

**HAWAII PUBLIC HOUSING AUTHORITY
NOTICE OF MEETING
SPECIAL BOARD OF DIRECTORS MEETING
1002 North School Street, Building A Boardroom
Honolulu, Hawaii 96817
October 11, 2016
8:30 a.m.**

AGENDA

(Pursuant to the Governor's Proclamation on October 16, 2015 and related Supplementary Proclamations, Hawai'i Revised Statutes ("HRS") Chapter 92, Public Agency Meetings and Records' notice requirements or other provisions are suspended to the extent that it delays the expeditious action, decision, or approval of the agency, and HRS Chapter 91, Administrative Procedures, as those provisions relate to rulemaking, are suspended to extent necessary to provide emergency relief to address the homeless emergency contemplated in the Proclamations.)

I. CALL TO ORDER/ESTABLISHING QUORUM

II. PUBLIC TESTIMONY

Public testimony on any item relevant to this agenda shall be taken at this time. Pursuant to section 92-3, Hawaii Revised Statutes, and section 17-2000-18, Hawaii Administrative Rules, the Board may limit public testimony to three minutes per agenda item.

III. FOR ACTION

A. MOTION: To (A) Adopt Subchapter 8, "Extension of Special Rent Supplement Program Emergency Rules," under Title 17, Chapter HPHA-RS, Hawai'i Administrative Rules ("HAR"), Which Extends and Renews for an Additional 120 days after October 17, 2016 the "Special Rent Supplement Program Emergency Rules" under Title 17, Chapter HPHA-RS, HAR, Which Sets Forth the Requirements for Eligibility and Participation in HPHA's Special Rent Supplement Program Which Provides Rent Subsidies to a Qualified Homeless Person or Family, through Chapter 91, HRS, Emergency Rulemaking, to Continue to Provide Emergency Relief to Address the Homeless Emergency Declared by the Governor in his Proclamation dated October 16, 2015, and Supplementary Proclamations; and

(B) To Authorize the Executive Director to Undertake All Actions Necessary to Continue to Implement the "Special Rent Supplement

Program Emergency Rules”, Including But Not Limited to Contracting with Third-Parties to Administer, in Whole or Part, This Special Program.

The Board may go into executive session pursuant to Hawaii Revised Statutes sections 92-4 and 92-5(a)(4) to consult with the Board’s attorney on questions and issues pertaining to the Board’s powers, duties, privileges, immunities, and liabilities as related to this motion.

The Proposed Subchapter 8 “Extension of Special Rent Supplement Program Emergency Rules”, HAR, may be viewed on the internet on or about October 6, 2016 on the Lieutenant Governor’s website at: <http://ltgov.hawaii.gov/the-office/administrative-rules/> or can be viewed in person at the HPHA’s Offices located at HPHA’s Administrative Offices, 1002 N. School Street, Honolulu.

If any person requires special needs (i.e., large print, taped materials, sign language interpreter, etc.) please call Ms. Jonessa Burns at (808) 832-4694 by close of business three days prior to the meeting date. Meals will be served to the Board and support staff as an integral part of the meeting.

**HAWAII PUBLIC HOUSING AUTHORITY
MINUTES OF THE SPECIAL MEETING
HELD AT 1002 NORTH SCHOOL STREET, BUILDING A,
HONOLULU, HAWAII 96817
ON TUESDAY, OCTOBER 11, 2016
IN THE COUNTY OF HONOLULU, STATE OF HAWAII**

The Board of Directors of the Hawaii Public Housing Authority (HPHA) held their Special Board Meeting at 1002 North School Street, Building A on Tuesday, October 11, 2016. At approximately 8:37 a.m. Chairperson Pono Shim called the meeting to order. Those present were as follows:

PRESENT: Director Pono Shim, Chairperson
Director Alena Medeiros, Vice Chairperson
Director Jason Espero, Secretary
Director Lisa Darcy
Director Myoung Oh
Director Lila King (DHS Designee)

Deputy Attorney General, Jennifer Sugita
Deputy Attorney General, Klemen Urbanc

EXCUSED: Director George DeMello
Director Laura Smith
Director En Young

STAFF PRESENT: Hakim Ouansafi, Executive Director
Barbara Arashiro, Executive Assistant
Rick Sogawa, Procurement Officer
Helen Enobakhare, Property Management and Maintenance
Services Branch Chief
Stephanie Fo, Section 8 Subsidy Programs Branch Chief
Renee Blondin-Nip, Hearings Officer
Nelson Lee, IT Officer
Jonessa Burns, Secretary

Proceedings:

Chairperson Shim declared a quorum present.

For Action:

Director Darcy moved:

To (A) Adopt Subchapter 8, "Extension of Special Rent Supplement Program Emergency Rules," under Title 17, Chapter HPHA-RS, Hawai'i Administrative Rules ("HAR"), Which Extends and Renews for an Additional 120 days after October 17, 2016 the "Special Rent Supplement Program Emergency Rules" under Title 17, Chapter HPHA-RS, HAR, Which Sets Forth the Requirements for Eligibility and Participation in HPHA's Special Rent Supplement Program Which Provides Rent Subsidies to a Qualified Homeless Person or Family, through Chapter 91, HRS, Emergency Rulemaking, to Continue to Provide Emergency Relief to Address the Homeless Emergency Declared by the Governor in his Proclamation dated October 16, 2015, and Supplementary Proclamations; and

(B) To Authorize the Executive Director to Undertake All Actions Necessary to Continue to Implement the "Special Rent Supplement Program Emergency Rules", Including But Not Limited to Contracting with Third-Parties to Administer, in Whole or Part, This Special Program.

Executive Director Ouansafi stated the Emergency Rule was passed to be able to contract with third parties. Catholic Charites are currently being contracted to assist with the money being provided for rent subsidies.

Executive Director Ouansafi reported 70 families were approved for the process and 21 families were housed. He stated that the Emergency Rule will also give providers additional time needed to assist families to find housing.

Executive Director Ouansafi stated the emergency for homeless remains an issue and the numbers have increased since the first Proclamation.

Director Espero stated that the program is great and a lot of shelters are taking advantage of this new program. Many clients are being referred to the new housing assistance program and able to move out of shelters.

Director Espero stated the extension would provide the time needed to find housing for

the families and to help the service providers assist the families. He recommended the Board to approve the Motion.

Director Ouansafi stated if the Motion was not approved, the monies would elapse.

Director Darcy asked if HPHA is partnering with Catholic Charities statewide and Executive Director Ouansafi confirmed it's statewide. Director Darcy also recommended to reduce the timeline it takes to find housing and to help assist families looking for housing.

The motion was unanimously approved.

Adjournment:

Director Darcy,

To Adjourn the Meeting.

The motion was passed unanimously.

The meeting adjourned at approximately 8:45 a.m.

MINUTES CERTIFICATION

Minutes Prepared by:

Jonessa Burns
Secretary

Date

Approved by the Hawaii Public Housing Authority Board of Directors at their Regular Meeting on November 17, 2016: As Presented [] As Amended



Director Jason Espero
Board Secretary

FEB 16 2017

Date