

**HAWAII PUBLIC HOUSING AUTHORITY
NOTICE OF MEETING
REGULAR BOARD OF DIRECTORS MEETING
1002 North School Street, Building A Boardroom
Honolulu, Hawaii 96817
Thursday, March 19, 2020
9:00 a.m.**

AGENDA - AMENDED

I. CALL TO ORDER/ESTABLISHING QUORUM

II. PUBLIC TESTIMONY

Public testimony on any item relevant to this agenda shall be taken at this time. Pursuant to section 92-3, Hawaii Revised Statutes, and section 17-2000-18, Hawaii Administrative Rules, the Board may limit public testimony to three minutes per agenda item.

III. APPROVAL OF MINUTES

Regular Meeting Minutes, February 20, 2020
Executive Session Minutes, January 16, 2020 (not for public distribution)
Executive Session Minutes, December 19, 2019 (not for public distribution)

IV. FOR ACTION/INFORMATION

- A. To Accept the Single Audit Reports for Fiscal Year July 1, 2018 through June 30, 2019 Conducted by KMH, LLP and to Authorize the Executive Director to Submit the Audit Reports to the Federal Audit Clearinghouse, the U.S. Department of Housing and Urban Development, and Other Interested Parties as Required

- B. To Adopt Proposed Amendments to the Hawaii Public Housing Authority's Hawaii Administrative Rules, Chapter 17-2028, Federally-Assisted Public Housing Projects, Regarding Individual Relief From Surcharges for Excess Consumption of Agency Purchased Utilities for Special Factors Affecting Utility Usage Not Within the Control of the Resident, as Directed in 24 CFR § 965.508, Which Includes Adding the Term "Individual Relief" to Section 17-2028-2 Definitions, and Amending Section 17-2028-7 Utility Allowances, to Address When a Resident May Request Individual Relief and the Factors and Procedures to Be Used When Evaluating the Request; and to Authorize the Executive Director to Take Required

Actions to Submit the Adoption of These Rules to the Governor of the State of Hawaii for Approval, and Implement the Adoption of These Rules

Copies of the Proposed Amendments are Available for Viewing by the Public Online at

http://www.hpha.hawaii.gov/referenceinformation/Admin_Rules/HAR%2017-2028%20Ramseyer_Individual%20Relied_amended%20and%20compiled_120519.pdf, the Lieutenant Governor's Website at <http://ltgov.hawaii.gov/>, and In Person at 1002 North School Street, Building E During Regular Business Hours, Monday through Friday, Excluding State Holidays.

- C. To Suspend HPHA Existing Hawaii Administrative Rules to the Extent Allowed by Law, Policies, or Procedures Which: 1) Require Close Contact Between Staff and Individuals, such as Dwelling Unit Inspections; 2) Require Tenants to Leave Their Homes for Extended Periods of Time and Come Into Close Contact with Others, such as the Community Service Requirement; or 3) May Create an Undue Burden on Tenants and Staff, Subject to Additional Directives or Guidance from the President of the United States, the Governor of the State of Hawaii, and/or the U.S. Department of Housing and Urban Development to Terminate with the Emergency Proclamation by the Governor of the State of Hawaii; and Authorize the Executive Director to Take Any and All Necessary Actions to Implement This Suspension

V. REPORTS

Executive Director's Report: Monthly reports are included in the Board packet. No formal report is planned.

- Financial Report for the Month of January 2020
- Report on Contracts Executed During February 2020 and Planned Solicitations for March 2020
- Legislative Matters and Updates
- Public Housing Occupancy/Vacancy Report; Federal Public Housing; Eviction Hearings for the Month of February 2020.
- Obligation and Expenditure Status for Design and Construction Projects Funded Under the Federal Capital Fund Program (CFP) and the State Capital Improvement Program (CIP). Report on closed contracts.
- Section 8 Subsidy Programs Voucher: Voucher Lease-up and Pending Placements; Update on Rent Supplement Program.
- Human Resources

COVID-19 Notice:

In consideration of the current COVID-19 situation, testifiers are reminded that the HPHA Board can also accept written testimony up until the date of the meeting. If you

or someone you know is sick or if you have a serious chronic medical condition or are susceptible to respiratory illness, we encourage you to submit testimony via email to jennifer.k.menor@hawaii.gov or exercise caution to keep space between yourself and others at the meeting.

If any person requires special needs (i.e., large print, taped materials, sign language interpreter, etc.) please call Ms. Jennifer Menor at (808) 832-4694 by close of business three days prior to the meeting date. If a request is received after March 16, 2020, the HPHA will try to obtain the auxiliary aid/service or accommodation, but we cannot guarantee that the request will be fulfilled. The Board packet for this meeting is available for inspection at the Board's office located at 1002 North School Street, Building E, Honolulu, HI 96817. Meals will be served to the Board and support staff as an integral part of the meeting.

HAWAII PUBLIC HOUSING AUTHORITY
MINUTES OF THE REGULAR MEETING
HELD AT 1002 NORTH SCHOOL STREET, BUILDING A
HONOLULU, HAWAII 96817
ON THURSDAY, MARCH 19, 2020
IN THE CITY AND COUNTY OF HONOLULU, STATE OF HAWAII

The Board of Directors of the Hawaii Public Housing Authority held their Regular Board Meeting at 1002 North School Street, on Thursday, March 19, 2020. Pursuant to Emergency Proclamation for COVID-19 signed by Governor David Y. Ige, dated March 4, 2020, and Supplementary Emergency Proclamation for COVID-19, dated March 16, 2020, and guidance provided by the Department of the Attorney General, the Hawaii Public Housing Authority conducted the Board meeting by use of telephonic/electronic means without a physical quorum present in the boardroom at 1002 N. School Street, Honolulu, HI 96817. At approximately 9:07 a.m., Chairperson Hall called the meeting to order, held a roll call and declared a quorum present. Those present were as follows:

PRESENT: Director Robert Hall, Chairperson

PRESENT: Director Pono Shim, Vice-Chairperson
(Via teleconference) Director George De Mello, Secretary
Director Lisa Darcy
Designee Daisy Hartsfield
Director Roy Katsuda
Director Susan Kunz
Director Betty Lou Larson
Director Kymberly Sparlin

Deputy Attorney General Klemen Urbanc

EXCUSED: Director Todd Taniguchi

STAFF PRESENT: Hakim Ouansafi, Executive Director
Barbara Arashiro, Executive Assistant
Chong Gu, Chief Financial Officer
Sarah Beamer, Acting Section 8 Subsidy Program Branch Chief
Jennifer Menor, Secretary to the Board

OTHERS PRESENT (and signing in as):
Pastor Taavao Alualu, Solid Rock Fellowship
Kelfred Chang, Ideal Properties, Inc.
Andrew Nakoa, Sr., Mayor Wright Homes

OTHERS PRESENT (via teleconference):
Christy Iriguchi, KMH, LLP

Chairperson Hall called a recess at approximately 9:08 a.m. to allow time for Deputy Attorney General Klemen Urbanc to dial-in to the meeting. The Board reconvened at approximately 9:10 a.m.

Public Testimony

Chairperson Hall stated that the Board would accept public testimony on any item relevant to the agenda. Pursuant to section 92-3, Hawaii Revised Statutes, and section 17-2000-18, Hawaii Administrative Rules, the Board may limit public testimony to three minutes per agenda item.

Kelfred Chang, Ideal Properties, Inc., testified regarding the alleged lack of communication received from the HPHA Section 8 staff. He understood that the Section 8 office is short staffed, but requested that his calls and emails be returned. Mr. Chang stated that he made approximately a dozen requests in the last six months and staff weren't willing to meet with him. He expressed his passion for his homeowners and explained that he had experienced issues with classification between a gate and a door, where staff weren't willing to negotiate on the deficiency cited. Mr. Chang also discussed an order which withheld approximately \$11,000 in housing assistance payments.

Andrew Nakoa, Mayor Wright Homes tenant, testified on the need to revise administrative rules at Mayor Wright Homes. He continued to discuss how children are playing or leaving refuse in his backyard, as well as loitering past midnight. Mr. Nakoa requested that the security strictly enforce the house rules. He also briefly mentioned an alleged drug issue on the housing premises and continued to request for in-house security.

Approval of Minutes

Chairperson Hall deferred consideration of the Regular Meeting Minutes of February 20, 2020 to a future meeting.

Chairperson Hall deferred consideration of the Executive Session Minutes of January 16, 2020 and December 19, 2019 to a future meeting.

Director Sparlin moved,

To Amend the Board Agenda to Include an Action Item Which Authorizes the Executive Director to Suspend HPHA Existing Hawaii Administrative Rules to the Extent Allowed by Law, Policies, or Procedures Which: 1) Require Close Contact Between Staff and Individuals, such as Dwelling Unit Inspections; 2) Require Tenants to Leave Their Homes for Extended

Periods of Time and Come Into Close Contact with Others, such as the Community Service Requirement; or 3) May Create an Undue Burden on Tenants and Staff, Subject to Additional Directives or Guidance from the President of the United States, the Governor of the State of Hawaii, and/or the U.S. Department of Housing and Urban Development to Terminate with the Emergency Proclamation by the Governor of the State of Hawaii; and Authorize the Executive Director to Take Any and All Necessary Actions to Implement This Suspension

The motion was unanimously approved.

For Action/Information

Director Larson moved,

To Accept the Single Audit Reports for Fiscal Year July 1, 2018 through June 30, 2019 Conducted by KMH, LLP and to Authorize the Executive Director to Submit the Audit Reports to the Federal Audit Clearinghouse, the U.S. Department of Housing and Urban Development, and Other Interested Parties as Required

Executive Director Ouansafi introduced KMH, LLP to present their findings, who were contracted by the State Office of the Auditor.

KMH Senior Manager Christy Iriguchi introduced herself and briefly reported on their findings. Similar to 2017 and 2018, she reported HPHA having zero findings for fiscal year 2019. There were no material weaknesses, no significant deficiencies as it relates to internal controls and no material noncompliance as it relates to federal programs.

Ms. Iriguchi recognized the efforts of the HPHA staff and expressed her gratitude for their hard work.

Director Larson concurred with Ms. Iriguchi and complimented the HPHA staff on their continued achievement of zero findings.

Executive Director Ouansafi acknowledged the hard work of the HPHA staff and thanked the auditors for their professionalism.

The motion was unanimously approved.

Director Sparlin moved,

To Adopt Proposed Amendments to the Hawaii Public Housing Authority's Hawaii Administrative Rules, Chapter 17-2028, Federally-Assisted Public

Housing Projects, Regarding Individual Relief From Surcharges for Excess Consumption of Agency Purchased Utilities for Special Factors Affecting Utility Usage Not Within the Control of the Resident, as Directed in 24 CFR §965.508, Which Includes Adding the Term “Individual Relief” to Section 17-2028-2 Definitions, and Amending Section 17-2028-7 Utility Allowances, to Address When a Resident May Request Individual Relief and the Factors and Procedures to Be Used When Evaluating the Request; and to Authorize the Executive Director to Take Required Actions to Submit the Adoption of These Rules to the Governor of the State of Hawaii for Approval, and Implement the Adoption of These Rules

Director Sparlin requested that she be notified when the proposed rules are submitted to the Governor so that she can monitor the approval process.

Executive Director Ouansafi confirmed that Director Sparlin would receive a copy of the adoption of the rules when submitted to the Governor.

Executive Director Ouansafi reported that the proposed rules do not impact small businesses. After the public hearing, the HPHA made additional, non-substantive revisions to correct formatting (e.g. tabs and page numbers), as required by the Legislative Reference Bureau’s Hawaii Administrative Rules Drafting Manual.

The proposed standard and ramseyer format draft rules adopting proposed changes to chapter 17-2028, HAR, were provided in the Board packet and have been reviewed and approved by the Department of the Attorney General.

The motion was unanimously approved.

Director De Mello moved,

To Suspend HPHA Existing Hawaii Administrative Rules to the Extent Allowed by Law, Policies, or Procedures Which: 1) Require Close Contact Between Staff and Individuals, such as Dwelling Unit Inspections; 2) Require Tenants to Leave Their Homes for Extended Periods of Time and Come Into Close Contact with Others, such as the Community Service Requirement; or 3) May Create an Undue Burden on Tenants and Staff, Subject to Additional Directives or Guidance from the President of the United States, the Governor of the State of Hawaii, and/or the U.S. Department of Housing and Urban Development to Terminate with the Emergency Proclamation by the Governor of the State of Hawaii; and Authorize the Executive Director to Take Any and All Necessary Actions to Implement This Suspension

Executive Director Ouansafi explained that the purpose of this motion is to be compliant and consistent with Governor Ige’s Directive related to COVID-19. For example, the

HPHA wishes to suspend personal interviews with applicants and tenants to minimize direct face-to-face contact. The HPHA does not want to suspend services, but the HPHA's priority concern is for the health and safety of the staff and the community. Wherever possible, the HPHA would like to conduct services over the phone, by mail, email or other alternative means of communication.

Executive Director Ouansafi reported that HUD's Deputy Secretary Hunter Kurtz scheduled a conference call for March 20, 2020. In anticipation of potential changes to be issued by HUD, the HPHA would like the authority to implement changes accordingly.

Designee Hartsfield commented that she felt that the motion was reasonable in light of the current situation and asked if the proposed action was reviewed by the Attorney General's office.

Deputy Attorney General Urbanc confirmed that both he and Deputy Attorney General Sugita reviewed the motion.

Director Kunz asked if the HPHA is receiving support from HUD on some of the suspensions being considered.

Executive Director Ouansafi reported that HUD has provided limited guidance, but has not suspended certain requirements such as hearings. The HPHA is also researching policies nationwide, with the aim of serving their tenants while keeping staff and tenants safe during this time. The HPHA has submitted a variety of concerns and questions to HUD. The HPHA anticipates that additional allowances and guidance will be provided in the near future.

Director Larson asked if the motion provides enough flexibility for the HPHA to act expeditiously as guidance or orders are issued from the State, City or Federal government. She asked if this motion also gives flexibility for County or State initiatives or declarations to make changes without Board approval.

Executive Director Ouansafi clarified that this motion was drafted for the intent to implement orders accordingly.

Deputy Attorney General Urbanc confirmed that this motion has adequate flexibility under the Law. He added that the suspension provides authority to the Executive Director to issue temporarily policy changes or suspensions as a result of the current pandemic.

Executive Director Ouansafi clarified that this motion will authorize suspension but doesn't allow the changing of existing administrative rules. He acknowledged that things are changing rapidly, and the HPHA will reach out to the Board as necessary.

Chairperson Hall expressed his support. He stated that this motion is a proactive approach to give guidance to the agency's operations. Chairperson Hall thanked the Board for their consideration and discussion.

Director Darcy asked if there are any unforeseen emergencies that the HPHA anticipates during this time and expressed concerns for tenants with not being able to pay rent.

Executive Director Ouansafi assured the Board that the HPHA is preparing as best as they possibly can. Some challenges include lapsing of Capital Improvement Projects (CIP) funds, cancellation of neighbor island travel plans, and specific vendors suspending their services. Direct contact has been minimized to protect the health and safety of the HPHA staff and tenants. Executive Director Ouansafi added that the HPHA staff have been informed that the agency will be suspending evictions for non-rent, as well as withholding late fees for rent. For health and safety, the HPHA has submitted a written request to HUD Washington to purchase essential items for the elderly, which was approved on March 18, 2020. Certain approvals are being controlled to avoid misuse; however, the HPHA is allowing for flexibility to help the community in need.

Director Larson was pleased with the measures that the HPHA has taken during this time; however, she expressed her concern with tenants not having the money and access to food. She asked if the HPHA is working with food pantries or food distribution on this matter. Director Larson understood that food supply isn't a housing responsibility but recognized the issue.

Executive Director Ouansafi reported that HPHA has requested from HUD certain allowances to utilize operational funds to provide meals to the elderly. This request was not approved and so the HPHA must continue to take instructions from the Governor, the Department of Health (DOH) and HI-EMA.

Director Sparlin appreciated the information. She stated that she will share the concern with the Governor's Office.

Director Larson asked if there's a food hotline for tenants to contact if they are running out of food or money to purchase food.

Executive Assistant Arashiro reported that the Department of Human Services (DHS) is involved with the emergency support function, which is responsible for mass care for the entire state of Hawaii (not only limited to public housing). She confirmed that issues are being discussed on regular teleconferences every Monday, Wednesday and Friday. If there are any individuals, agencies or organizations who are having issues, all information gets addressed by HI-EMA and emergency support function responsible for mass care. The HPHA wouldn't handle this matter outside of the coordinated efforts by the Governor and HI-EMA.

Director Larson continued to explain her concern and suggested encouraging neighbors to assist one another.

Director Shim acknowledged the community concern and discussed how others, himself included, are working together to brainstorm ideas. This isn't something only to be weighted on by the Governor or government agencies, but also upon the community to come together. Director Shim stated that this may not be the appropriate forum to address it, but there are forums available.

Director Sparlin concurred with Director Shim and agreed that a lot needs to start at the community level. Prior to COVID-19, DHS had been working on an initiative for volunteer week scheduled for April 19-26, 2020. Now that there's social distancing, discussions are being made on how they can continue to help the community without jeopardizing people's health. Director Sparlin confirmed that conversations are ongoing within the government.

Executive Director Ouansafi acknowledged that food supply could be of a concern. Since the HPHA's effort to use funds for the meals was declined by HUD, Executive Director Ouansafi discussed that he made arrangements with his nonprofit to supply approximately 3,000 meals to the elderly in public housing. Although the HPHA's focus is with providing housing to the community, the HPHA staff are working to assist the community where possible. As Governor Ige expressed during a live broadcast, Executive Director Ouansafi agreed that solutions will best be served through community efforts. As additional directives become available, the HPHA will team up with other nonprofits accordingly (e.g. food delivery).

Director Katsuda asked for clarification on the protocol that the HPHA is utilizing when repair requests are needed.

Executive Director Ouansafi reported that, effective of last week, direct contact with tenants were withheld unless necessary. The HPHA maintenance staff were informed that they will only be working on vacant units. In emergency situations, such as a leaking sink, the HPHA is requiring tenants to stay outside the unit or inside a locked bedroom, while staff work on the repairs. Staff have been instructed to use appropriate protective equipment. Once repairs have been completed, gloves are discarded and hands are washed.

The motion was unanimously approved.

Chairperson Hall reassured the Board that Executive Director Ouansafi will continue to keep the Board informed accordingly.

Finance Task Force

Chairperson Hall stated that he will be appointing Director De Mello and Director Darcy to the finance task force to review HPHA's operating budget for next fiscal year 2021. He thanked both for their consideration to participate in the finance task force, as discussed prior to the meeting.

Director Larson asked if Chairperson Hall will also be involved in the finance task force.

Chairperson Hall reported that the finance task force requires a minimum of two Board of Directors, and since Director De Mello and Director Darcy have participated in last year's budget review, it'd be ideal to appoint them for efficiency and time.

Director Darcy stated that she doesn't recall participating in the budget review last year.

Executive Director Ouansafi confirmed that former Director Laura Smith was involved with the budget review with Director De Mello last year.

Director Darcy asked if another Board of Director would be interested in joining the finance task force as she isn't familiar with the process.

Executive Director Ouansafi stated that if travel is a concern, review of the budget doesn't require attending meetings in person as information can be sent electronically and meetings held via the phone.

Chairperson Hall volunteered himself.

Chairperson Hall and Director De Mello were appointed to the HPHA's finance task force.

Executive Director's Report

Executive Director Ouansafi reported, in response to the Section 8 testimony heard at this meeting, that the HPHA is familiar with the issues. Mr. Chang insists that HUD's and the HPHA's rules and policies are wrong and should be changed. Executive Director Ouansafi confirmed that the HPHA staff have responded to his inquiries. The HPHA are prompt with payment when appropriate and an email was sent to Mr. Chang last week requesting a meeting. The HPHA is unable to change rules set in place, such as CFR's.

Executive Director Ouansafi reported that the HPHA's services haven't been interrupted due to COVID-19.

Designee Hartsfield asked if meetings and trainings were suspended or postponed as a result of COVID-19.

Executive Director Ouansafi confirmed that all travel, meetings and trainings have been cancelled. Wherever possible, the HPHA staff were instructed to attend trainings via webinar (online).

Director Larson, in regards to Mayor Wright Homes (MWH), is pleased that weekly meetings are starting to commence. She recalled that the proposed cost per unit was an issue and asked for a status update and if the HPHA is still able to move forward with the process during this time.

Executive Director Ouansafi stated that the HPHA and Hunt Development (Hunt) were able to come together. At the request of the HPHA, Hunt has agreed to meet regularly and is cooperating with the HPHA on the MWH redevelopment. In one of the meetings, Hunt recognized that the approximate proposed \$720,000 per unit price was high and will need to be priced lower; however, an official pricing per unit hasn't been provided to the HPHA yet. Information provided to the HPHA is reviewed and responded by the staff expeditiously.

Executive Director Ouansafi reported that there were some payment issues. For example, Hunt requested that the HPHA reimburse Hunt for expenditures which may not qualify for reimbursement. Hunt hired their own company (that they own 40% of) to do the work of the developer which costed approximately \$460,000. Being the job of the developer, the HPHA refuses to pay. Executive Director Ouansafi met with Hunt's President Steve Colon and the President of Moss & Associates (in charge of construction) on March 18, 2020 where they agreed to adjust the invoices. If the HPHA is to build anything, it was indicated that services/supplies are not to exceed a certain price, which Hunt has agreed to. Hunt's willingness to work sensibly with the HPHA is encouraging and the HPHA will continue to push forward with the MWH redevelopment.

Director Larson referred to page 275 of the Board packet regarding School Street and asked for a status update.

Executive Director Ouansafi reported that Retirement Housing Foundation (RHF) feel that they are still able to move forward as scheduled. Due to COVID-19, a public hearing that was scheduled this week was cancelled. The HPHA anticipates some delays but staff and the developer are still working remotely. There are no issues with the timelines; however, the HPHA is waiting on the legislative request.

Director Larson expressed feeling hopeful as the CIP will be an economic stimulant.

Executive Director Ouansafi stated that a list was submitted to the Legislature identifying the projects that would be ready within a year, which included School Street.

Director Larson referred to page 277 of the Board packet and was pleased to see that the HPHA is exploring ways to work with HHFDC to facilitate delivery of affordable housing units. However, HHFDC indicated that it would not be able to assist due to

concerns overpotential capacity at HHFDC. Director Larson asked for clarification on the overpotential capacity mentioned.

Executive Director Ouansafi stated that HHFDC is eager to work with the HPHA; however, currently unable to assist. He reported that HHFDC is experiencing issues with staffing and a larger workload from the Legislature.

Director Larson recognized the added responsibilities that have been given to HHFDC. She was delighted to hear of plans of the HPHA and HHFDC working collaboratively.

Director Larson referred to page 279 of the Board packet and asked if there is adequate funding for the stated 145 federal vacant units under construction and if there will be modification delays due to COVID-19 and the social distancing order.

Executive Director Ouansafi reported that the projects currently under modernization have been budgeted for. An average of 600 units become vacant annually. As units become vacant, the HPHA will assess and request to increase the federal Capital Fund Program (CFP) funding accordingly. At this time, the HPHA hasn't received any information regarding CIP funding. As information is provided, the HPHA will continue to update the Board.

Director Larson referred to page 285 of the Board packet and recognized there are set deadlines to expend or encumber the state CIP and the federal CFP monies. With the current focus on COVID-19, she asked if there are some consideration that the deadlines will be extended.

Executive Director Ouansafi reported that the HPHA submitted a request to HUD Washington for an extension or suspension to the deadline. For the state CIP, the HPHA is hopeful but waiting for guidance as this is a Legislative matter. Executive Director Ouansafi reaffirmed the HPHA has never missed a deadline. Once a response is received, the HPHA will update the Board. For the federal CFP, the HPHA feels that HUD will seriously consider extension waivers as many housing authorities are affected during this time, but nothing is official yet.

Director Larson commended Executive Director Ouansafi and the HPHA staff for their efforts, especially during this time. She noted that it was reassuring that with all of her questions, it seems that the staff were already addressing the issues.

Director Larson referred to page 286 of the Board packet and sought more information on the 135 Section 8 failed housing quality standards inspections out of the total of 217.

Executive Director Ouansafi reported that there usually is a minimum of 50% of inspections that fail. For example, a receptacle may have a crack in it where a cover needs to be purchased for health and safety. He stated that the majority of failed inspections are miniscule and get corrected timely. Another example mentioned that an inspection fails is that a smoke detector needed a new battery.

Director Larson mentioned the importance of tenants following HUD regulations.

Executive Director Ouansafi stated that, on occasion, some inspections are filed as failed with a conditional move-in. For instance, a unit has a non-working light bulb. The HPHA will allow tenants to move in as long as the light bulb is replaced and evidence is shown. The HPHA staff will only prevent a move-in if the deficiency is a critical health and safety issue.

Director Larson expressed the importance of the Section 8 landlords taking responsibility of the unit condition before move-in. She was pleased that most issues are minor so move-ins aren't delayed for a long period.

Director Katsuda moved,

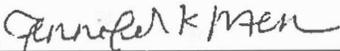
To Adjourn the Meeting

The motion was unanimously approved.

The meeting adjourned at 10:20 a.m.

MINUTES CERTIFICATION:

Minutes Prepared by:

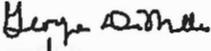


Jennifer K. Menor
Secretary to the Board

APR 16 2020

Date

Approved by the Hawaii Public Housing Authority Board of Directors at their Regular Meeting on April 16, 2020 [] As Presented [] As Amended



George De Mello
Board Secretary

Apr 23, 2020

Date