

**HAWAII PUBLIC HOUSING AUTHORITY
NOTICE OF MEETING
SPECIAL BOARD OF DIRECTORS MEETING
1002 North School Street, Building A Boardroom
Honolulu, Hawaii 96817
Monday, June 4, 2018
2:00 p.m.**

AGENDA

I. CALL TO ORDER/ESTABLISHING QUORUM

II. PUBLIC TESTIMONY

Public testimony on any item relevant to this agenda shall be taken at this time. Pursuant to section 92-3, Hawaii Revised Statutes, and section 17-2000-18, Hawaii Administrative Rules, the Board may limit public testimony to three minutes per agenda item.

III. FOR INFORMATION/DISCUSSION

A. For Discussion: Evaluation of the HPHA Executive Director and Evaluation of the HPHA Executive Assistant

The Board may go into executive session pursuant to Hawaii Revised Statutes sections 92-4 and 92-5(a)(2) to consider the evaluation of an officer for consideration of matters affecting privacy will be involved, and/or 92-5(a)(4) to consult with the Board's attorneys on questions and issues pertaining to the Board's powers, duties, privileges, immunities, and liabilities related to this agenda item.

B. For Discussion: Employment Contracts of the HPHA Executive Director and Employment Contract for the HPHA Executive Assistant; and Compensation for the HPHA's Executive Director, Executive Assistant, Chief Financial Management Advisor, Property Management Branch Chief, Chief Planner and Redevelopment Officer.

The Board may go into executive session pursuant to Hawaii Revised Statutes sections 92-4 and 92-5(a)(2) to consider the evaluation of an officer for consideration of matters affecting privacy will be involved, and/or 92-5(a)(4) to consult with the Board's attorneys on questions and issues pertaining to the Board's powers, duties, privileges, immunities, and liabilities related to this agenda item.

C. For Information: Status Report on Activities Related to the Kilauea East Rift Zone Incident

If any person requires special needs (i.e., large print, taped materials, sign language interpreter, etc.) please call Ms. Jennifer Menor at (808) 832-4694 by close of business three days prior to the meeting date. Light refreshments will be served to the Board as an integral part of the meeting.

HAWAII PUBLIC HOUSING AUTHORITY
MINUTES OF THE SPECIAL BOARD MEETING
HELD AT 1002 NORTH SCHOOL STREET, BUILDING A
HONOLULU, HAWAII 96817
ON MONDAY, JUNE 4, 2018
IN THE CITY AND COUNTY OF HONOLULU, STATE OF HAWAII

The Board of Directors of the Hawaii Public Housing Authority held a Special Board Meeting at 1002 North School Street, on Monday, June 4, 2018. At approximately 2:19 p.m., Chairperson Pono Shim called the meeting to order and declared a quorum present. Those present were as follows:

PRESENT: Director Pono Shim, Chairperson
Director Alena Medeiros, Vice-Chairperson
Director Jason Espero, Secretary
Director George De Mello
Director Lisa Darcy
Director Laura Smith
Designee Lila King

Deputy Attorney General Jennifer Sugita

EXCUSED: Director Albert Alapaki Nahale-a
Director Myoung Oh

STAFF PRESENT: Hakim Ouansafi, Executive Director
Barbara Arashiro, Executive Assistant
Jennifer Menor, Secretary

OTHERS PRESENT (and signing in as):
None

Public Testimony

Chairperson Shim stated that the Board would accept public testimony on any item relevant to the agenda. Pursuant to section 92-3, Hawaii Revised Statutes, and section 17-2000-18, Hawaii Administrative Rules, the Board may limit public testimony to three minutes per agenda item.

No public testimony was received.

FOR INFORMATION/DISCUSSION

For Discussion:

Evaluation of the HPHA Executive Director and Evaluation of the HPHA Executive Assistant

Director Smith moved,

That the Board go into executive session pursuant to Hawaii Revised Statutes sections 92-4 and 92-5(a)(2) to consider the evaluation of an officer for consideration of matters affecting privacy will be involved, and/or 92-5(a)(4) to consult with the Board's attorneys on questions and issues pertaining to the Board's powers, duties, privileges, immunities, and liabilities related to this agenda item.

The motion was unanimously approved to go into executive session.

The Board entered executive session at approximately 2:21 p.m.

The Board reconvened at approximately 3:35 p.m.

Chairperson Shim reported that the Board consulted with the Board's attorney on questions and issues pertaining to the Board's powers, duties, privileges, immunities, and liabilities related to the agenda item. He also stated that the Board members present at the meeting completed the evaluation forms, and that Vice-Chairperson Medeiros will compile and aggregate the evaluation scores from all Board members at the following board meeting, and present the findings for approval by the Board. Chairperson Shim reported that the evaluations will be presented to the Executive Director and Executive Assistant at that meeting.

For Discussion:

Employment Contracts of the HPHA Executive Director and Employment Contract for the HPHA Executive Assistant; and Compensation for the HPHA's Executive Director, Executive Assistant, Chief Financial Management Advisor, Property Management Branch Chief, Chief Planner and Redevelopment Officer

Director Medeiros moved,

That the Board go into executive session pursuant to Hawaii Revised Statutes sections 92-4 and 92-5(a)(2) to consider the evaluation of an

officer for consideration of matters affecting privacy will be involved, and/or 92-5(a)(4) to consult with the Board's attorneys on questions and issues pertaining to the Board's powers, duties, privileges, immunities, and liabilities related to this agenda item.

The motion was unanimously approved to go into executive session.

The Board entered executive session at approximately 3:39 p.m.

The Board reconvened at approximately 4:40 p.m.

Chairperson Shim reported that the Board consulted with the Board's attorney regarding the compensation of the Executive Director and Executive Assistant, and contract for the Executive Assistant.

Designee King left the meeting during executive session at approximately 4:30 p.m.

Director Smith left the meeting at approximately 4:41 p.m.

For Information:

Status Report on Activities Related to the Kilauea East Rift Zone Incident

Executive Director Ouansafi provided a status update on activities related to the Kilauea East Rift Zone Incident as follows:

- Staff continue to monitor the situation and conditions which could affect the HPHA's tenants, staff or properties.
- There are approximately 10 families in the HPHA's Pahala that are being impacted by volcanic ash. None of the affected families have accepted a transfer to other properties.
- HPHA continues its efforts to expeditiously make ready units at Hale Aloha O Puna for potential resident transfers or non-resident use (e.g., evacuees or emergency personnel). The HPHA requested and secured HUD approval for use by "unauthorized" individuals.
- HPHA received a request from the Governor's Office to use land at Lanakila Homes for trailers. However, the current area of vacant land is still contaminated with arsenic and, as such, not prepped for housing purposes.

The meeting adjourned at 4:54 p.m.

MINUTES CERTIFICATION:

Minutes Prepared by:

Jennifer K. Menor 06/21/18
Jennifer K. Menor Date
Secretary

Approved by the Hawaii Public Housing Authority Board of Directors at their Regular Meeting on June 21, 2018 [] As Presented [] As Amended

J. Espero JUN 25 2018
Director Jason Espero Date
Board Secretary