is that evictions start to rise as AMP managers begin to enforce rent collections and pursue evictions for delinquent balances.

Executive Director Ouansafi reported that from January to date, the HPHA moved in 494 families. Of those 494 families, 309 were new families and 185 were in-house transfers.

Executive Director Ouansafi reported that during September, 53 housing choice vouchers were issued. Twelve families are in the process of looking for a unit, 39 families found a unit and are going through inspections, 16 families moved in August and 11 families moved in September. The HPHA also has 40 veterans in the process of looking for units.

Executive Director Ouansafi reported that the Section 8 Program usage will increase in the coming months and the HPHA will have to use the reserves, but this is something the HPHA is anticipating.

Executive Director Ouansafi reported that the HPHA has responded to 25 reasonable accommodation requests (RAR). The HPHA is also continuing to provide fair housing training for its staff and tenants on all islands.

Executive Director Ouansafi stated that the Section 8 program was not leasing up to its budget authority and the HPHA had \$1.8 million reduced from its current appropriation. The Section 8

will be restructuring. He also reported that one of the recommendations by the HPHA consultant was that the HPHA should not be conducting a self-evaluation for the SEMAP score. The consultants felt that the HPHA is possibly rating the Section 8 performance higher than what the HPHA should be rated.

Executive Director Ouansafi reported that in January, AMPs were receiving the financial reports with a two month lag; currently, the lag is 15 days. The HPHA's goal is to provide financial reports to all of the HPHA's offices within 10 days.

Executive Director Ouansafi reported that Ms. Kim Thornton from the Personnel Office will be assigned to assist supervisors and managers to evaluate staff four times a year. She will work with supervisors to meet with their staff on their accomplishments and deficiencies.

Executive Director Ouansafi reported that the Elite software upgrade will be implemented on November 1, 2012.

Executive Director Ouansafi reported that although the HPHA has made significant progress, the HPHA will have single audit findings because the audit is for the period of July 2011 to June 2012.

Executive Director Ouansafi requested that the Board create a Finance Task Force to review the draft audit. Chairperson Gierlach asked whether the Board can create a task force if it is not on the agenda. Executive Assistant Arashiro stated that the request for the task force is included in the Executive Director's report. Deputy Attorney General Wong clarified that the appointment of a task force is an internal item and can be established by the Chairperson.

Director Tokishi stated he can be on the task force, but asked whether the meetings would be by teleconference and how often would the task force meet. Executive Director Ouansafi reported that the meeting would likely be in-person for a couple of hours.

Designee Tungol and Director Godfrey agreed to appointment to the Finance Task Force to review the draft audit.

Executive Director Ouansafi reported that the occupancy rate is as follows: four AMPs are at the 97% or higher; four are at 95% - 97%; two are at 91% - 95%; three are at 85% - 91%; and three are at 80% - 85%.

Director Yoshioka asked where the Section 8 office is moving to. Executive Director Ouansafi stated that there are concerns with the current Section 8 building, and that staff are being temporarily relocated to the renovated offices on the School Street property.

Director Yoshioka pointed out that the report shows that AMP 50 has a zero balance on the non-vacated delinquencies over 90 days. She observed that this is a real improvement and other AMPs should be striving for that benchmark.

Director Godfrey asked for a status of the appeals to the Real Estate Assessment Center (REAC) scores. Executive Director Ouansafi reported that the HPHA appealed seven REAC scores. The HPHA received a correction on one score, but the other six appeals are still in the review process.

Executive Director Ouansafi reported three projects scored 90 or higher and will be inspected every three years; five projects scored 80 – 90 points and will be inspected every two years; and six that did not pass are under appeal.

Director Godfrey asked that the Board be kept updated of the scores. Executive Director Ouansafi agreed that he will report on the REAC scores as they are issued to the HPHA.

Director Godfrey asked whether the current operating budget is going to be revised. Executive Director Ouansafi reported that the HPHA might request approval of a revised the budget in the coming months.

Director Tokishi stated that on page 34 under Revenues, all the line item variances are listed, but questioned the statement that only variances of 10% or more would be explained. He also requested that the Revenue section be changed to be consistent with the Expenses section.

Director Tokishi asked for an explanation of the variance of \$838,386 for the general funds. Mr. Clarence Allen, Fiscal Officer, replied that it is because of transfers and offset by the protective services expense.

Director Tokishi asked whether the general funds were anticipated or not because the amount budgeted is zero. Mr. Allen stated that he will research the issue and get back to the Board.

Director Tokishi observed that the Revenues – Other Income is under budget and has a variance of 28%, which is over the 10% variance threshold, but there is no explanation for the variance.

Director Tokishi also noted that the Housing Assistance Payments did not meet the 10% threshold, but was explained in the variance report. Executive Director Ouansafi clarified that the variance was reported because the dollar amount is high.

Director Tokishi stated protective services meets the threshold and is explained, but the explanation is “protective services increased” which does not clearly explain the reason for the increase.

Director Tokishi also stated that the variance on insurance meets the threshold, but no explanation is given. Director Tokishi stated that it is great if the report is issued within 15 days, but if the data is not analyzed then changes cannot be made to adjust for the variances. Executive Director Ouansafi reported that the reports are analyzed at the AMP level, but agreed that the variance report should better explain the variances in the future.

**Director Espero moved at 11:08 a.m.,**

**Motion:** To go into Executive Session pursuant to Hawaii Revised Statutes sections 92-4 and 92-5(a)(4) to consult with the Board's attorneys on questions and issues pertaining to the Board's powers, duties, privileges, immunities, and liabilities as related to:

1. **Kolio, et al v. State of Hawaii, Hawaii Public Housing Authority Denise Wise in Her Official Capacity As Executive Director (Civil Case No. CV11-00266 and Civil No. 11-1-0795);**
2. **Tenant Lynn Colleado Request for Administrative Hearings; and**
3. **Personnel Issues.**

The motion was unanimously carried.

**The Board reconvened from Executive Session at 11:36 a.m.**

Chairperson Gierlach stated that in Executive Session the Board was updated on the Kolio, et al v. State of Hawaii, Hawaii Public Housing Authority Denise Wise in Her Official Capacity As Executive Director (Civil Case No. CV11-00266 and Civil No. 11-1-0795), Colleado request for an administrative hearing, and personnel issues.

With no further business for the Board to conduct, the meeting adjourned at 11:37 a.m.

#### **MINUTES CERTIFICATION**

Minutes Prepared by:

  
\_\_\_\_\_  
Taryn T. Chikamori  
Secretary to the Board

NOV 15 2012  
\_\_\_\_\_  
Date

Approved by the Hawaii Public Housing Authority Board of Directors at their Regular Meeting on November 15, 2012: [ ] As Presented [ ] As Amended

  
\_\_\_\_\_  
Jason Espero  
Director/Board Secretary

NOV 15 2012  
\_\_\_\_\_  
Date