

**HAWAII PUBLIC HOUSING AUTHORITY  
NOTICE OF MEETING  
ANNUAL BOARD OF DIRECTORS MEETING  
July 18, 2013  
9:00 a.m.  
1002 N. School Street, Bldg. E  
Honolulu, Hawaii 96817**

**AGENDA**

**I. CALL TO ORDER / ROLL CALL**

**II. PUBLIC TESTIMONY**

Public testimony on any agenda item shall be taken at this time. Pursuant to section 92-3, Hawaii Revised Statutes, and section 17-2000-18, Hawaii Administrative Rules, the Board may limit public testimony to three minutes per agenda item.

**III. ELECTION OF BOARD OFFICERS**

- A. Election of the Chair
- B. Election of the Vice-Chair
- C. Election of the Secretary

**IV. APPOINTMENT OF MEMBERS TO THE BOARD OF DIRECTORS OF THE  
HHA WILIKINA PROJECT, INC.**

**IV. ADJOURNMENT**

If any person requires special needs (i.e. large print, taped materials, sign language interpreter, etc.), please call the Secretary to the Board at (808) 832-4690 by close of business two days prior to meeting date.

HAWAII PUBLIC HOUSING AUTHORITY  
MINUTES OF THE ANNUAL MEETING  
HELD AT 1002 NORTH SCHOOL STREET, BUILDING E,  
HONOLULU, HAWAII 96817  
ON THURSDAY, JULY 18, 2013  
IN THE COUNTY OF HONOLULU, STATE OF HAWAII

The Board of Directors of the Hawaii Public Housing Authority met for their Annual Board Meeting at 1002 North School Street, on Thursday, July 18, 2013 at 9:10 a.m. Vice Chair Yoshioka called the meeting was called to order and declared that a quorum was present. Those present were as follows:

**PRESENT:** Director Matilda Yoshioka, Vice-Chair  
Director Jason Espero, Secretary  
Director Debbie Shimizu  
Director Trevor Tokishi  
Designee Barbara Yamashita  
Director George Yokoyama  
  
Deputy Attorney General, Jennifer Sugita

**EXCUSED:** Director David Gierlach, Chairperson

**STAFF PRESENT:** Hakim Ouansafi, Executive Director  
Barbara Arashiro, Executive Assistant  
Clarence Allen, Acting Chief Financial Management Advisor  
Kiriko Oishi, Chief Compliance Officer  
Benjamin Park, Housing Planner  
Stephanie Fo, Section 8 Subsidy Program Branch Chief  
Veronica Malabey, Property Management Specialist  
Rochelle Akamine, Resident Services Program Specialist  
William Richardson, Resident Services Program Specialist  
Taryn Chikamori, Secretary to the Board

**OTHERS:** Ene Augafa, Mayor Wright Homes resident  
Ira Calkins, Punchbowl Homes resident  
Bob Loren, Punchbowl Homes resident  
Jesse Wu, U.S. Department of Housing and Urban Development,  
Director, Office of Public Housing

## **Proceedings:**

Vice Chair Yoshioka declared a quorum present.

Vice Chair Yoshioka acknowledged that a member of the audience was recording the Board meeting. Vice Chair Yoshioka announced that it is the Board's policy that any video recording of the meeting requires the Board's approval. Vice Chair Yoshioka asked the Board members if there were any objections to the recording.

Director Tokishi stated that he does not have an objection, but asked that the video remain uncut or unedited so that items are not taken out of context.

Vice Chair Yoshioka asked Ira Calkins, Punchbowl Homes resident, if he understands Director Tokishi's stipulation. Mr. Calkin's responded that in order for the Board to make that decision it needs to be in the Hawaii Public Housing Authority's (HPHA) By-Laws.

Executive Assistant Arashiro clarified that there is a Board adopted policy, regarding the recording of Board meetings. Mr. Calkins agreed to the stipulation.

The Board consented with the stipulation that the video recording remain uncut or unedited.

## **Public Testimony**

Mr. Calkins stated that he will be testifying on items I-V. He stated that the Board is not following Roberts Rules of Order. He stated that the Board needs to take a roll call and needs to make a motion to adjourn. He requested that a Board member add an item to the agenda allowing residents to voice their concerns. He stated that any Board member can add a discussion item to the agenda as long as no action will be taken. If action is needed, then it will require 15 days notice. He stated that the Board is not required to take an oath of office. He stated that he is asking Legislators to require all State Boards take an oath of office and to require managers be certified yearly. He stated that employees are violating laws: Code of Federal Regulations (CFR) 24 CFR 964; 24 CFR 964.11; 24 CFR 130; 24 CFR 135, CFR 964-135.

Vice Chair Yoshioka asked if there was any other public testimony. There being none, Vice Chair Yoshioka moved on with the next order of business.

## **Election of Chairperson**

Director Tokishi nominated Director Gierlach. With no further nominations, Designee Yamashita moved to close the nominations.

**Director Gierlach was unanimously elected as Chairperson.**

**Election of Vice Chairperson**

Director Tokishi nominated Director Yoshioka for the Vice Chairperson. With no further nominations, Director Tokishi moved to close the nominations.

**Director Yoshioka was unanimously elected as Vice Chairperson.**

**Election of Secretary**

Director Tokishi nominated Director Espero for Secretary. With no further nominations, Director Tokishi moved to close the nominations.

**Director Espero was unanimously elected as Secretary.**

**Appointment of Members to The Board of Directors of The HHA Wilikina Project, Inc.**

Vice Chair Yoshioka asked who are the current HHA Wilikina Project Inc. (Wilikina) Board members. Ms. Chikamori responded Director Gierlach, Director Yoshioka, and Director Espero are current members of the HHA Wilikina Project Inc. Board.

Vice Chair Yoshioka requested that two additional members be added to the Board.

Deputy Attorney General Sugita stated that quorum is four.

Director Tokishi asked if there is a maximum number of Board members. Executive Assistant Arashiro responded that the maximum is eight.

Director Tokishi suggested that all Board members be nominated Deputy Attorney General Sugita recommended against nominating all the Board members. Deputy Attorney General Sugita clarified that the Board could nominate all the current Board members because all the HPHA Board positions are not filled.

Director Espero nominated Director Tokishi and Director Yokoyama to be members of the Wilikina Board. With no further nominations, Director Espero moved to close the nominations.

**The Board consented to Director Tokishi and Director Yokoyama being added to the Wilikina Board.**

**Adjournment**

There was no further business to discuss, Vice Chair Yoshioka asked for a motion to adjourn the Annual Meeting.

**Director Espero moved,**

To adjourn the Annual Hawaii Public Housing Authority Board meeting.

The motion was unanimously approved.

The meeting was adjourned at 9:31 a.m.

**MINUTES CERTIFICATION**

Minutes Prepared by:

  
Taryn T. Chikamori  
Secretary to the Board

AUG 15 2013

Date

Approved by the Hawaii Public Housing Authority Board of Directors at their Regular Meeting on August 15, 2013: [  ] As Presented [  ] As Amended

  
Jason Espero  
Director/Board Secretary

AUG 15 2013

Date