

HHA WILIKINA APARTMENTS PROJECT, INC.
NOTICE OF MEETING
BOARD OF DIRECTORS MEETING
January 16, 2020, 11:30 a.m. **
1002 N. School Street, Building A Boardroom
Honolulu, Hawaii 96817

AGENDA

I. CALL TO ORDER / ROLL CALL

II. PUBLIC TESTIMONY

Public testimony on any agenda item shall be taken at this time. Pursuant to section 92-3, Hawaii Revised Statutes, and section 17-2000-18, Hawaii Administrative Rules, the Board may limit public testimony to three minutes, per agenda item.

III. APPROVAL OF MINUTES

Approval of Meeting Minutes, July 19, 2018
Approval of Meeting Minutes, July 18, 2019

IV. ELECTION OF BOARD OFFICERS

- A. To Elect the President or Chair of the HHA Wilikina Apartments Project, Inc.
- B. To Elect the Vice-President or Vice-Chair of the HHA Wilikina Apartments Project, Inc.
- C. To Elect the Treasurer of the HHA Wilikina Apartments Project, Inc.
- D. To Elect the Secretary of the HHA Wilikina Apartments Project, Inc.

IV. ADJOURNMENT

** The meeting time is an approximation and will start immediately after the conclusion of the Hawaii Public Housing Authority's Regular Board of Directors Meeting which starts at 9:00 am.

If any person requires special needs (i.e., large print, taped materials, sign language interpreter, etc.) please call Ms. Jennifer Menor at (808) 832-4694 by close of business three days prior to the meeting date. If a request is received after January 13, 2020, the HPHA will try to obtain the auxiliary aid/service or accommodation, but we cannot guarantee that the request will be fulfilled. The Board packet for this meeting is available for inspection at the Board's office located at 1002 North School Street, Building E, Honolulu, HI 96817. Meals will be served to the Board and support staff as an integral part of the meeting.

MINUTES OF THE MEETING
OF THE HHA WILIKINA APARTMENTS PROJECT, INC.
HELD AT 1002 N. SCHOOL STREET, BUILDING E,
HONOLULU, HAWAII 96817
ON THURSDAY, JANUARY 16, 2020
IN THE COUNTY OF HONOLULU, STATE OF HAWAII

The Board of Directors of the HHA Wilikina Apartments Project, Inc., met for their Annual Meeting at 1002 N. School Street, on Thursday, January 16, 2020 at approximately 12:39 p.m.

HPHA Chairperson Robert Hall called the meeting to order and declared a quorum present. Those present were as follows:

PRESENT: Director Pono Shim, Secretary
Director Lisa Darcy
Director Robert Hall
Director Betty Lou Larson
Director Todd Taniguchi

Deputy Attorney General, Jennifer Sugita
Deputy Attorney General, Klemen Urbanc

STAFF PRESENT: Hakim Ouansafi, Executive Director
Barbara Arashiro, Executive Assistant
Chong Gu, Chief Financial Officer
Kevin Auger, Redevelopment Officer
Rick Sogawa, Contracts and Procurement Officer
Katie Pierce, Section 8 Subsidy Program Branch Chief
Becky Choi, State Housing Development Advisor
Benjamin Park, Planner
Shirley Befitel, Human Resources Supervisor
Renee Blondin-Nip, Hearings Officer
Nelson Lee, IT Supervisor
Sarah Beamer, Compliance Specialist
Sery Berhanu, Housing Development Specialist
Gary Nakatsu, Resident Services Program Specialist
Jennifer Menor, Secretary to the Board

OTHERS PRESENT (and signing in as):
George De Mello, HPHA Director
Daisy Hartsfield, HPHA Designee
Roy Katsuda, HPHA Director
Kymberly Sparlin, HPHA Director

Public Testimony

With there being no public testimony, HPHA Chairperson Hall moved on with the next order of business.

Approval of Minutes:

Director Shim moved,

To Approve the Annual Meeting Minutes for July 19, 2018

The minutes were approved as presented with one abstention.

Director Shim moved,

To Approve the Annual Meeting Minutes for July 18, 2019

The minutes were unanimously approved as presented.

HPHA Chairperson Hall asked for clarification on the purpose of holding elections since he believed this was completed at the July meeting.

Executive Assistant Arashiro stated that there was a procedural issue which required that the HHA Wilikina Apartments Project, Inc. hold the election of officers again. There was no quorum at the July meeting as only three members were present at the time.

Election of Chairperson

HPHA Chairperson Hall requested nominations for Chairperson for the HHA Wilikina Apartments Project, Inc.

Director Pono Shim volunteered as Chairperson. Nominations were closed.

Director Pono Shim was unanimously elected as Chairperson.

Election of Vice Chairperson

HPHA Chairperson Hall requested nominations for Vice Chairperson for the HHA Wilikina Apartments Project, Inc.

Director Betty Lou Larson volunteered as Vice Chairperson. Nominations were closed.

Director Betty Lou Larson was unanimously elected as Vice Chairperson.

Election of Treasurer/Secretary

Executive Assistant Arashiro stated the By-Laws state that the Treasurer and Secretary can be one and the same person.

HHA Chairperson Hall requested nominations for Secretary/Treasurer for the HHA Wilikina Apartments Project, Inc.

Director Todd Taniguchi volunteered for Treasurer/Secretary. Nominations were closed.

Director Todd Taniguchi was unanimously elected as Treasurer/Secretary.

Adjournment

Director Larson moved,

To Adjourn the Meeting

The motion was unanimously approved.

The meeting was adjourned at approximately 12:44 p.m.

MINUTES CERTIFICATION

Minutes Prepared by:



Jennifer Menor
Secretary to the Board

JUL 16 2020

Date

Approved by the HHA Wilikina Apartments Project, Inc. Board of Directors at their Annual Meeting on July 16, 2020: [] As Presented [] As Amended



Todd Taniguchi
Board Secretary

Jul 21, 2020

Date