

MINUTES OF THE REGULAR MEETING  
OF THE HHA WILIKINA APARTMENTS PROJECT, INC.  
HELD AT 1002 N. SCHOOL STREET, BUILDING E,  
HONOLULU, HAWAII 96817  
ON THURSDAY, AUGUST 18, 2011  
IN THE COUNTY OF HONOLULU, STATE OF HAWAII

The Board of Directors of the HHA Wilikina Apartments Project, Inc., met for their Regular Board Meeting at 1002 N. School Street, on Thursday, August 18, 2011 at 12:02 p.m.

The meeting was called to order by Director Godfrey and, on roll call, those present and absent were as follows:

**PRESENT:** Director David Gierlach  
Director Jason Espero  
Director Roger Godfrey  
Director Desiree Kihano  
  
Executive Director, Denise Wise  
Deputy Attorney General, Jennifer Sugita

**EXCUSED** Director Travis Thompson  
Director Matilda Yoshioka

**STAFF PRESENT:** Clarence Allen, Fiscal Officer  
Barbara Arashiro, Executive Assistant  
Nicholas Birck, Housing Planner  
Becky Choi, State Housing Development Administrator  
Kiriko Oishi, Housing Compliance and Evaluation Specialist  
Rick Sogawa, Contracts and Procurement Officer  
Dionicia Piiohia, Secretary to the Board

**OTHERS:** Patricia McManaman, HPHA Director  
Debbie Shimizu, HPHA Director  
Trevor Tokishi, HPHA Director  
George Yokoyama, HPHA Director

**Proceedings:**

Director Godfrey declared a quorum present.

The business of the Board proceeded with a motion entered by Director Kihano to approve the Regular Meeting minutes held on November 18, 2010 and was seconded by Director Espero.

The minutes were unanimously approved.

The business of the Board proceeded with a motion entered by Director Gierlach to approve the Annual Meeting minutes held on July 21, 2011 and was seconded by Director Espero.

The minutes were unanimously approved.

The business of the Board proceeded with a motion entered by Director Gierlach to approve the Regular Meeting minutes held on July 21, 2011 and was seconded by Director Kihano.

The minutes were unanimously approved.

**Public Testimony:**

There being none for public testimony, Director Godfrey moved on with the next agenda item.

**For Action:**

**Motion: To Elect a Chair for the HHA Wilikina Apartments Project, Inc. Board of Directors for a One Year Term.**

**Director Kihano moved and Director Espero seconded to open the nomination for the Chair.**

Director Kihano nominated Director Espero. Director Espero nominated Director Thompson. Director Espero declined.

Director Thompson was unanimously elected as Chairperson.

**Motion: To Elect a Vice-Chair for the HHA Wilikina Apartments Project, Inc. Board of Directors for a One Year Term.**

**Director Kihano moved and Director Espero seconded to open the nomination for the Vice-Chair.**

Director Kihano nominated Director Espero.

Director Espero was unanimously elected as Vice-Chair.

**Motion: To Elect a Secretary for the HHA Wilikina Apartments Project, Inc. Board of Directors for a One Year Term.**

**Director Kihano moved and Director Espero seconded to open the nomination for the Secretary.**

Director Kihano nominated Director Godfrey.

Director Godfrey was unanimously elected as Secretary.

**Reports:** Report on the Sale of HHA Wilikina Apartments Project, Inc.

Ms. Denise Wise, Executive Director reported that the HHA Wilikina Apartments Project, Inc. (Wilikina) is a single asset nonprofit entity and, an affiliate organization of the Hawaii Public Housing Authority (HPHA). A request for proposal was issued in March 2008 and a buyer was selected in September 2009. The purchase and sale agreement was signed in February 2010. The purchaser is financing the project and has gone to the Hawaii Housing Finance and Development Corporation for tax credits. The closing date and financing commitment is pending and the Deputy Attorney General, Nalani Wilson-Ku is working on the transaction.

With no further business for the Board to conduct,

**Director Gierlach moved to adjourn and Director Kihano seconded.**

The motion was unanimously carried.

The meeting adjourned at 12:15 p.m.

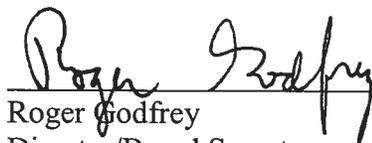
#### MINUTES CERTIFICATION

Minutes Prepared by:

  
\_\_\_\_\_  
Dionicia Piiohia  
Secretary to the Board/Recording Secretary

JAN 19 2012  
Date

Approved by the HHA Wilikina Apartments Project, Inc. Board of Directors at their Regular Meeting on JAN 19 2012.

  
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Roger Godfrey  
Director/Board Secretary

JAN 19 2012  
Date