

**HAWAII PUBLIC HOUSING AUTHORITY
NOTICE OF MEETING
ANNUAL BOARD OF DIRECTORS MEETING
July 18, 2013
9:00 a.m.
1002 N. School Street, Bldg. E
Honolulu, Hawaii 96817**

AGENDA

I. CALL TO ORDER / ROLL CALL

II. PUBLIC TESTIMONY

Public testimony on any agenda item shall be taken at this time. Pursuant to section 92-3, Hawaii Revised Statutes, and section 17-2000-18, Hawaii Administrative Rules, the Board may limit public testimony to three minutes per agenda item.

III. ELECTION OF BOARD OFFICERS

- A. Election of the Chair
- B. Election of the Vice-Chair
- C. Election of the Secretary

**IV. APPOINTMENT OF MEMBERS TO THE BOARD OF DIRECTORS OF THE
HHA WILIKINA PROJECT, INC.**

IV. ADJOURNMENT

If any person requires special needs (i.e. large print, taped materials, sign language interpreter, etc.), please call the Secretary to the Board at (808) 832-4690 by close of business two days prior to meeting date.

HHH WILIKINA APARTMENTS PROJECT, INC.
NOTICE OF MEETING
ANNUAL BOARD OF DIRECTORS MEETING
July 18, 2013
9:10 a.m. **
1002 N. School Street, Bldg. E
Honolulu, Hawaii 96817

AGENDA

I. CALL TO ORDER / ROLL CALL

II. PUBLIC TESTIMONY

Public testimony on any agenda item shall be taken at this time. Pursuant to section 92-3, Hawaii Revised Statutes, and section 17-2000-18, Hawaii Administrative Rules, the Board may limit public testimony to three minutes per agenda item.

III. ELECTION OF BOARD OFFICERS

- A. Election of the Chair
- B. Election of the Vice-Chair
- C. Election of the Secretary

IV. ADJOURNMENT

**** The meeting start time is an approximate time. The meeting will start immediately following the close of the HPHA Annual Meeting of the Board of Directors.**

If any person requires special needs (i.e. large print, taped materials, sign language interpreter, etc.), please call the Secretary to the Board at (808) 832-4690 by close of business two days prior to meeting date.

**HAWAII PUBLIC HOUSING AUTHORITY
NOTICE OF MEETING
REGULAR BOARD OF DIRECTORS MEETING
1002 North School Street, Building E
Honolulu, Hawaii 96817**

**July 18, 2013
9:15 a.m. ****

AGENDA

I. CALL TO ORDER/ROLL CALL

II. APPROVAL OF MINUTES

- A. Regular Meeting Minutes, June 20, 2013 (*Pages 1-14*)
- B. Executive Session Minutes, June 20, 2013 (not for public release)
- C. Executive Session Minutes, April 18, 2013 (not for public release)

III. PUBLIC TESTIMONY

Public testimony on any item relevant to this agenda shall be taken at this time. Pursuant to section 92-3, Hawaii Revised Statutes, and section 17-2000-18, Hawaii Administrative Rules, the Board may limit public testimony to three minutes per agenda item.

IV. FOR ACTION

- A. Motion: To Adopt Resolution No. 62, to Authorize the Hawaii Public Housing Authority's Executive Director to Execute the Declarations of Trust to be filed with the Bureau of Conveyances as Required by Federal Regulations on Behalf of the Hawaii Public Housing Authority Board of Directors (*Pages 15-20*)
- B. Motion: To Approve Compensation for the Hawaii Public Housing Authority's (HPHA) Executive Director Effective July 1, 2013 and to Delegate Authority to the Executive Director to Approve the Salary for the Key Positions Included in Act 152, SLH 2013 Pursuant to an Approved Schedule (*Pages 21-24*)

V. REPORTS

- A. Executive Director's Report: (*Pages 25-81*)

Updates and Accomplishments Related to Public Housing Occupancy, Maintenance Repairs; Design and Construction Project Updates; Review of

HAWAII PUBLIC HOUSING AUTHORITY
MINUTES OF THE REGULAR MEETING
HELD AT 1002 NORTH SCHOOL STREET, BUILDING E
HONOLULU, HAWAII 96817
ON THURSDAY, JUNE 20, 2013
IN THE COUNTY OF HONOLULU, STATE OF HAWAII

The Board of Directors of the Hawaii Public Housing Authority met for their Regular Board Meeting at 1002 North School Street, on Thursday, June 20, 2013 at 9:00 a.m. The meeting was called to order by Vice Chair Yoshioka and upon the call to order, those present were as follows:

DIRECTORS

PRESENT:

Director Matilda Yoshioka, Vice-Chair
Director Jason Espero, Secretary
Director Debbie Shimizu
Director Trevor Tokishi
Designee Barbara Yamashita
Director George Yokoyama

Deputy Attorney General, Jennifer Sugita

DIRECTORS

EXCUSED:

Director David Gierlach, Chairperson
Director Roger Godfrey

STAFF PRESENT:

Hakim Ouansafi, Executive Director
Barbara Arashiro, Executive Assistant
Clarence Allen, Acting Chief Financial Management Advisor
Kiriko Oishi, Chief Compliance Officer
Rick Sogawa, Contracts & Procurement Officer
Rene Blondin-Nip, Hearings Officer
Stephanie Fo, Section 8 Subsidy Program Branch Chief
Joanna Renken, Public Housing Supervisor
Rochelle Akamine, Resident Services Program Specialist
Veronica Malabey, Property Management Specialist
Taryn Chikamori, Secretary to the Board

OTHERS:

Ene Augafa, Mayor Wright Homes resident
Rida Cabanilla, State Representative
Ira Calkins, Punchbowl Homes resident
Tim Garry, private resident
Bob Loren, Punchbowl Homes resident

Jesse Wu, U.S. Department of Housing and Urban Development,
Director, Office of Public Housing

Proceedings:

Vice Chair Yoshioka declared a quorum present.

Director Espero moved,

To approve the Regular Meeting Minutes of April 18, 2013.

The minutes were unanimously approved.

Vice Chair Yoshioka stated that the Executive Session minutes will be deferred to Executive Session.

Vice Chair Yoshioka welcomed Ms. Barbara Yamashita, Designee for the Department of Human Services (DHS). Designee Yamashita is the Deputy Director for DHS (and replaces Wilfredo Tungol as the designee).

Public Testimony

Vice Chair Yoshioka reminded the testifiers that they have three minutes to speak according to the Board's rules. She also asked that the testifier state which item on the agenda they are addressing.

Ira Calkins, Punchbowl Homes resident, stated he would like to comment on the Hawaii Public Housing's (HPHA) website. Mr. Calkins stated that the agenda is on the website and every item is on the agenda.

Vice Chair Yoshioka responded that the website is not on the agenda.

Mr. Calkins argued that the only way to communicate with the Board is public testimony, but many items he would like to discuss are not the agenda. He asked how he can communicate with the Board.

Vice Chair Yoshioka stated that Mr. Calkins can communicate with the administration.

Mr. Calkins stated that the administration is the problem and he only has three minutes to communicate with the Board on agenda items only.

Vice Chair Yoshioka informed Mr. Calkins that he can communicate with the Board through an agenda item.

Mr. Calkins stated he will be addressing item IV. D utility allowance. He reported that the utility rate was not posted at Punchbowl Homes pursuant to the administrative rules section 17-2028-7 which requires that the utility rate change be posted. He stated that he spoke to Lori at Punchbowl Homes and she informed him that the rates do not need to be posted because Punchbowl Home tenants do not pay for their own utilities. He asked the Board if they remember voting on changing administrative rule 20-2028 to have the tenant pay the excess utility rate if the tenant goes beyond the allowable utility rate.

Deputy Attorney General Sugita informed Mr. Calkins that he is not allowed to ask questions of the Board.

Mr. Calkins remarked that he can question the Board if he wants to, but they don't have to answer him. Mr. Calkins stated that State law section 8, chapter 91-91 refers to administrative procedures. He stated in order for the HPHA to create administrative rules they must follow the administrative procedures which requires that the rules be posted on the Lt. Governor's website. He commented that since 1961, the rules have not been posted on the Lt. Governor's website as required by law and that means that all the HPHA's administrative rules can be over turned by a judge.

Tim Garry, private resident, stated he will speak on item V. Executive Director's report on staffing. He stated that Puahala Homes needs a property manager on-site. He stated that there are a lot of problems on the property and he has no one to call except Hakim (Ouansafi). He suggested that the HPHA look into a private-public partnership and redevelop the area. He stated that he has a friend who is going through chemotherapy and the noise from the children screaming is unbearable.

Vice Chair Yoshioka asked if there was any other public testimony. There being none, Vice Chair Yoshioka moved on with the next order of business.

At Vice Chair Yoshioka's request and with the Board's consent, Vice Chair Yoshioka took Board items out of order to discuss item VI. B "For Discussion: State Representative Rida Cabanilla to Discuss Her Vision for Public Housing with the HPHA Board of Directors."

For Discussion

State Representative Rida Cabanilla to Discuss Her Vision for Public Housing with the HPHA Board of Directors.

Representative Cabanilla stated that she has been in office for nine years and is the Chair for the Committee on Housing for the House of Representatives. She stated she is an immigrant and moved here at the age of 17. She is a nurse by profession and served 26 years in the Army and retired as a Lt. Colonel.

Representative Cabanilla stated public housing is a scarce resource and should be considered a privilege, not a right. She stated that there should be fair and equal access for all. She stated that multigenerations have been living in public housing. About five years ago, Representative Cabanilla introduced a bill limiting the number of years a family could remain in public housing. She stated she would like to re-introduce the bill because the waitlist has 8,000 families. She stated that the bill excludes the elderly and disabled. She believes that by not having a time limit for occupancy the HPHA is promoting poverty.

Representative Cabanilla stated that there should also be a minimum rent to keep public housing sustainable. She stated that the government cannot provide for everyone. She stated that when she receives complaints she informs them that they can move to market rent or the homeless shelter. If people are looking for amenities, they should not be living in public housing.

Director Tokishi asked if she is recommending that HPHA start the rent at market rate or have an escalating scale. Representative Cabanilla responded that rents should increase on an escalating scale.

Director Shimizu asked where public housing residents can transition to. Representative Cabanilla responded public housing is transitional. People can move to market rent or if they cannot afford market rent then they can go to a homeless shelter. Representative Cabanilla also stated that they have 5 years to become self-sufficient and most of the families receive welfare which provides the services.

Vice Chair Yoshioka stated that after 5 years there will be a greater homeless problem if the HPHA send people back to the homeless shelters.

Director Shimizu asked Representative Cabanilla whether she would support services for public housing families. Representative Cabanilla responded that if the HPHA can find the funds she would be open to the idea. Director Shimizu responded that the HPHA would need the Legislature's help to secure funding. Representative Cabanilla responded that she would prefer to fund homeless shelters because people in public housing already receive other forms of benefits, like food stamps.

Director Yokoyama stated that the five-year limitation was previously successfully implemented at Lanakila Housing (Hilo, Hawaii). However, the difference was that at the time, programs were provided to the residents to prepare and motivate the younger generation to serve the community and to prevent them from falling back into poverty. This program succeeded, and the current fire chief and a state senator are former residents of Lanakila Housing. Many former Lanakila residents who benefited from these programs also now serve the community as police officers, fire fighters, and county workers. Not everybody will succeed, but at least they were provided with the opportunity to succeed.

Chair Cabanilla responded that she was agreeable to discussing funding opportunities for such programs with HUD, but added that her approach was to have the residents themselves take the initiative to be responsible for getting back on their feet.

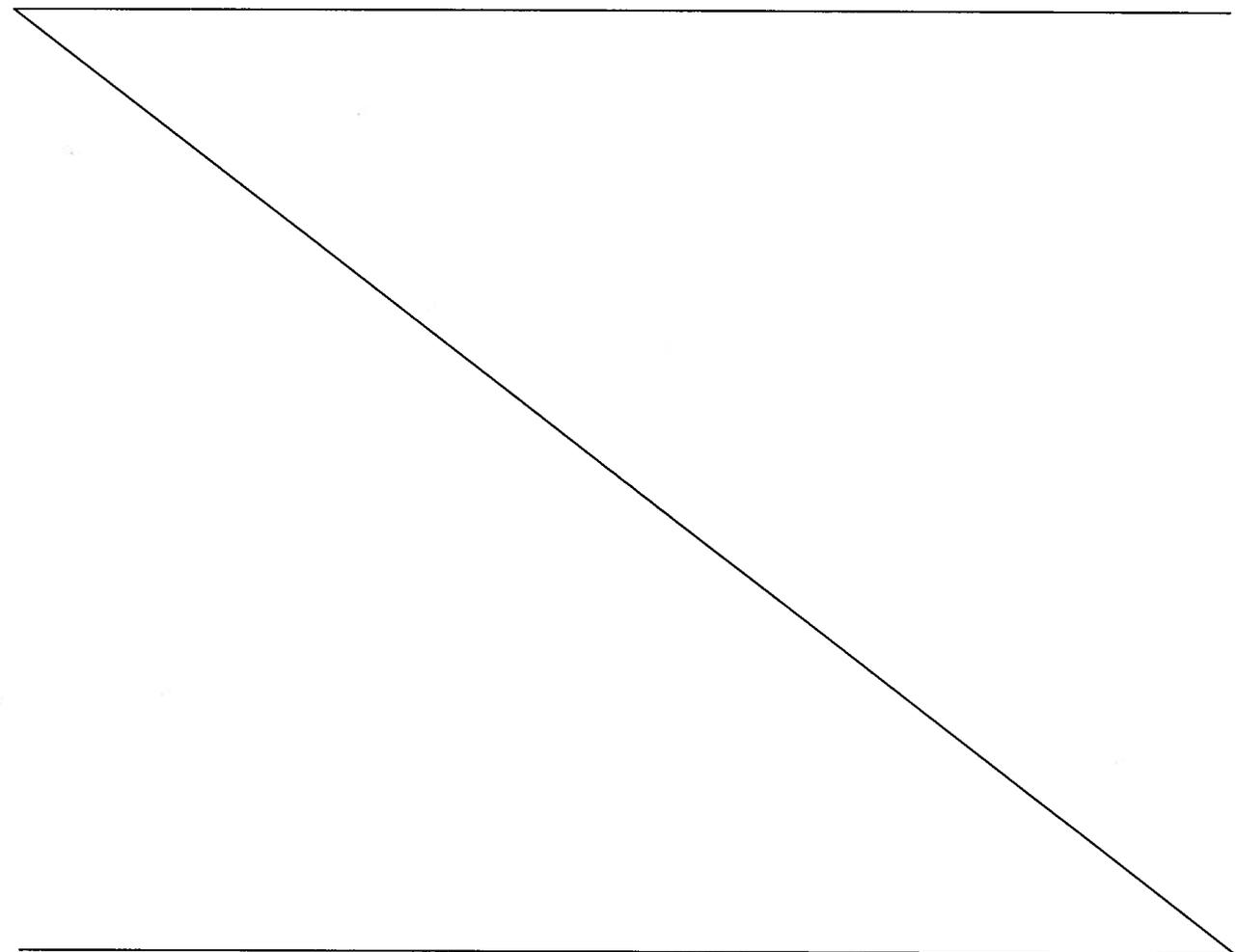
For Action:

Director Espero moved,

To Adopt Board Resolution No. 60 Expressing Appreciation to Director Roger Godfrey.

Executive Assistant Arashiro stated that Director Godfrey's term would end this month. The HPHA did speak to Director Godfrey about being a hold over because of quorum issues, but there is an understanding that the Office of Board and Commissions has received additional names.

The motion was unanimously approved.



**RESOLUTION NO. 60
HAWAII PUBLIC HOUSING AUTHORITY**

EXPRESSING APPRECIATION TO DIRECTOR ROGER GODFREY

WHEREAS, Director Roger Godfrey is an active member of the Hawaii Public Housing Authority's (HPHA) Board of Directors; and

WHEREAS, as the President of Times Super Market and the Fleming Companies in Honolulu, Director Godfrey brought with him a wealth of business and finance experience which was reflected in his thoughtful inquiries, discussions and decisions at the Board level; and

WHEREAS, Director Godfrey worked tirelessly to improve services and programs for the families in the HPHA's programs; and

WHEREAS, Director Godfrey has been instrumental in resolving policy issues, serving on numerous finance task force committees; and

WHEREAS, in his role as a Board member, Director Godfrey was particularly interested in accurate and timely financial reporting; resolution of single audit findings; and in increased accountability at all levels; and

WHEREAS, the HPHA's Board of Directors hold Director Godfrey in the highest personal regard.

NOW THEREFORE, BE IT RESOLVED, that the Board of Directors of the Hawaii Public Housing Authority adopt Resolution No. 60 Expressing Appreciation to Director Roger Godfrey on this 20th day of June 2013;

AND, BE IT FURTHER RESOLVED that a copy of this resolution be transmitted to Director Roger Godfrey reflecting sincere appreciation of the Board for his contributions to the Hawaii Public Housing Authority, and the citizens of the State of Hawaii.



David Gierlack, Chairperson



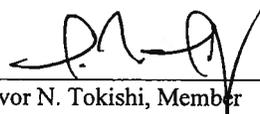
Matilda A. Yoshida, Vice Chair



Jason T. Espero, Secretary



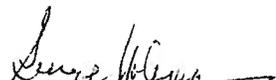
Debbie Shimizu, Ex Officio Member



Trevor N. Tokishi, Member



Barbara Yamashita, Designee



George Yokoyama, Member



For Action:

Director Espero moved,

To Reappoint Ms. Radiant Chase, Mr. Earl Mente, Ms. Joyce Nakamura, Mr. Solomon Kuresa and Ms. Sylvianne Young to the Oahu Eviction Board, Mr. George DeMello to the Hilo Eviction Board, Mr. Mark Nishino to the Maui Eviction Board and Mr. Ross Oue to the Kona Eviction Board for an additional Two-Year Term Expiring on July 31, 2015. To Reappoint Ms. Jane Moana Gray to the Oahu, Hilo, Kauai, Kona and Maui Eviction Boards for an additional Two-Year Term Expiring on June 30, 2015.

Executive Assistant Arashiro reported that staff is asking that the current nine Board members be reappointed.

The motion was unanimously approved.

For Action:

Director Espero moved,

To Ratify the Determination of the Executive Director that the Decision of the Grievance Hearing Officer in Case No. 113161 was not Based Solely and Exclusively Upon the Facts Presented at the Hearing as Required by 24 CFR 966.56; and that Such Determination Does Not Reflect a Waiver of Rights of the Tenant to Further Review or Relief.

Executive Assistant Arashiro stated that Executive Director Ouansafi, Kiriko Oishi, Chief Compliance Officer, and herself with collaboration from the Attorney General's office found that the grievance hearing officer's decision was not solely based on the facts presented.

Executive Assistant Arashiro stated that the request is to ratify the decision because the administrative rules require that a determination be made within 10 business days.

Designee Yamashita asked what is the recourse for the aggrieved party. Executive Assistant Arashiro responded that a new grievance hearing will be held.

Designee Yamashita asked what outside information was taken into consideration. Executive Director Ouansafi recommended that the Board will need to go into Executive Session to discuss further to protect confidential tenant information.

Designee Yamashita asked if the grievance officer is an experienced grievance officer and if the grievance officer is trained. Executive Director Ouansafi responded that the grievance officer is experienced and was trained.

Designee Yamashita questioned why the grievance hearing officer's decision is being questioned. Executive Director Ouansafi responded that the grievance hearing officer's decision is not being questioned, but that the Hearings Officer used information that was not presented at the hearing in contradiction of the Administrative Rules.

Director Tokishi asked what if the Board does not ratify the decision. Executive Assistant Arashiro stated that the determination was already made so the outcome will not change and a new hearing will still need to be held.

Designee Yamashita questioned why the Board needs to ratify the determination if it will not change the outcome. Executive Assistant Arashiro responded that the Board needs to ratify the decision because federal law requires the Board to set aside the decision.

Director Tokishi moved to defer the motion until Executive Session.

The motion to defer was unanimously approved.

For Action:

Director Espero moved,

To Update the Utility Allowance Rates Provided by National Facilities Consultants for the Fiscal Year July 1, 2013 to June 30, 2014 for the Federal Low Income Public Housing Program.

Executive Assistant Arashiro stated that tenants who pay their own utilities receive a utility allowance. The HPHA's consultant works directly with the utility companies and calculates the utility allowance for HPHA.

Director Shimizu questioned whether some utility allowances may go up and some may go down. Executive Director Ouansafi confirmed her statement.

Director Shimizu asked if a family is unable to pay their share of the utilities do they get evicted. Executive Assistant Arashiro confirmed that if the family receives a utility allowance and then fails to use that allowance to pay utilities, and the utilities then get disconnected, they will get evicted because the unit needs to be a functioning unit.

Designee Yamashita asked why only Hilo has a medical allowance. Executive Assistant Arashiro responded that the notices are separate for each island and all islands have a medical allowance.

Vice Chair Yoshioka asked if there is a requirement to post the notice at all projects. Executive Director Ouansafi responded that he believes that all tenants who need to be notified were notified. He will follow up on the testifier's specific property.

Director Shimizu questioned whether the notice was only published in the paper or whether all affected tenants were notified. Ms. Joanna Renken responded that all tenants are notified when the rates take effect.

Director Shimizu asked if the utility rates are provided in the different languages. Executive Director Ouansafi responded he will need to look into that.

Executive Assistant Arashiro stated that the only properties that are affected are on page 218. She also stated that the notices were posted at all the affected properties, as it affects those tenants.

Mr. Calkins asked to address this item. Vice Chair Yoshioka informed Mr. Calkins that the public testimony portion was done.

Mr. Calkins stated that what the Board is doing is unlawful and will be taking this matter to the district court.

The motion was unanimously approved.

Vice Chair Yoshioka called for a recess at 10:06 a.m. and reconvened at 10:17 a.m.

For Action:

Director Espero moved,

To Adopt Resolution No. 61, Approving the Hawaii Public Housing Authority's Operating Budget for Fiscal Year 2013 – 2014 and to Authorize the Executive Director to Take All Actions Necessary to Implement and Submit Budget Certifications to the U.S. Department of Housing and Urban Development (HUD-Form 52574).

Executive Director Ouansafi reported the HPHA has to roll approximately 96 different budgets into one budget. He stated he will be looking at the budget one more time because he just received news from Jesse Wu, Director of Public Housing for HUD, that there may be more budget cuts coming. Executive Director Ouansafi reported that the budget was crafted to: 1) continue renovations; and, 2) start focusing on preventative maintenance. He stated that salaries will increase because the previous 5% cut will be restored and the union negotiated a 4% increase. This will cost approximately \$2 million. The law that just passed gives the HPHA the ability to hire. Executive Director Ouansafi reported that the sequestration cuts funding, but the HPHA's occupancy rate has increased which has made up for some of the cuts.

Director Shimizu stated that on page 2 second bullet under B, says "currently the salary budget does not include the proposed salary increases negotiated for bargaining unit

(BU) 13 and other non civil service employees”; does this mean that the HPHA did not budget for BU 13. She feels that something should be included as the HPHA will need to pay those salary increases once arbitration is completed.

Executive Ouansafi reported that the HPHA has a cushion for salary because the staff estimated hiring dates for new positions, but will most likely take longer to hire than expected.

Vice Chair Yoshioka asked about how many people are included in BU 13. Director Shimizu responded that all the engineers, professionals, and architects are BU 13. Executive Director Ouansafi reported there are about 70 employees in BU13.

Director Yamashita asked where in the budget are the funds for new development. Executive Assistant Arashiro clarified that the budget before the Board is an operating budget. Vice Chair Yoshioka stated that development funds would be in the capital budget, not the operating budget.

Director Shimizu asked if the HPHA will have a CIP budget. Executive Assistant Arashiro stated the capital budget was submitted as part of the PHA plan.

Director Shimizu asked what the CIP budget was based on. Executive Assistant Arashiro responded that the capital budget covers: 1) State CIP funds; and, 2) federal capital funds. The capital planning budget is based on the physical needs assessment. Executive Director Ouansafi reported that the HPHA currently has approximately \$80 million in repairs being done with over 100 different contractors and consultants. He reported that the HPHA has a consultant conducting an assessment at every single property.

Director Shimizu asked if the Board will see that report before the Board's strategic planning meeting. Executive Director Ouansafi reported the report will take a few more months. Once it receives the report, a copy will be provided to the Board.

Director Tokishi stated that he had several questions on the proposed budget and most of them were corrected or answered by Executive Assistant Arashiro and Mr. Clarence Allen, Acting Chief Financial Management Advisor. He also stated that the budget has greatly improved from the previous fiscal year.

Designee Yamashita questioned what the sale of properties fund is for. Executive Director Ouansafi reported that the funds are from the sale of Wilikina and the Board has discretion on how the funds are used. He reported the sale of Wilikina net \$10 million.

Director Tokishi asked how much of the \$10 million sales proceeds are remaining. Executive Director Ouansafi reported that none of the sale proceeds have been spent.

Executive Director Ouansafi reported once the budget is approved the HPHA will be looking into hiring a consultant or purchasing budgeting software.

Director Shimizu questioned why there is a \$500,000 increase in tenant services.

Executive Director Ouansafi reported because: 1) the HPHA is encouraging all properties to have a tenant association; and, 2) approximately \$200,000 is being used for the Family Self Sufficiency (FSS) program.

Vice Chair Yoshioka asked if all properties do not create a tenant association what happens to the funds. Executive Director Ouansafi reported the funds will be budgeted again next year. He reported the tenant associations receive about \$25 per occupied unit for tenant activities.

Director Shimizu asked if all of Director Tokishi's questions and concerns were responded to. Director Tokishi stated there are three more questions that needs response.

Executive Assistant Arashiro responded:

1. Q: Did the audit fees go up 11%?
A: The fees have gone up by 11% and have been verified with the auditor.
2. Q: Is the fringe benefits correct?
A: Yes, these are the numbers that were provided by the Department of Accounting and General Services (DAGS).
3. Q: Are the totals in the general funds line item correct?
A: This one was corrected and moved to the Capital Funds operating budget.

Director Tokishi stated those were the outstanding questions.

Vice Chair Yoshioka thanked Director Tokishi for reviewing the budget and working with staff.

Director Shimizu asked if the Board approves the budget and changes need to be made by the Executive Director due to HUD cuts, can the budget be revisited. Deputy Attorney General Sugita stated that the Board can revisit the issue, but changes cannot be made by the Executive Director after it's approved.

Director Shimizu asked what if the HPHA submits the budget to HUD by the June 30, 2013 deadline, but has revisions. Executive Director Ouansafi reported that the HUD budget form indicates that revisions may be made.

Mr. Wu stated that the information he shared with Executive Director Ouansafi was more for future planning. He reported that the President has been advocating a return to pre-sequestration funding. He stated that the House subcommittee on Transportation, Housing and Urban Development's budget has significant changes and

that was what he was cautioning Executive Director Ouansafi about. He stated that a budget has not been passed on time for years; he doesn't feel that there is much that can be done at this time.

Executive Director Ouansafi thanked Mr. Wu. Executive Director Ouansafi stated that since Mr. Wu became the Director of the Honolulu office there have been many positive changes. He also stated that questions are being answered.

Mr. Wu stated that it works both ways and there have been tremendous improvements at the HPHA.

Vice Chair Yoshioka asked if the motion needs to be amended. Deputy Attorney General Sugita suggested that the motion be amended.

Director Tokishi stated that he doesn't feel the salary changes are going to be significant. If BU13 has 70 people with a 4% raise, that is about \$100,000.

Director Shimizu stated that the raise is the 5% reinstatement and possibility of a 4% increase. Executive Director Ouansafi reported that the 5% has been restored in the budget and he does not feel that it will be a significant amount.

Executive Director Ouansafi recommended amending the motion to include the BU 13 raise.

Director Shimizu recommended that the HPHA not count on the vacancy salaries because the Legislature can pull the positions.

Director Shimizu moved to amend the motion:

To Adopt Resolution No. 61, Approving the Hawaii Public Housing Authority's Operating Budget for Fiscal Year 2013 – 2014 and to Authorize the Executive Director to Take All Actions Necessary to Implement and Submit Budget Certifications to the U.S. Department of Housing and Urban Development (HUD-Form 52574) with the condition that a 4% increase be added to bargaining unit 13 salaries.

The motion was unanimously approved.

The main motion as amended was unanimously approved.

PHA Board Resolution
Approving Operating Budget

U.S. Department of Housing
and Urban Development
Office of Public and Indian Housing -
Real Estate Assessment Center (PIH-REAC)

OMB No. 2577-0026
(exp. 04/30/2016)

Public reporting burden for this collection of information is estimated to average 10 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This agency may not collect this information, and you are not required to complete this form, unless it displays a currently valid OMB control number.

This information is required by Section 6(c)(4) of the U.S. Housing Act of 1937. The information is the operating budget for the low-income public housing program and provides a summary of the proposed/budgeted receipts and expenditures, approval of budgeted receipts and expenditures, and justification of certain specified amounts. HUD reviews the information to determine if the operating plan adopted by the public housing agency (PHA) and the amounts are reasonable, and that the PHA is in compliance with procedures prescribed by HUD. Responses are required to obtain benefits. This information does not lend itself to confidentiality.

PHA Name: Hawaii Public Housing Authority

PHA Code: HI001

PHA Fiscal Year Beginning: July 1, 2013

Board Resolution Number: 61

Acting on behalf of the Board of Commissioners of the above-named PHA as its Chairperson, I make the following certifications and agreement to the Department of Housing and Urban Development (HUD) regarding the Board's approval of (check one or more as applicable):

DATE

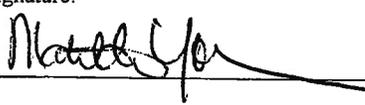
- | | | |
|-------------------------------------|--|------------|
| <input checked="" type="checkbox"/> | Operating Budget approved by Board resolution on: | 06/20/2013 |
| <input checked="" type="checkbox"/> | Operating Budget submitted to HUD, if applicable, on: | 06/20/2013 |
| <input type="checkbox"/> | Operating Budget revision approved by Board resolution on: | |
| <input type="checkbox"/> | Operating Budget revision submitted to HUD, if applicable, on: | |

I certify on behalf of the above-named PHA that:

1. All statutory and regulatory requirements have been met;
2. The PHA has sufficient operating reserves to meet the working capital needs of its developments;
3. Proposed budget expenditure are necessary in the efficient and economical operation of the housing for the purpose of serving low-income residents;
4. The budget indicates a source of funds adequate to cover all proposed expenditures;
5. The PHA will comply with the wage rate requirement under 24 CFR 968.110(c) and (f); and
6. The PHA will comply with the requirements for access to records and audits under 24 CFR 968.110(i).

I hereby certify that all the information stated within, as well as any information provided in the accompaniment herewith, if applicable, is true and accurate.

Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012.31, U.S.C. 3729 and 3802)

| | | |
|---|--|---------------------|
| Print Board Chairperson's Name: Matilda Yoshioka, Vice Chair | Signature:  | Date: 06/20/2013 |
|---|--|---------------------|

Vice Chair Yoshioka reported that Executive Director Ouansafi was recognized by the City & County of Honolulu (C & C) for his service and his tenacity towards promoting affordable housing. She stated that in the 7 years she served on the Board none of the past Executive Directors were recognized by any City or County Council. She stated it really shows dedication by Executive Director Ouansafi. She stated that the Board is very proud.

Executive Director Ouansafi stated he appreciates it, and gave credit to the staff for their efforts. He stated there has been a tremendous turn around and the staff has been working extremely hard and its humbling to accept recognition because the staff made it happen.

Executive Director's Report:

- Executive Director Ouansafi reported that the HPHA has reached the 96% occupancy rate. Executive Director Ouansafi reported that Kauai is no longer on the HUD watch list because it passed the 94% occupancy rate. He stated several properties are over the 98% occupancy rate. He stated Maui should be over the 98% occupancy rate by the end of the year and all properties should be over the 97% occupancy rate. He recognized the Kauai and Maui staff for moving in over 60 families in two months.
- Executive Ouansafi reported that there is a consultant at Lanakila surveying the property. He stated the contractor is INK. He also stated that the Invitation for Bids (IFB) for some units should be released by the end of the month.
- Executive Director reported that the HPHA has been working with HUD on the Fair Cloth issue. The HPHA found documents dating back from 1991, 1992, 1993 and Mr. Wu is helping the HPHA. This would give the HPHA more in funding. The HPHA provided letters proving that the HPHA should be receiving subsidy for an additional 68 units. HPHA is awaiting HUD's response.
- Executive Director Ouansafi reported that just about every single "C" unit is being addressed.
- Executive Director Ouansafi reported that the financials will be 100% accurate.
- Executive Director Ouansafi reported that HPHA is in the process of purging the public housing waitlist which has not been purged since 2007. HPHA will be sending out over 12,000 letters to wait list applicants.
- Executive Director Ouansafi reported that one of the challenges has been infrastructure. The phone system is outdated. The internet is slow and needs

upgrading. The amount of time spent waiting for the internet equals to about 17 full-time employees.

- Executive Director Ouansafi stated that the HPHA has been corresponding with the union on the pilot program for Section 8.
- Executive Director Ouansafi reported that the PIC errors have been reduced from approximately 500 to about 5 or 6.
- Executive Director Ouansafi reported that he looks forward to the Governor signing all the bills that the HPHA supported. One of the bills allows the HPHA to accept gifts. This will help with the non-profit that the HPHA is looking into. The gifts the HPHA will be looking into receiving includes money for scholarships and youth programs, clothing for job interviews, and tutoring program for tenants among others.
- Executive Director reported that the HPHA is trying to close out the corrective action order. HUD sent about 5 people to review the HPHA's procurement system. The HPHA has not received official word, but is very optimistic. He stated the HPHA will also be changing the scoring for consultant selections. Instead of one question weighing 40 points there will be sub-categories each weighing 10 points. Executive Director Ouansafi thanked Mr. Rick Sogawa, Contracts & Procurement Officer, and his staff for their efforts in the area of procurement.
- Executive Director Ouansafi reported that the HPHA has had some challenges with Mayor Wright Homes (MWH) when he received calls from the media and tenants stating that they were told that tenants will be evicted. He stated leadership maybe trying to make the HPHA follow their vision for MWH. He stated the HPHA met with the tenants to put a stop to the eviction rumors. He also stated that the organization has does a lot of good in the community, but the HPHA did not appreciate their tactics.
- Executive Director Ouansafi reported that there were approximately 32 people who wanted to meet with the Governor about rules at Kalihi Valley Homes (KVH). The HPHA confirmed that only two of the 32 people were actually KVH tenants. He further reported that of those two tenants, one is in the eviction process.
- Executive Director Ouansafi reported that he is aware of the testifier's issue with Puahala Homes. The HPHA has a police officer living on site. He reported he did meet with the testifier. He stated many times the HPHA meets with the tenants, but it is not the answer they want to hear. He stated, for example, the HPHA evicted a tenant who had 17 people living with them. Ms. Joanna Renken, Public Housing Supervisor, met with them twice, but they went to the Governor's office or Legislators reporting that the HPHA would not meet with them.

Vice Chair Yoshioka asked about the testifier's statement that Puahala Homes does not have a property manager. Executive Director Ouansafi reported that there is a property manager, but the testifier wants a manager to live on site. He stated the HPHA cannot have managers living on site, so the HPHA created a unit for a crime prevention officer which is occupied by a police. The testifier's main concern now is the children making noise.

- Executive Director Ouansafi reported that the HPHA received the planning grant for the Choice Neighborhood Initiative. The HPHA is conducting planning efforts to apply for an implementation grant which is approximately \$30 million. The HPHA has 5 different committees. He stated Michaels Development wanted the HPHA to go with a specific architect and the HPHA made it clear that because \$600,000 will be CIP funds it will need to go out to bid. The HPHA and Michaels have been meeting with tenants and the community to keep everything transparent. On the HPHA website, there is a tab for the Choice Neighborhood Planning Grant. The link is hpha.hawaii.gov/cni/index. He stated the implementation grant is due in about 1 ½ years.
- Vice Chair Yoshioka asked if the HPHA is receiving more bids on the private managing of properties. Executive Director Ouansafi reported that the HPHA is still only receiving proposals from the same 3 or 4 companies.

Vice Chair Yoshioka called for a recess at 11:25 a.m. and reconvened at 11:54 a.m.

Task Force Report

Report from the Executive Director's Compensation Task Force as Requested in April 2013

Designee Yamashita reported that the compensation task force met by phone and included Director Godfrey, Director Yokoyama, Director Tokishi and herself. She reported that the task force's responsibility was to come up with salary recommendation for the Executive Director and other executive positions.

Designee Yamashita reported that the task force used the report from the salary commission. The task force is recommending that the Executive Director's pay be \$133,536 from July 1, 2013.

Designee Yamashita moved at 11:56 a.m.,

To go into Executive Session pursuant to Hawaii Revised Statutes sections 92-4 and 92-5(a)(4) to consult with the Board's attorneys on questions and issues pertaining to the Board's powers, duties, privileges, immunities, and liabilities as related to:

1. **Report from the Executive Director's Compensation Task Force as Requested in April 2013**
2. ***Kolio, et al v. State of Hawaii, Hawaii Public Housing Authority Denise Wise in Her Official Capacity As Executive Director (Civil Case No. CV11-00266 and Civil No. 11-1-0795)***
3. **To Ratify the Determination of the Executive Director that the Decision of the Grievance Hearing Officer in Case No. 113161 was not Based Solely and Exclusively Upon the Facts Presented at the Hearing as Required by 24 CFR 966.56; and that Such Determination Does Not Reflect a Waiver of Rights of the Tenant to Further Review or Relief**

The motion was unanimously carried.

The Board reconvened from Executive Session at 12:45 p.m.

Vice Chair Yoshioka stated that the Board discussed the merits of the Executive Director's decision to disregard the grievance officer's decision and consult with our attorneys. The Board also received an update on the Kolio case and discussed also the compensation of the Executive Director.

The Board considered the motion to ratify the determination of the Executive Director that the decision of the grievance hearing officer in case no. 113161 was not based solely and exclusively upon the facts presented at the hearing as required by 24 CFR 966.56; and that such determination does not reflect a waiver of rights of the tenant to further review or relief, which had been deferred earlier in the meeting.

The motion was unanimously approved.

Adjournment

With no further business for the Board to conduct, Designee Yamashita moved to adjourn at 12:47 p.m.

MINUTES CERTIFICATION

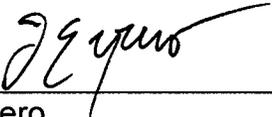
Minutes Prepared by:


Taryn T. Chikamori
Secretary to the Board

AUG 15 2013

Date

Approved by the Hawaii Public Housing Authority Board of Directors at their Regular Meeting on August 15, 2013: [] As Presented [] As Amended


Jason Espero
Director/Board Secretary

AUG 15 2013

Date

FOR ACTION

MOTION: To Adopt Resolution No. 62, to Authorize the Hawaii Public Housing Authority's Executive Director to Execute the Declarations of Trust to be filed with the Bureau of Conveyances as Required by Federal Regulations on Behalf of the Hawaii Public Housing Authority Board of Directors

I. FACTS

- A. The U.S. Housing Act of 1937 (Act) and the Annual Contributions Contract with the United States Department of Housing and Urban Development (HUD), under which the Hawaii Public Housing Authority (HPHA) receives operating subsidy for its federally-assisted low-income public housing program, requires the HPHA to record current Declarations of Trust (DOT) against all properties that have been acquired, developed, maintained, or continue to be assisted with funds under the Act.
- B. A DOT is a legal instrument that grants HUD an interest in public housing property and provides public notice that the property must be operated in accordance with all Federal public housing requirements, including the requirement not to convey or otherwise encumber the property unless expressly authorized by federal law and/or HUD.

II. DISCUSSION

- A. The HPHA desires to update the Declarations of Trust for its entire federal public housing inventory, consisting of 69 properties statewide, in accordance with these requirements, as well as the title ownership for the state public housing inventory including the homeless shelters.
- B. HUD has instructed the Hawaii Public Housing Authority to use HUD Form 52190-A to file the Declarations of Trust for the federal public housing properties, which calls for the Chairperson of the Board of Directors to execute these Declarations of Trust.
- C. The HPHA has received guidance from HUD that it is acceptable to HUD that HPHA's Executive Director execute the DOTs, with Board approval for the delegation of authority.

- D. The HPHA has received advice from the Department of the Attorney General that execution of the DOTs by the HPHA's Executive Director is in accordance with state law.
- E. The staff will submit all Declarations of Trust to the Department of the Attorney General for review and approval prior to execution.

III. RECOMMENDATION

To Adopt Resolution No. 62, to Authorize the Hawaii Public Housing Authority's Executive Director to Execute the Declarations of Trust to be filed with the Bureau of Conveyances as Required by Federal Regulations on Behalf of the Hawaii Public Housing Authority Board of Directors

Attachment A: HUD Form 52190-A Declaration of Trust for Development Grant Projects

Prepared by: Kiriko Oishi, Chief Compliance Officer kw

Approved by the Board of Directors
on the date set forth above



By: Matilda Yoshioka
Its: Vice-Chair

Resolution No. 62

**Hawaii Public Housing Authority
State of Hawaii**

**RESOLUTION TO AUTHORIZE THE HAWAII PUBLIC HOUSING AUTHORITY'S
EXECUTIVE DIRECTOR TO EXECUTE THE DECLARATIONS OF TRUST TO BE
FILED WITH THE BUREAU OF CONVEYANCES AS REQUIRED BY FEDERAL
REGULATIONS ON BEHALF OF THE HAWAII PUBLIC HOUSING AUTHORITY
BOARD OF DIRECTORS**

WHEREAS, in accordance with the U.S. Housing Act of 1937 (Act) and the Annual Contributions Contract with the United States Department of Housing and Urban Development (HUD), under which the Hawaii Public Housing Authority (HPHA) receives operating subsidy for its federally-assisted low-income public housing program, the HPHA is required to record current Declarations of Trust (DOT) against all properties that have been acquired, developed, maintained, or continue to be assisted with funds under the Act; and

WHEREAS, a DOT is a legal instrument that grants HUD an interest in public housing property and provides public notice that the property must be operated in accordance with all Federal public housing requirements, including the requirement not to convey or otherwise encumber the property unless expressly authorized by federal law and/or HUD; and

WHEREAS, the HPHA desires to update the Declarations of Trust for its entire federal public housing inventory, consisting of 69 properties, in accordance with these requirements; and

WHEREAS, HUD has instructed the HPHA to use HUD Form 52190-A for the Declarations of Trust, which calls for the Chairperson of the Board of Directors to execute these Declarations of Trust; and

WHEREAS, the HPHA has received guidance from HUD that it is acceptable to HUD that HPHA's Executive Director execute the DOTs, with Board approval for the delegation of authority; and

WHEREAS, the HPHA has received advice from the Department of the Attorney General that execution of the DOTs by the HPHA's Executive Director is in accordance with state law; and

WHEREAS, the staff will submit all Declarations of Trust to the Department of the Attorney General for review and approval prior to execution; and

NOW, THEREFORE BE IT RESOLVED, that the Board of Directors of the HPHA hereby authorize the Hawaii Public Housing Authority's Executive Director to execute the Declarations of Trust.

The UNDERSIGNED, hereby certifies that the foregoing resolution was duly adopted by the Directors of the Hawaii Public Housing Authority on July 18, 2013, in Honolulu, Hawaii.

Approved by the Board of Directors
on the date set forth above

By:
Its:

Declaration of Trust
(Development Grant Projects *)

U.S. Department of Housing
and Urban Development
Office of Public and Indian Housing

OMB No. 2577-0270
exp. 09/30/2013

Whereas, (1, see instructions) Hawaii Public Housing Authority
(herein called the Public Housing Agency (PHA), a public body corporate and politic, duly created and organized pursuant to and in accordance with the provisions of the laws or ordinances of the (2) State of Hawaii, and the United States of America, Secretary of Housing and Urban Development (herein called HUD) pursuant to the United States Housing Act of 1937 (42 U.S.C. 1437, et seq.) and the Department of Housing and Urban Development Act (5 U.S.C. 624) entered into a certain contract with effective date as of (mm/dd/yyyy) (3) _____, (herein called the Annual Contributions Contract) and a certain Development Project Grant Amendment to the Annual Contributions Contract with the effective date as of (mm/dd/yyyy) (4) _____, providing for a grant to be made by HUD to assist the PHA in financing a lower income housing project; and

Whereas, as of the date of the execution of this Declaration of Trust, the Development Project Grant Amendment and the Annual Contributions Contract cover the lower income housing project located in: (5)

which will provide approximately (6) varies dwelling units; and which lower income housing project will be known as:
Project No. (7) _____; and

Whereas, the Project and acquisition of the site or sites thereof will have been financed with grant assistance provided by HUD.

Now Therefore, to assure HUD of the performance by the PHA of the covenants contained in the Development Project Grant Amendment and Annual Contributions Contract, the PHA does hereby acknowledge and declare that it is possessed of and holds in trust for the benefit of HUD, for the purposes hereinafter stated, the following described real property situated in: (8)

To Wit: (Insert legal description for the project.)(9)

and all buildings and fixtures erected or to be erected thereon or appurtenant thereto.

The PHA hereby declares and acknowledges that during the existence of the trust hereby created, HUD has been granted and is possessed of an interest in the above described Project property, **To Wit:**

The right to require the PHA to remain seized of the title to said property and to refrain from transferring, conveying, assigning, leasing, mortgaging, pledging, or otherwise encumbering or permitting or suffering any transfer, conveyance, assignment, lease, mortgage, pledge or other encumbrance of said property or any part thereof, appurtenances thereto, or any rent, revenues, income, or receipts therefrom or in connection therewith, or any of the benefits or contributions granted to it by or pursuant to the Annual Contributions Contract, or any interest in any of the same except that the PHA may (1), to the extent and in the manner provided in the Annual Contributions Contract, (a) lease dwellings and other spaces and facilities in the Project, or (b) convey or otherwise dispose of any real or personal property which is determined to be excess to the needs of the Project, or (c) convey or dedicate land for use as streets, alleys, or other public right-of-way, and grant easements for the establishment, operation, and maintenance of public utilities; or (d) enter into and perform contracts for the sale of dwelling units to members of tenant families, as authorized by the United States Housing Act of 1937, 42 U.S.C. 1437, et seq., or (2), with the approval of HUD, release the Project from the trust hereby created; Provided, That nothing herein contained shall be construed as prohibiting the conveyance of title to or the delivery of possession of the Project to HUD pursuant to the Annual Contributions Contract.

The endorsement by a duly authorized officer of HUD (1) upon any conveyance or transfer made by the PHA of any real or personal property which is determined to be excess to the needs of the Project, or (2) upon any instrument of conveyance or dedication of property, or any interest therein, for use as streets, alleys, or other public right-of-way, or for the establishment, operation and maintenance of public utilities, or (3) upon any instrument transferring or conveying a dwelling unit, or an interest therein, to a member of a tenant family, or (4) upon any instrument of release made by the PHA of the Project shall be effective to release such property from the trust hereby created.

Upon expiration of the period during which the PHA is obligated to operate the Project in accordance with the Annual Contributions Contract, the trust hereby created shall terminate and no longer be effective.

In Witness Whereof, the PHA by its officers thereunto duly authorized has caused these presents to be signed in its name and its corporate seal to be hereunto affixed and attested this date (mm/dd/yyyy) _____.

(Seal) (1, see instructions)

By _____ Chairperson

Attest _____ Secretary

Date (mm/dd/yyyy) _____

Instructions for Completing form HUD-52190-A, Declaration of Trust (Development Grant Projects)

Promptly after execution of an ACC , HUD Counsel shall prepare and transfer to the Public Housing Agency (PHA) or Indian Housing Authority (IHA), form HUD-52190-A, Declaration of Trust (Development Grant Projects), which shall cover the individual grant project. The letter transmitting the Declaration of Trust shall instruct the PHA or IHA to complete, execute, and record the Declaration of Trust and provide HUD Counsel with a copy as soon as it has been recorded. (Counsel for the PHA or IHA will be responsible for providing the legal description for the individual grant project if HUD Counsel does not have this information in his/her files.)

The following instructions pertain to the use of the blank spaces in form HUD-52190-A:

1. Insert the name of the Public Housing Agency or Indian Housing Authority as it appears in the Development Project Grant Amendment. The term PHA, as used in the Declaration of Trust, also includes IHAs.
2. Insert the name of the general governmental unit, indicating whether it is a State, Commonwealth, or Tribe.
3. Insert the date of the Annual Contributions Contract which has been amended by addition of the Development Project Grant Amendment.
4. Insert the effective date of the Development Project Grant Amendment.
5. Insert the names of the political subdivisions in which the housing project covered by the Grant Amendment is located, e.g., City of _____, County of _____, State of _____, or _____ Reservation.
6. Insert the approximate total number of units included in the individual grant project.
7. Insert the individual grant project number.
8. Same as Item 5.
9. Insert legal description for the project or of each individual unit comprising the project (e.g., single-family detached or semi-detached units operated in accordance with the Turnkey III, Mutual Help, or other Homeownership Program.)

July 18, 2013

FOR ACTION

Motion: To Approve Compensation for the Hawaii Public Housing Authority's (HPHA) Executive Director Effective July 1, 2013 and to Delegate Authority to the Executive Director to Approve the Salary for the Key Positions Included in Act 152, SLH 2013 Pursuant to an Approved Schedule.

I. FACTS

- A. On August 26, 2011, the U.S. Department of Housing and Urban Development issued Notice PIH-2011-48 "Guidance on Reporting Public Housing Agency Executive Compensation Information and Conducting Comparability Analysis".
- B. The notice required that "Public Housing Agencies (PHAs) that administer HUD-assisted public housing and housing choice voucher programs will be required to report to HUD annually the compensation provided to each of their five highest compensated employees, which will then be posted on HUD's website with job titles but without employee names." The notice further required that "all PHA Boards will also be required to conduct comparability analyses when determining executive director compensation levels and certify that such an analysis has been performed."
- C. By executing the PHA Certification of Compliance with PHA Plans and Related Regulations to accompany the PHA 5-Year and Annual PHA Plan, the Chairperson of the Board or other authorized housing authority official will certify that HPHA has complied with the comparability analysis requirements.

In the event that a PHA fails to: (1) comply with the PHA executive compensation reporting requirements; or (2) provide HUD, upon its request, with specific information used by the PHA to conduct a comparability analysis in determining executive compensation, HUD may impose temporary monetary sanctions on the PHA, pursuant to Section 6(j)(4) of the U.S. Housing Act of 1937.

- D. In 2013, HUD aligned salary compensation for PHA's with the federal government pay system. The use of tiers was established to ensure that salaries were commensurate with the size and number of units managed by the Housing Authority.

The salary caps cover both base salary and bonuses paid with federal funds and are as follows:

| Total Units | Cap Range Effective FY 2013 |
|-------------|---|
| < 250 | \$74,628 - \$88,349 |
| 250 - 1249 | \$106,369 - \$125,926 |
| 1250+ | \$147,857 - \$155,500 (HPHA 8,000+ units) |

HUD also provided PHA's with regional data gathered through their salary study to make it easier for Boards to compare salaries with their counterparts and comparable PHAs within their regions. Region 9 covers Arizona, California, Hawaii, Nevada where 59 PHAs fall into the 1250+ units category for large housing authorities. Based on HUD's study, the median salary for Region IX is \$140,323 and the average salary at the 75% percentile is \$167,545.

| | 25% percentile | Median salary | 75% percentile |
|----------|----------------|---------------|----------------|
| Region 9 | \$115,251 | \$140,323 | \$167,545 |

- E. In April 2013, the Board of Directors appointed a task force to conduct a comparability analysis to determine compensation for the executive director. The task force included Directors Roger Godfrey, Trevor Tokishi, George Yokoyama, and DHS Designee Wilfredo Tungol. (Just prior to the meeting, a new designee Deputy Director Barbara Yamashita was appointed and joined the teleconference.) During those discussions, it was decided that the task force would wait for recommendations from the Executive Director to decide on salary for other key positions.
- F. On May 2, 2013, the Hawaii State Legislature passed Senate Bill 1118, SD 1 HD 1 CD1 which removed the salary restriction which was previously tied to the Department Director's salaries and tied the salary restriction to the Governor's salary. The bill was enrolled to the Governor for his signature and enactment. On June 21, 2013, the Governor's signing of Act 152 amended §356D, Hawaii Revised Statutes as follows:

"The authority shall employ, exempt from chapter 76 and section 26-35(a)(4), and executive director, an executive assistant, a chief financial management advisor, a property management branch chief, a chief planner, and a redevelopment officer, whose salaries shall be set by the board established under section 356D-3; provided that no salary shall exceed the governor's salary."

II. DISCUSSION

- A. The HPHA's task force met regarding compensation for the Executive Director and made recommendations to the Board during the June 2013 regular meeting.
- B. The task force discussion covered several areas including:
- Current salary and salary restrictions within the State;
 - Federal limitations on salary;
 - Comparable salaries to other state positions;
 - Comparable salaries at other public housing agencies;
 - State Salary Commission report to the Legislature;
 - Employee Performance and agency improvements; and
 - Complexity of the nature of public housing.
- C. The task force also reported at the June 2013 meeting that the recommended salary for the Executive Director be \$130,865 (which is 91% of the Governor's salary). The HPHA task force met and agreed that the salary for staff included in Act 152 should be set by the Executive Director.
- D. Based on the task force recommendation that the Executive Director determine the salary for staff, it is recommended that the Executive Director be granted delegated authority to determine the salary for said positions to avoid the potential delay in offering positions to qualified candidates.

The salary for the other staff positions included in Act 152 will be based on similar criteria used by the Board to determine the Executive Director's salary and be based on the following scale:

| | |
|------------------------------------|--|
| Executive Assistant | Not to exceed 90% of the Executive Director's salary |
| Chief Financial Management Advisor | Not to exceed 90% of the Executive Director's salary |
| Redevelopment Officer | Not to exceed 85% of the Executive Director's salary |
| Chief Planner | Not to exceed 75% of the Executive Director's salary |
| Property Management Branch Chief | Not to exceed 75% of the Executive Director's salary |

Any salary above the approved percentages would not be covered under the proposed delegation to the Executive Director and would require the approval of the Board of Directors as set forth in statute.

- E. These percentages were based on the salary of comparable positions within the State system and at other housing agencies, such as Housing Development Manager, Housing Service Administrator, Master Planned Community Development Manager, Chief Planner, Workforce Division Administrator, Chief Asset Manager, Director of Operations, and Assistant Administrator. Any new applicant for the above listed position would undergo a screening, review and interview process by the Executive Director in order to determine the salary for a new hire.

III. RECOMMENDATION

That the Board of Directors Approve Compensation for the Hawaii Public Housing Authority's (HPHA) Executive Director Effective July 1, 2013 and to Delegate Authority to the Executive Director to Determine the Salary for Key Positions Included in Act 152, SLH 2013 Pursuant to the Following Schedule Effective July 1, 2013:

| | |
|------------------------------------|--|
| Executive Assistant | Not to exceed 90% of the Executive Director's salary |
| Chief Financial Management Advisor | Not to exceed 90% of the Executive Director's salary |
| Redevelopment Officer | Not to exceed 85% of the Executive Director's salary |
| Chief Planner | Not to exceed 75% of the Executive Director's salary |
| Property Management Branch Chief | Not to exceed 75% of the Executive Director's salary |

Approved by the HPHA Board of Directors on the date set forth above


By: Matilda Yoshioka
Its: Vice-Chair

Property Management and Maintenance Services Branch (PMMSB)
 Report for the Month of June/July 2013

A. Occupancy (Goal 97%)

- Property Management’s lease up activity consisted of the following:

| | Federal Public Housing | State Public Housing | Reason |
|--|------------------------|----------------------|----------|
| New Move-ins from the Waitlist | 84 | 6 | |
| Internal Transfers | 11 | 0 | 11 - RRA |
| Vacancy (tenants who vacated from the program) | 29 | 2 | |

**RRA – Request for Reasonable Accommodation

H&S – Health & Safety (unit deemed uninhabitable due to flooding, loss of electrical power, etc.).

As of June 30, 2013, the HPHA has a total of 86 approved RRA statewide (Oahu – 79, Maui – 2, Hilo – 3 and Kauai – 2). These approved internal RRA tenants are waiting for a transfer to a suitable unit that’ll meet their need.

The HPHA has been challenged with over 100+ “C” type vacant units that the property management staff is unable to turnover due to numerous problems that are above and beyond the management’s staff capability to turnover these units to rent ready status.

To address the problem, the HPHA began hiring a specialized team that started in July 2012, and has grown to a total of twenty-six team members. With the specialized team’s effort and assistance from the Central Maintenance Section (CMS), both teams were mobilized to assist the AMPs in renovating a variety of vacant units to rent ready status. To assist in filling these rent ready units, PMMSB held a mass applications certification on May 11, 2013. Thanks to the commitment from staff, the end result showed an overall improved occupancy rate for June 2013, and specifically for AMP 31 Kalihi Valley Homes – 97.32%, AMP 35 Kalanihuia – 99.83%, AMP 39 Maui – 90.31% and AMP 44 Leeward – 91.15%.

B. Formal Grievance Hearings:

| Island | Federal Public Housing |
|----------------------|------------------------|
| Hawaii | 15 |
| Kauai | 2 |
| Maui | 2 |
| Oahu | 37 |
| FY 2013 Ending Total | 56 |

Property Management scheduled and heard a total of fifty-six formal grievance hearings for FY ending 2013. The decisions of these hearing cases aid the management staff in moving forward to terminate a tenant's rental agreement due to a violation of the rental agreement. The violation stems from a variety of violations such as unauthorized occupants, alcohol, drugs, misconduct, pet, damages to the unit and failure to pay rent.

C. Rent Collection (from January 2013 to the end of June 2013)

- Non vacated delinquencies were reduced from 1,039 families owing approximately \$578,000 to 871 families owing approximately \$385,000 in back rent. Emphasis on rent collection will be one of the branch's top priorities for FY 2013 – 2014.

D. Program Activities

- PMMSB will continue to assist with interviewing and qualifying applicants for current and future vacant units. The end goal will be to reach 97% occupancy or better by the end of July 2013.
- Coordination of the GPNA Physical Needs Assessment's inspections is being conducted at all AMPs, which is anticipated to be completed in August 2013.

E. Planned Activities for July/August 2013

- PMMSB will continue to work with the AMPs and the Hawaii Correctional Industries to procure landscaping work on the properties in preparation for REAC.
- The purging of the waitlist is currently in progress, with over 12,000 letters sent which were mailed out from June 14, 2013 to July 3, 2013. The last response date for letters sent out on July 3, 2013 will be July 17, 2013.
- Implement a shorter application for public housing; a draft copy is still being reviewed.
- PMMSB central office staff will be assisting AMPs with rent eviction referrals, late recertification input and closing opened workorders.

- HPHA is working on its pilot program to split the property management and maintenance functions at the AMPs. This will allow the AMP managers to focus on administrative and tenant related issues. Maintenance staff will be better served by reporting to staff with maintenance and/or construction experience. The HPHA is also working on a more centralized system of applications and recertifications.
- PMMSB is awaiting the adoption of proposed changes to the Hawaii Administrative Rules currently at DHS for transmittal to the Governor. PMMSB is unable to implement the no-smoking policy, income hierarchy verification, and other key rule changes without the proposed rules.

FSS FY13 REPORT

July 1, 2012-June 30, 2013

| | HCV | LIPH |
|---|--|---|
| 1. NUMBER OF ACTIVE PARTICIPANTS | 114 | 29 |
| 2. NUMBER OF GRADUATES | 11 | 3 |
| 3. NUMBER OF Eligible FAMILIES W/ESCROW Accounts | 57 | 10 |
| 4. Number of Active Escrow Accounts w/Escrow | 52 | 11 |
| 5. TOTAL ESCROW SCHEDULED/DISBURSED | \$41,816.14 | \$24,624.04 |
| 6. NUMBER OF FAMILIES THAT INCREASED INCOME | 15 | 5 |
| 7. Cases Closed/Terminated | 17 | 3 |
| 8. FAMILY GOALS | <ul style="list-style-type: none"> ○ Employed Full-time throughout 5Yr contract ○ Complete Money Smart Certification ○ Complete Homebuyer Certification ○ Seeking homeownership using HVOP assistance ○ Achieve escrow savings | <ul style="list-style-type: none"> ○ Achieve Escrow Savings ○ Complete Money Smart certification ○ Achieve matching IDA funds ○ Seek F/T employment ○ Complete Education Goals |
| 9. Accomplishments | <ul style="list-style-type: none"> ○ 100% employment for all graduates ○ 100% completion of Money Smart Classes certification for all graduates ○ Completed weekly S8 Orientation/Newcomers briefings ○ Increase in earned wages for families ○ Completed Quarterly PCC Meetings w/increase in partnership attendance | <ul style="list-style-type: none"> ○ 100% employment for all graduates ○ 100% completion of Money Smart certification for all graduates ○ Completed monthly AMP visits to participating AMPs |

**Federal LIPH
HPHA Island Overview Report
June 2013**

| Island | Occupancy* | | | | | LIPH and Elderly Waiting List** | | | | | | | |
|--------------|-----------------------|----------------------|--|-----------------|-----------|---------------------------------|-----------|------------------|--------------------------|--------------|----------------|-----------------|------------------|
| | Total Available Units | Total Occupied Units | Total Vacant Units (excludes rent ready) | Occupancy Ratio | Move-Ins | Move-Outs | Transfers | Units Rent Ready | HUD Income Limit | # of HoH | % of WL | Avg Family Size | Avg Bedroom Size |
| Hawaii | 689 | 652 | 37 | 94.63% | 8 | 7 | 2 | 3 | Average Income | 12 | 0.36% | 7.31 | 3.31 |
| Kauai | 321 | 301 | 20 | 93.77% | 3 | 6 | 2 | 4 | Low Income (80%) | 31 | 0.94% | 2.46 | 1.83 |
| Maui | 196 | 165 | 31 | 84.18% | 16 | 2 | 0 | 3 | Very Low Inc. (50%) | 321 | 9.72% | 2.77 | 1.88 |
| Oahu | 3,918 | 3,816 | 102 | 97.40% | 70 | 19 | 10 | 7 | Extremely Low Inc. (30%) | 2,939 | 88.98% | 2.28 | 1.61 |
| Total | 5,124 | 4,934 | 190 | 96.29% | 97 | 34 | 14 | 17 | | 3,303 | 100.00% | 2.34 | 1.64 |

| Island | Non Vacated Delinquencies*** | | | | Collection Rate **** | | |
|--------------|------------------------------|----------------------|-------------------|----------------------|------------------------|----------------------|---------------|
| | Count of Families | 30-90 Days | Count of Families | Over 90 Days | Charges | Collected | Ratio |
| Hawaii | 56 | \$ 17,911.46 | 34 | \$ 11,764.00 | \$ 120,622.20 | \$ 103,068.13 | 85.45% |
| Kauai | 39 | \$ 15,310.50 | 28 | \$ 20,083.50 | \$ 85,288.00 | \$ 65,864.09 | 77.23% |
| Maui | 28 | \$ 12,933.00 | 14 | \$ 12,135.00 | \$ 47,105.00 | \$ 35,683.67 | 75.75% |
| Oahu | 445 | \$ 127,426.40 | 217 | \$ 167,372.03 | \$ 964,457.80 | \$ 788,482.29 | 81.75% |
| Total | 568 | \$ 173,581.36 | 293 | \$ 211,354.53 | \$ 1,217,473.00 | \$ 993,098.18 | 81.57% |

* Occupancy also counts Scheduled for Modernization Units.

* Occupancy reflects removal of KPT Units.

** Please notice WL Income Limits assumes 2010 HUD Family Income Limit for Hawaii.

*** Delinquencies and Collections reflect only Rents, Prepays and Payment Agreements (Bill Code 0001 and 0006).

**** Lower Collection rate due to mailing label errors.

**Federal LIPH
HPHA Project Overview Report
As of June 30, 2013**

| AMP | Occupancy* | | | | | | | |
|-------------------|-----------------------|----------------------|--|-----------------|-----------|-----------|-----------|------------------|
| | Total Available Units | Total Occupied Units | Total Vacant Units (excludes rent ready) | Occupancy Ratio | Move-Ins | Move-Outs | Transfers | Units Rent Ready |
| 30P-Aiea | 363 | 345 | 18 | 95.04% | 3 | 5 | 2 | 0 |
| 31P-KVH | 373 | 365 | 8 | 97.86% | 29 | 2 | 2 | 3 |
| 32P-MWH | 364 | 358 | 6 | 98.35% | 5 | 1 | 1 | 0 |
| 33P-Kam/Kaamanu | 373 | 367 | 6 | 98.39% | 2 | 1 | 0 | 0 |
| 34P-Kalakaua | 583 | 573 | 10 | 98.28% | 0 | 2 | 0 | 1 |
| 35P-Kalanihui | 587 | 586 | 1 | 99.83% | 10 | 2 | 1 | 0 |
| 37P-Hilo | 384 | 357 | 27 | 92.97% | 3 | 4 | 1 | 1 |
| 38P-Kauai | 321 | 301 | 20 | 93.77% | 3 | 6 | 2 | 4 |
| 39P-Maui | 196 | 165 | 31 | 84.18% | 16 | 2 | 0 | 3 |
| 40P-KPT | 174 | 167 | 7 | 95.98% | 0 | 3 | 0 | 2 |
| 43P-Kona | 202 | 198 | 4 | 98.02% | 3 | 2 | 1 | 0 |
| 44P-Leeward Oahu | 260 | 236 | 24 | 90.77% | 10 | 1 | 1 | 1 |
| 45P-Windward Oahu | 226 | 220 | 6 | 97.35% | 5 | 1 | 1 | 0 |
| 46P-Kamuela | 103 | 97 | 6 | 94.17% | 2 | 1 | 0 | 2 |
| 49P-Central Oahu | 150 | 147 | 3 | 98.00% | 6 | 1 | 1 | 0 |
| 50P-Palolo | 118 | 113 | 5 | 95.76% | 0 | 0 | 1 | 0 |
| 52P - KPT Towers | 347 | 339 | 8 | 97.69% | 97 | 34 | 14 | 17 |
| Total | 5,124 | 4,934 | 190 | 96.29% | 97 | 34 | 14 | 17 |

| AMP | Non Vacated Delinquencies** | | | Collection Rate | | | |
|------------------|-----------------------------|-------------------|-------------------|----------------------|------------------------|----------------------|---------------|
| | Count of Families | 30-90 Days | Count of Families | Over 90 Days | Charges | Collected | Ratio |
| 30P-Aiea | 75 | 34,682.82 | 46 | 62.439.94 | \$ 139,153.54 | \$ 98,795.66 | 71.00% |
| 31P-KVH | 154 | 31,810.87 | 77 | 27,391.99 | \$ 99,747.29 | \$ 63,625.27 | 63.79% |
| 32P-MWH | 21 | 3,289.63 | 10 | 14,717.32 | \$ 106,322.91 | \$ 95,421.99 | 89.75% |
| 33P-Kam/Kaamanu | 28 | 8,201.00 | 12 | 17,717.32 | \$ 88,063.54 | \$ 75,374.52 | 85.59% |
| 34P-Kalakaua | 30 | 12,803.00 | 14 | 23,227.60 | \$ 141,400.00 | \$ 129,780.85 | 91.78% |
| 35P-Kalanihui | 19 | 5,929.39 | 11 | 7,973.72 | \$ 151,294.35 | \$ 142,546.58 | 94.22% |
| 37P-Hilo | 21 | 3,550.00 | 11 | 2,387.00 | \$ 62,254.00 | \$ 55,382.78 | 88.96% |
| 38P-Kauai | 39 | 15,310.50 | 28 | 20,083.50 | \$ 85,288.00 | \$ 65,864.09 | 77.23% |
| 39P-Maui | 28 | 12,933.00 | 14 | 12,135.00 | \$ 47,105.00 | \$ 35,683.67 | 75.75% |
| 40P-KPT | 29 | 14,395.58 | 14 | 5,204.21 | \$ 65,412.00 | \$ 45,316.18 | 69.28% |
| 43P-Kona | 21 | 7,908.61 | 12 | 2,695.00 | \$ 39,044.20 | \$ 31,911.77 | 81.73% |
| 44P-Leeward Oahu | 63 | 12,249.11 | 23 | 5,749.75 | \$ 54,526.67 | \$ 34,228.87 | 62.77% |
| 46P-Kamuela | 14 | 1,858.00 | 3 | 337.72 | \$ 61,736.50 | \$ 51,521.87 | 83.45% |
| 49P-Central Oahu | 8 | 6,452.85 | 11 | 6,682.00 | \$ 19,324.00 | \$ 15,773.58 | 81.63% |
| 50P-Palolo | 6 | 1,042.00 | 5 | 2,574.46 | \$ 21,026.00 | \$ 17,800.50 | 84.66% |
| Total | 568 | 173,581.36 | 294 | \$ 211,354.53 | \$ 1,217,473.00 | \$ 993,098.18 | 81.57% |

* Occupancy also counts Scheduled for Modernization Units.

** Occupancy reflects removal of KPT Units.

*** Delinquencies and Collections reflect only Rents, Prepays and Payment Agreements (Bill Code 0001 and 0006).

FEDERAL PUBLIC HOUSING

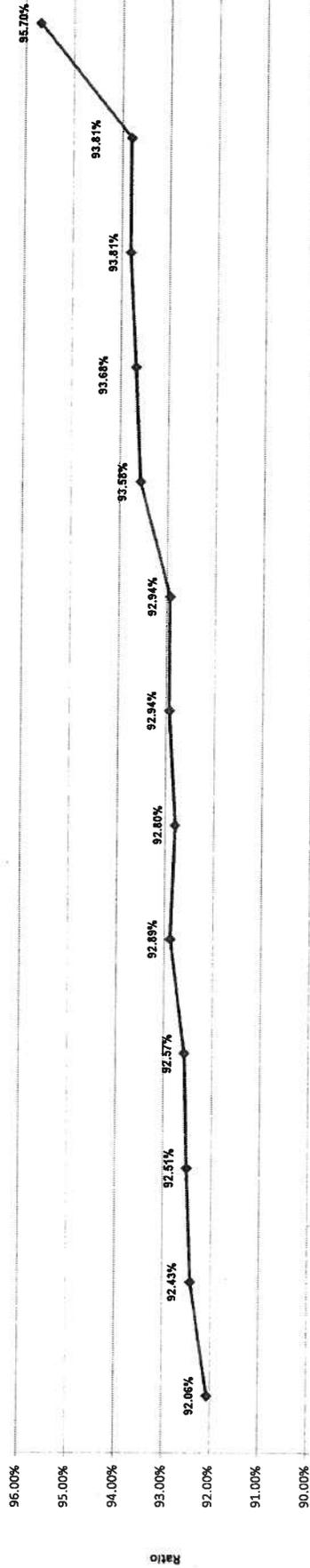
Occupancy from June 2012 to June 2013

| | |
|------------------------|--------|
| Cumulative (12 Months) | |
| Units | 61,169 |
| Tenants | 57,017 |
| Ratio | 93.21% |

| | Jun-12 | | | Jul-12 | | | Aug-12 | | | Sep-12 | | | Oct-12 | | | Nov-12 | | |
|--------------|--------------|--------------|---------------|--------------|--------------|---------------|--------------|--------------|---------------|--------------|--------------|---------------|--------------|--------------|---------------|--------------|--------------|---------------|
| | Total Units | Occ Units | Ratio |
| Hawaii | 621 | 541 | 87.12% | 620 | 534 | 86.13% | 620 | 546 | 88.06% | 619 | 551 | 88.87% | 619 | 564 | 91.11% | 620 | 571 | 92.10% |
| Kauai | 318 | 274 | 86.16% | 318 | 275 | 86.48% | 318 | 274 | 86.16% | 315 | 272 | 86.35% | 315 | 274 | 86.98% | 321 | 281 | 87.54% |
| Mauai | 196 | 158 | 80.51% | 196 | 169 | 86.22% | 196 | 172 | 87.75% | 196 | 176 | 89.29% | 196 | 175 | 89.29% | 196 | 172 | 87.76% |
| Oahu | 3,553 | 3,343 | 94.09% | 3,553 | 3,354 | 94.40% | 3,553 | 3,344 | 94.12% | 3,553 | 3,337 | 93.92% | 3,553 | 3,337 | 93.92% | 3,574 | 3,348 | 93.68% |
| Total | 4,688 | 4,318 | 92.06% | 4,687 | 4,332 | 92.43% | 4,687 | 4,338 | 92.51% | 4,683 | 4,338 | 92.57% | 4,683 | 4,350 | 92.89% | 4,711 | 4,372 | 92.80% |

| | Dec-12 | | | Jan-13 | | | Feb-13 | | | Mar-13 | | | Apr-13 | | | May-13 | | | Jun-13 | | |
|--------------|--------------|--------------|---------------|--------------|--------------|---------------|--------------|--------------|---------------|--------------|--------------|---------------|--------------|--------------|---------------|--------------|--------------|---------------|--------------|--------------|---------------|
| | Total Units | Occ Units | Ratio |
| Hawaii | 627 | 576 | 91.87% | 627 | 577 | 92.03% | 627 | 587 | 93.62% | 627 | 584 | 93.14% | 627 | 588 | 93.78% | 627 | 588 | 93.78% | 627 | 594 | 94.74% |
| Kauai | 321 | 278 | 86.59% | 321 | 276 | 86.59% | 321 | 281 | 87.54% | 321 | 280 | 87.23% | 321 | 287 | 90.00% | 321 | 297 | 92.52% | 319 | 303 | 94.98% |
| Mauai | 196 | 170 | 86.73% | 196 | 167 | 85.20% | 196 | 165 | 84.18% | 196 | 162 | 82.65% | 196 | 158 | 80.61% | 196 | 158 | 80.61% | 196 | 177 | 90.31% |
| Oahu | 3,573 | 3,360 | 94.04% | 3,574 | 3,365 | 94.15% | 3,574 | 3,382 | 94.65% | 3,574 | 3,384 | 94.68% | 3,576 | 3,385 | 94.65% | 3,576 | 3,385 | 94.65% | 3,576 | 3,441 | 96.22% |
| Total | 4,717 | 4,304 | 91.24% | 4,718 | 4,385 | 92.94% | 4,718 | 4,415 | 93.58% | 4,720 | 4,420 | 93.65% | 4,720 | 4,428 | 93.81% | 4,720 | 4,428 | 93.81% | 4,718 | 4,515 | 95.70% |

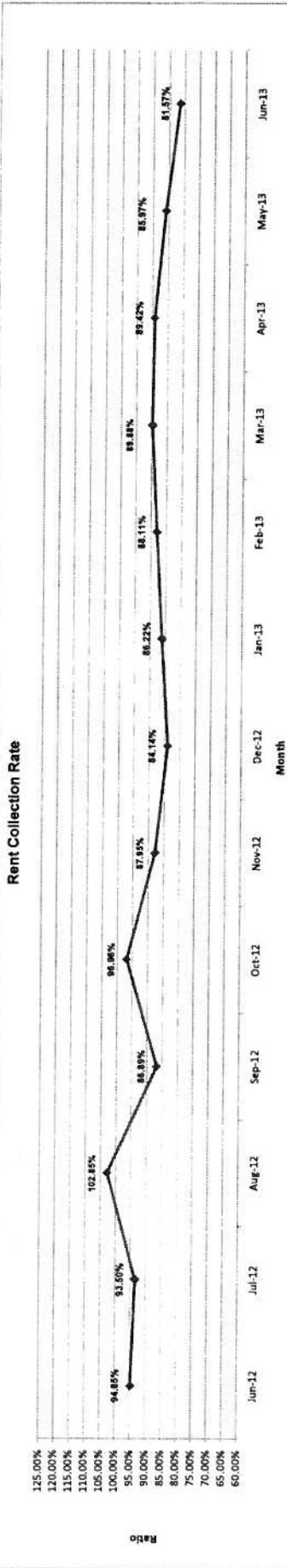
Occupancy Rate



FEDERAL PUBLIC HOUSING
Rent Collection from June 2012 to June 2013

| | |
|-------------|-------------------|
| Charges | \$ 15,252,413.23 |
| Collections | \$ 13,686,746.53 |
| Total | \$ (1,565,666.80) |
| Ratio | 89.77% |

| | Jun-12 | Jul-12 | Aug-12 | Sep-12 | Oct-12 | Nov-12 | Dec-12 | Jan-13 | Feb-13 | Mar-13 | Apr-13 | May-13 | Jun-13 |
|------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
| | Charges |
| | Collected |
| | Ratio |
| Hawaii | \$10,718.58 | \$10,718.58 | \$10,718.58 | \$10,718.58 | \$10,718.58 | \$10,718.58 | \$10,718.58 | \$10,718.58 | \$10,718.58 | \$10,718.58 | \$10,718.58 | \$10,718.58 | \$10,718.58 |
| Alaska | \$64,400.50 | \$64,400.50 | \$64,400.50 | \$64,400.50 | \$64,400.50 | \$64,400.50 | \$64,400.50 | \$64,400.50 | \$64,400.50 | \$64,400.50 | \$64,400.50 | \$64,400.50 | \$64,400.50 |
| Arizona | \$20,148.70 | \$20,148.70 | \$20,148.70 | \$20,148.70 | \$20,148.70 | \$20,148.70 | \$20,148.70 | \$20,148.70 | \$20,148.70 | \$20,148.70 | \$20,148.70 | \$20,148.70 | \$20,148.70 |
| California | \$358,383.35 | \$358,383.35 | \$358,383.35 | \$358,383.35 | \$358,383.35 | \$358,383.35 | \$358,383.35 | \$358,383.35 | \$358,383.35 | \$358,383.35 | \$358,383.35 | \$358,383.35 | \$358,383.35 |
| Total | \$1,058,662.13 | \$1,058,662.13 | \$1,058,662.13 | \$1,058,662.13 | \$1,058,662.13 | \$1,058,662.13 | \$1,058,662.13 | \$1,058,662.13 | \$1,058,662.13 | \$1,058,662.13 | \$1,058,662.13 | \$1,058,662.13 | \$1,058,662.13 |
| | 86.85% | 84.23% | 86.62% | 86.62% | 86.62% | 86.62% | 86.62% | 86.62% | 86.62% | 86.62% | 86.62% | 86.62% | 86.62% |
| | \$118,665.49 | \$118,665.49 | \$118,665.49 | \$118,665.49 | \$118,665.49 | \$118,665.49 | \$118,665.49 | \$118,665.49 | \$118,665.49 | \$118,665.49 | \$118,665.49 | \$118,665.49 | \$118,665.49 |
| | \$72,775.00 | \$72,775.00 | \$72,775.00 | \$72,775.00 | \$72,775.00 | \$72,775.00 | \$72,775.00 | \$72,775.00 | \$72,775.00 | \$72,775.00 | \$72,775.00 | \$72,775.00 | \$72,775.00 |
| | \$40,318.00 | \$40,318.00 | \$40,318.00 | \$40,318.00 | \$40,318.00 | \$40,318.00 | \$40,318.00 | \$40,318.00 | \$40,318.00 | \$40,318.00 | \$40,318.00 | \$40,318.00 | \$40,318.00 |
| | \$332,133.33 | \$332,133.33 | \$332,133.33 | \$332,133.33 | \$332,133.33 | \$332,133.33 | \$332,133.33 | \$332,133.33 | \$332,133.33 | \$332,133.33 | \$332,133.33 | \$332,133.33 | \$332,133.33 |
| Total | \$1,175,581.82 | \$1,175,581.82 | \$1,175,581.82 | \$1,175,581.82 | \$1,175,581.82 | \$1,175,581.82 | \$1,175,581.82 | \$1,175,581.82 | \$1,175,581.82 | \$1,175,581.82 | \$1,175,581.82 | \$1,175,581.82 | \$1,175,581.82 |
| | 84.14% | 80.27% | 88.11% | 88.11% | 88.11% | 88.11% | 88.11% | 88.11% | 88.11% | 88.11% | 88.11% | 88.11% | 88.11% |



**State LIPH
HPHA Island Overview Report
June 2013**

| Island | Occupancy* | | | | | | | | | | LIPH and Elderly Waiting List** | | | | |
|--------------|-----------------------|----------------------|--|-----------------|-----------|-----------|-----------|------------------|--------------------------|--------------|---------------------------------|-----------------|------------------|--|--|
| | Total Available Units | Total Occupied Units | Total Vacant Units (excludes rent ready) | Occupancy Ratio | Move-Ins | Move-Outs | Transfers | Units Rent Ready | HUD Income Limit | # of HoH | % of WL | Avg Family Size | Avg Bedroom Size | | |
| Hawaii | 56 | 48 | 6 | 85.71% | 1 | 1 | 0 | 0 | Average Income | 10 | 0.39% | 6.08 | 2.58 | | |
| Kauai | 26 | 24 | 1 | 92.31% | 1 | 0 | 0 | 1 | Low Income (80%) | 20 | 0.78% | 2.35 | 1.55 | | |
| Maui | 32 | 23 | 6 | 71.88% | 0 | 2 | 0 | 3 | Very Low Inc. (50%) | 215 | 8.38% | 2.41 | 1.41 | | |
| Oahu | 750 | 730 | 8 | 97.33% | 12 | 6 | 1 | 5 | Extremely Low Inc. (30%) | 2,320 | 90.45% | 1.95 | 1.14 | | |
| Total | 864 | 825 | 21 | 95.49% | 14 | 9 | 1 | 9 | | 2,565 | 100.00% | 2.01 | 1.17 | | |

| Island | Non Vacated Delinquencies*** | | | | Collection Rate | | |
|--------------|------------------------------|---------------------|-------------------|---------------------|----------------------|----------------------|---------------|
| | Count of Families | 30-90 Days | Count of Families | Over 90 Days | Charges | Collected | Ratio |
| Hawaii | 7 | \$ 4,075.00 | 6 | \$ 7,952.00 | \$ 22,748.00 | \$ 18,247.50 | 80.22% |
| Kauai | 2 | \$ 892.00 | 2 | \$ 3,206.00 | \$ 5,444.81 | \$ 4,837.81 | 88.85% |
| Maui | 6 | \$ 1,648.00 | 1 | \$ 9,418.00 | \$ 4,134.00 | \$ 2,827.00 | 68.38% |
| Oahu | 43 | \$ 26,518.79 | 22 | \$ 56,941.47 | \$ 244,025.00 | \$ 226,812.96 | 92.95% |
| Total | 58 | \$ 33,133.79 | 31 | \$ 77,517.47 | \$ 276,351.81 | \$ 252,725.27 | 91.45% |

* Occupancy also counts Scheduled for Modernization Units.
 ** Please notice WL Income Limits assumes 2010 HUD Family Income Limit for Hawaii.
 *** Delinquencies and Collections reflect only Rents, Prepays and Payment Agreements (Bill Code 0001 and 0006).

**State LIPH
HPHA Project Overview Report
June 2013**

| Project | Occupancy * | | | | | | | |
|----------------------|-----------------------|----------------------|--|-----------------|-----------|-----------|-----------|------------------|
| | Total Available Units | Total Occupied Units | Total Vacant Units (excludes rent ready) | Occupancy Ratio | Move-Ins | Move-Outs | Transfers | Units Rent Ready |
| 2201-Hauiki | 46 | 45 | 0 | 97.83% | 0 | 0 | 0 | 0 |
| 2202-Puahala Homes | 128 | 117 | 5 | 91.41% | 4 | 1 | 1 | 4 |
| 2204-Kawailehua | 26 | 24 | 1 | 92.31% | 1 | 0 | 0 | 1 |
| 2205-Kahale Mua | 32 | 23 | 6 | 71.88% | 0 | 2 | 0 | 3 |
| 2206-Lokahi | 30 | 23 | 6 | 76.67% | 0 | 1 | 0 | 0 |
| 2207-Ke Kumu Elua | 26 | 25 | 0 | 96.15% | 1 | 0 | 0 | 0 |
| 2401-Hale Po'ai | 206 | 203 | 2 | 98.54% | 0 | 0 | 0 | 0 |
| 2402-La'ioia | 108 | 105 | 1 | 97.22% | 4 | 2 | 0 | 1 |
| 2403-Kamalu-Ho'olulu | 221 | 220 | 0 | 99.55% | 2 | 2 | 0 | 0 |
| 2404-Halia Hale | 41 | 40 | 0 | 97.56% | 2 | 1 | 0 | 0 |
| Total | 864 | 825 | 21 | 95.49% | 14 | 9 | 1 | 9 |

| Project | Non Vacated Delinquencies** | | | | Collection Rate | | |
|----------------------|-----------------------------|---------------------|-------------------|---------------------|----------------------|----------------------|---------------|
| | Count of Families | 30-90 Days | Count of Families | Over 90 Days | Charges | Collected | Ratio |
| 2201-Hauiki | 13 | \$ 9,756.79 | 8 | \$ 30,947.99 | \$ 19,752.60 | \$ 15,625.56 | 79.11% |
| 2202-Puahala Homes | 27 | \$ 15,129.00 | 14 | \$ 26,317.48 | \$ 46,617.00 | \$ 34,526.00 | 74.06% |
| 2204-Kawailehua | 2 | \$ 892.00 | 2 | \$ 3,206.00 | \$ 5,444.81 | \$ 4,837.81 | 88.85% |
| 2205-Kahale Mua | 6 | \$ 1,648.00 | 1 | \$ 9,418.00 | \$ 4,134.00 | \$ 2,827.00 | 68.38% |
| 2206-Lokahi | 3 | \$ 1,533.00 | 2 | \$ 2,000.00 | \$ 15,224.00 | \$ 13,235.50 | 86.94% |
| 2207-Ke Kumu Elua | 4 | \$ 2,542.00 | 4 | \$ 5,952.00 | \$ 7,524.00 | \$ 5,012.00 | 66.61% |
| 2401-Hale Po'ai | 1 | \$ 1,106.00 | 0 | \$ - | \$ 61,095.00 | \$ 60,550.00 | 99.11% |
| 2402-La'ioia | 0 | \$ - | 0 | \$ - | \$ 40,298.40 | \$ 40,035.40 | 99.35% |
| 2403-Kamalu-Ho'olulu | 2 | \$ 527.00 | 0 | \$ (224.00) | \$ 65,474.00 | \$ 65,288.00 | 99.72% |
| 2404-Halia Hale | - | \$ - | - | \$ - | \$ 10,788.00 | \$ 10,788.00 | 100.00% |
| Total | 58 | \$ 33,133.79 | 31 | \$ 77,517.47 | \$ 276,351.81 | \$ 252,725.27 | 91.45% |

* Occupancy also counts Scheduled for Modernization Units.
 ** Delinquencies and Collections reflect only Rents, Prepays and Payment Agreements (Bill Code 0001 and 0006).

STATE PUBLIC HOUSING

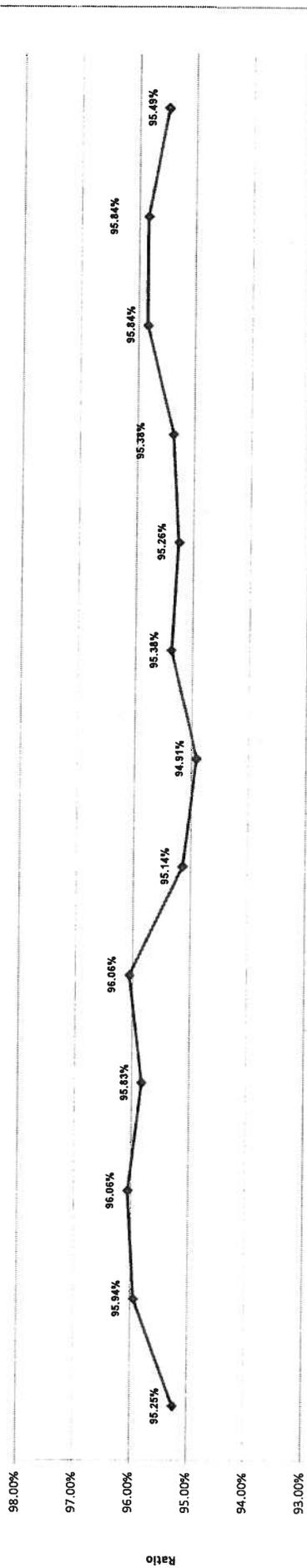
Occupancy from June 2012 to June 2013

| | |
|------------------------|-------------|
| Cumulative (12 Months) | |
| Units | 0612 - 0613 |
| Tenants | 11,234 |
| Ratio | 10,736 |
| | 95.57% |

| | Jun-12 | | | Jul-12 | | | Aug-12 | | | Sep-12 | | | Oct-12 | | | Nov-12 | | |
|--------------|-------------|------------|---------------|-------------|------------|---------------|-------------|------------|---------------|-------------|------------|---------------|-------------|------------|---------------|-------------|------------|---------------|
| | Total Units | Occ Units | Ratio |
| Hawaii | 56 | 44 | 78.57% | 46 | 48 | 82.14% | 56 | 48 | 85.71% | 56 | 46 | 82.14% | 56 | 47 | 83.93% | 56 | 47 | 83.93% |
| Kauai | 26 | 24 | 92.31% | 24 | 24 | 92.31% | 26 | 24 | 92.31% | 26 | 24 | 92.31% | 26 | 25 | 96.15% | 26 | 24 | 92.31% |
| Mauit | 32 | 29 | 90.63% | 29 | 29 | 90.63% | 32 | 29 | 90.63% | 32 | 29 | 90.63% | 32 | 26 | 81.25% | 32 | 23 | 71.88% |
| Oahu | 749 | 725 | 96.80% | 729 | 749 | 97.33% | 749 | 729 | 97.20% | 749 | 729 | 97.20% | 749 | 725 | 96.54% | 749 | 730 | 97.33% |
| Total | 863 | 822 | 95.25% | 828 | 829 | 95.94% | 863 | 827 | 95.83% | 863 | 829 | 96.06% | 863 | 823 | 95.14% | 863 | 823 | 95.14% |

| | Dec-12 | | | Jan-13 | | | Feb-13 | | | Mar-13 | | | Apr-13 | | | May-13 | | | Jun-13 | | |
|--------------|-------------|------------|---------------|-------------|------------|---------------|-------------|------------|---------------|-------------|------------|---------------|-------------|------------|---------------|-------------|------------|---------------|-------------|------------|---------------|
| | Total Units | Occ Units | Ratio |
| Hawaii | 56 | 48 | 85.71% | 56 | 49 | 87.50% | 56 | 48 | 85.71% | 56 | 48 | 85.71% | 56 | 48 | 85.71% | 56 | 48 | 85.71% | 56 | 48 | 85.71% |
| Kauai | 26 | 24 | 92.31% | 26 | 22 | 84.62% | 26 | 22 | 84.62% | 26 | 22 | 84.62% | 26 | 22 | 84.62% | 26 | 22 | 84.62% | 26 | 24 | 92.31% |
| Mauit | 32 | 25 | 78.13% | 32 | 25 | 78.13% | 32 | 25 | 78.13% | 32 | 26 | 81.25% | 32 | 24 | 75.00% | 32 | 24 | 75.00% | 32 | 23 | 71.88% |
| Oahu | 751 | 724 | 96.40% | 729 | 729 | 97.07% | 751 | 729 | 97.07% | 751 | 729 | 97.07% | 751 | 729 | 97.07% | 751 | 735 | 97.87% | 751 | 730 | 97.33% |
| Total | 865 | 821 | 94.91% | 825 | 824 | 95.28% | 865 | 825 | 95.38% | 865 | 829 | 95.84% | 865 | 829 | 95.84% | 865 | 829 | 95.84% | 864 | 825 | 95.49% |

Occupancy Rate



Construction Management Branch
 Report for the Month of June/July 2013

A. Capital Funding for the period ended June 30, 2013:

| Report as of June 30, 2013 | | | |
|----------------------------|---------------------|-------------------|-----------------|
| | Amount Appropriated | Amount Contracted | Amount Expended |
| Federal CFP | \$57,285,440 | \$46,771,853 | \$28,452,316 |
| State CIP | \$134,728,830 | \$56,485,906 | \$35,231,516 |
| Totals | \$192,014,270 | \$03,257,759 | \$63,683,832 |

B. Elevator Modernization Projects

14 Federal Elevator Modernization and Repairs:

Supplemental Contract (SC) #2 was executed on June 24, 2013. New contract completion date is May 29, 2014. SC#2 includes upgrades to electrical feeders at Makua Ali'i, Kalanihuia, & Punchbowl Homes; installation of ventilation system to all elevator mechanical rooms (total of 7 rooms) and code compliant items per Hawaii Occupational Safety and Health Inspector.

C. Large Capacity Cesspool Conversions (LCCC) Statewide

- The Memorandum of Agreement MOA with the HPHA and the Hawai'i Housing Finance & Development Corporation (HHFDC) to address the cost-sharing of maintenance and repair of the sewer lateral shared by the two at Kealakehe and La'ilani was executed on June 20, 2013. The AMP 43 and Property Management was notified on June 20, 2013 about the MOA execution.
- HPHA mailed the final status confirmation regarding the Consent Agreement/Final Order (CA/FO) requirements' completion to the Environmental Protection Agency (EPA) on June 26, 2013.

| | TMK | Project Site | LCCs | Status |
|------------------------|--------------------|-------------------|------|--------------------------|
| Group 1, Big Island | 3-6-5-009-025, 26 | Noelani I & II | 9 | Converted |
| | 3-1-6-143-035 | Hale Aloha O Puna | 6 | 1 Closed/5 Converted |
| | 3-8-1-002-049 | Hale Hookipa | 10 | 6 Closed/4 Converted |
| | 3-8-1-002-047,-048 | Nani Olu | 9 | Converted |
| | 3-1-5-002-002 | Nani O Puna | 4 | 1 Closed/3 Converted |
| | 3-5-3-010-056 | Halaula TC | 3 | Converted |
| | 3-9-6-005-008, 041 | Ka'u TC | 0 | Disconnected from LCC on |

| | | | | |
|-------------------------------|-------------------------------|----------------------|------------|--|
| | | | | adjacent property |
| | 3-6-7-002-015 | Waimea TC | 1 | Converted |
| | 3-4-5-001-011 | Honokaa TC | 1 | Converted |
| | 4-5-2-008-056 | Hale Hoolulu | 2 | Closed |
| Group 1, Kauai | 4-2-3-012-030 | Kalaheo | 5 | Converted |
| | 4-1-3-008-020, 026 | Kekaha Ha'aheo | 77 | Closed |
| | 2-1-4-004-003 | Hana 'B' TC | 1 | Closed |
| Group 1, Maui | 2-1-3-004-022 | Waiku 'A-E' TC | 2 | Converted |
| | 3-7-4-017-029 | Kaimalino | 6 | 1 Closed, 5 Converted |
| Group 2, Big Island | 3-7-4-017-058 | Kealakehe | 17 | Closed |
| | 3-7-4-017-060 & 3-7-4-017-030 | La'ilani | 66 | Closed |
| | 3-7-4-017-060 | HI Montessori School | 2 | Closed |
| | 3-7-4-017-057 | Jack Hall | 13 | Closed |
| | 3-4-5-010-078 | Hale Hauoli | 8 | Closed |
| Not in CAFO, Big Island | 3-9-6-017-037 | Pahala | 3 | Converted |
| | 3-2-4-052-020 | Lokahi | 8 | 4 UIC Closed (+ 2 non-UIC closed), 4 Converted |
| | Total | | 253 | |

D. Site and Roadway Improvements at Kuhio Park Terrace

Consultant, Austin, Tsutsumi and Associates, Inc., was issued Notice to Proceed of July 1, 2013. Scope includes elevated crosswalks along Llapuni Street and accessible route improvements per the settlement agreement.

E. Lanakila Homes

Design in progress for the infrastructure and scheduled renovation activities. Hazmat Testing of vacant units site completed, awaiting report to include in specs for Invitation For Bid, (IFB). Report due week of July 22.

Specs reviewed by the Attorney General, HPHA making edits. Will be issuing IFB once AG corrections are made and Hazmat results and specs are received and can be incorporated. The Faircloth issue is still pending with HUD which would allow HPHA to build 20 additional units to come to the original total of 232 units before the renovations started.

G. 2013 Green Physical Needs Assessment (GPNA)

A HUD mandate of performing a physical survey of housing projects to assess and evaluate energy, site and building conditions. Information will be used to prioritize capital improvements and support future planning and budgeting requests.

- Existing deficiencies are being identified and prioritized, and cost estimates using the GPNA database tool will be created.
- Consultant is currently performing the physical survey on the Federal developments and is scheduled to complete the survey in August 2013.
- A supplemental contract is being developed to include the State developments.
- The cost estimates, budgeting, reports and input into the GPNA online tool is scheduled to have a completion in summer 2014.

H. Capital Improvement Projects (CIP) & Capital Fund Program (CFP) Projects

- CMB is on track and working to meet all CIP and CFP deadlines.
- Notice to Providers of Professional Services – The public notice should be issued this month inviting providers of professional services to submit their qualifications to be considered for HPHA capital improvement

Hearings Office

Report for the Months of June/July 2013

A. Program Status

- Eviction cases heard for June 2013-8 cases, 5 for rent, 3 for non rent,
- January 2012 through June 2013, a total of 216 cases were referred with a total of 98 families evicted for this period.
- Monitor AMP Managers for Delinquent Referrals
- Prepare Record on Appeal for Garrie McKenzie-Circuit Court Appeal

B. Planned Activities for Next Month

- Evaluate, review and revise eviction referrals for compliance with Section 356D, Hawaii Revised Statutes (Public Housing-Evictions).
- Conduct Statewide Administrative eviction hearings in compliance with laws, rules, and regulations.
- Prepare Findings of Facts, Conclusions of Law, Decision and Order, and other legal documents.
- Update hearings staff on revisions to law, rules and regulations governing public housing Tenants' rights and responsibilities.
- Update and Streamline Operating Procedures for the Hearings Office.
- Update Federal Notice of Violation Letters
- Continue to Assist Manager's Documentation of Criminal Cases
- Continue to work with Management to refer rent and non rent cases in a timely manner.
- Continue to recruit resident and non-resident statewide eviction board members.
- Maintain the confidentiality of tenants referred for eviction.
- Schedule federal statewide eviction hearings in a timely manner.
- Interview potential candidates for Legal Assistant Position

HEARINGS OFFICE-STATEWIDE FEDERAL EVICTION REFERRALS-June 30, 2013

| MONTH | REFERRALS | | | RESULT OF EVICTION REFERRAL | | | | | Completed |
|---------|-----------|---------------------|-------|-----------------------------|-----------------|-------------|---------|-----------|-----------|
| | Total | REASON FOR REFERRAL | | Evict | Evict with Cond | 10-day Cure | Dismiss | Continued | |
| | | Rent | Other | | | | | | |
| FY 2009 | 232 | 194 | 38 | 94 | 63 | 5 | 11 | 59 | 173 |
| FY 2010 | 263 | 223 | 40 | 109 | 83 | 4 | 6 | 61 | 202 |
| FY 2011 | 178 | 140 | 38 | 68 | 54 | 5 | 5 | 46 | 132 |
| FY 2012 | 106 | 84 | 22 | 40 | 32 | 1 | 3 | 30 | 76 |
| FY 2013 | 161 | 119 | 49 | 76 | 37 | 3 | 6 | 38 | 120 |

January 2012 - June 2013

| MONTH | REFERRALS | | | RESULT OF EVICTION REFERRAL | | | | | Completed |
|---------------|------------|---------------------|-----------|-----------------------------|-----------------|-------------|----------|-----------|------------|
| | Total | REASON FOR REFERRAL | | Evict | Evict with Cond | 10-day Cure | Dismiss | Continued | |
| | | Rent | Other | | | | | | |
| Jan 12 | 7 | 5 | 2 | 3 | 2 | 0 | 1 | 1 | 6 |
| Feb 12 | 14 | 11 | 3 | 4 | 5 | 0 | 0 | 5 | 9 |
| Mar 12 | 10 | 10 | 0 | 5 | 1 | 0 | 0 | 4 | 6 |
| Apr 12 | 9 | 6 | 3 | 5 | 3 | 0 | 1 | 0 | 9 |
| May 12 | 10 | 10 | 0 | 2 | 3 | 1 | 0 | 4 | 6 |
| June 12 | 5 | 2 | 3 | 3 | 1 | 0 | 0 | 1 | 4 |
| July 12 | 16 | 15 | 1 | 6 | 6 | 0 | 0 | 4 | 12 |
| Aug 12 | 17 | 10 | 7 | 12 | 1 | 0 | 0 | 4 | 13 |
| Sept 12 | 12 | 9 | 3 | 6 | 2 | 0 | 1 | 3 | 9 |
| Oct 12 | 10 | 9 | 1 | 4 | 0 | 0 | 0 | 6 | 4 |
| Nov 12 | 14 | 14 | 0 | 1 | 3 | 0 | 2 | 8 | 6 |
| Dec 12 | 10 | 8 | 2 | 5 | 3 | 0 | 0 | 2 | 8 |
| Jan 13 | 9 | 7 | 2 | 4 | 1 | 1 | 0 | 3 | 6 |
| Feb 13 | 20 | 13 | 7 | 11 | 7 | 0 | 0 | 2 | 18 |
| Mar 13 | 17 | 14 | 3 | 10 | 3 | 2 | 1 | 1 | 16 |
| Apr 13 | 16 | 10 | 6 | 4 | 7 | 0 | 1 | 4 | 11 |
| May 13 | 12 | 5 | 7 | 7 | 3 | 0 | 2 | 0 | 10 |
| June 13 | 8 | 5 | 3 | 6 | 1 | 0 | 0 | 1 | 7 |
| TOTALS | 216 | 163 | 53 | 98 | 52 | 4 | 9 | 11 | 160 |

Total # of Cases Heard for the Month of June 2013: 8

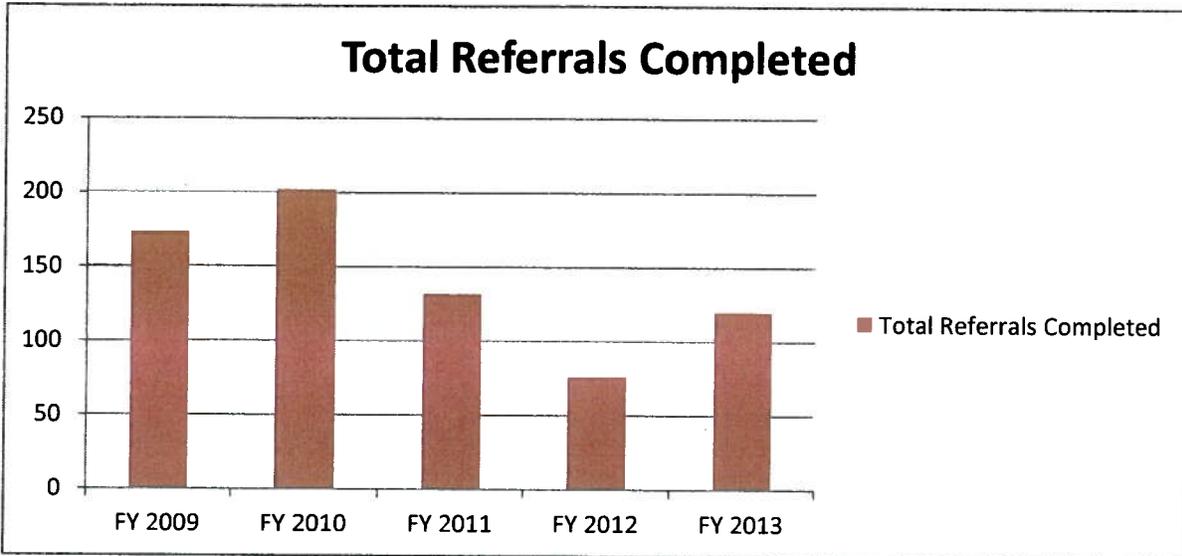
(Oahu & Neighbor Islands)

| | | |
|---------------------|-----------------|------------------|
| Decisions Rendered: | Rent Violations | Other Violations |
| Eviction | 3 | 3 |
| Evict w/cond | 1 | 0 |
| 10-day cure | 0 | 0 |
| Withdrawn | 0 | 0 |
| Continued | 1 | 0 |
| Total | 5 | 3 |

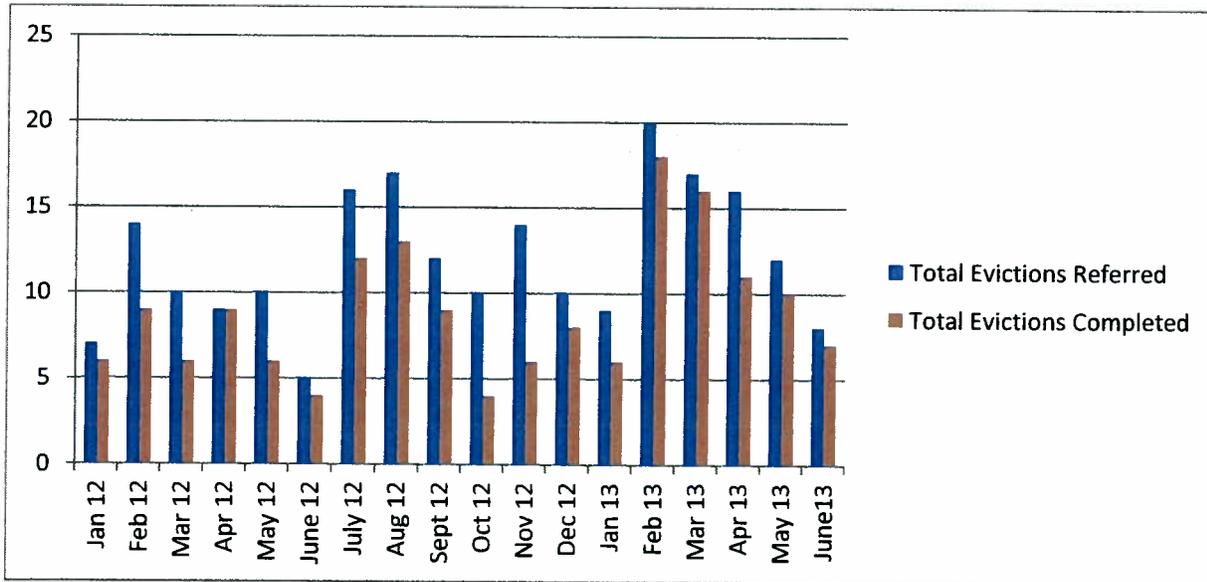
Delinquent balances for rent cases ordered evicted for month of June 2013: 8

| | | | | | |
|--------|-------------|---------|--------|---------|-----------------|
| AMP 30 | Puuwai Momi | \$707 | AMP 43 | \$4,851 | Ka Hale Kahaluu |
| AMP 31 | Pumehana | \$1,062 | AMP 46 | \$2,754 | Noelani |

Fiscal Years 2009-2013



January 2012 - June 2013



Prepared and Reviewed by Renee Blondin-Nip on June 30, 2013

Section 8 Subsidy Programs Branch
 Report for the Months of June/July 2013

A. Accomplishments

- Voucher lease up update:
 1. In June 2013 Section 8 staff worked to determine eligibility for the voucher program for 15 veteran's vouchers statewide, 4 port-in's from other states or neighbor islands, and 6 Kuhio Park Terrace applicants. HPHA is currently assisting 1986 families with voucher rental assistance payments.
 2. 2 veteran families were leased up in June 2013 on Oahu.
- 163 inspections were conducted and completed by HPHA staff in June 2013.
- The program received a total of \$1,871,042 from HUD for the voucher payments and spent \$1,992,514 in June 2013. HPHA expended \$121,472 more than received from HUD.
- The Family Self Sufficiency (FSS) program assisted 85 Section 8 clients in June 2013.
 - Graduated 1 homeowner with escrow, working F/T & P/T
 - Facilitated Money Smart Classes
 - Completed Orientation; every Tuesday in June
 - Forty-four families currently have an escrow account

B. Fiscal Year Accomplishments:

1. The housing choice voucher program received \$23,036,261 from HUD and expended \$24,421,877.
2. A monthly average of 1952 families received housing assistance payments from HPHA during fiscal year 2012-2013
3. The Rent Supplement program numbers pending FMO reconciliation.
4. Family Self Sufficiency Program:

| Family Self Sufficiency Fiscal Year End Totals 2013 | |
|---|-------------|
| 1. Number of Active Participants | 114 |
| 2. Number of Graduates | 11 |
| 3. Number of Eligible Families w/Escrow Accounts | 57 |
| 4. Number of Active Escrow Accounts w/Escrow | 52 |
| 5. Total Escrow Scheduled/Disbursed | \$41,816.14 |
| 6. Number of Families that Increased Income | 15 |
| 7. Cases Closed/Terminated | 17 |

C. Planned Activities for Next Month

- Staff will update Elite with purge responses for the Housing Choice Voucher program waitlist by 7/31/13.
- Staff will update Elite with purge responses for the Rent Supplement Program waitlist by 9/30/13.
- Branch management will work with FSS contractor to increase the number of families participating in the FSS program.
- Conduct quarterly performance appraisals with subordinates.
- Staff will screen and fill two vacant units at Kuhio Park Towers, and nine vacant units at Palolo Valley Homes.
- The HPHA is working on the pilot program to have a more centralized applications and recertification process. Several meetings with staff and administration have taken place. HPHA will continue to keep the union informed of our progress with the pilot program.

HAWAII PUBLIC HOUSING AUTHORITY
Board Report – May 2013

AGENCY TOTAL – Variance Analysis based on any increase or (decrease) of 10% with the month of May 2013 being the basis for the variances.

INCOME STATEMENT

A. REVENUES:

HUD Operating Subsidies

The Continuing Resolution and Sequestration continues to have a decreasing effect on subsidy to the Federal Low Rent Program and the Project Based Contract Administration versus the Budget. These factors were not known at the time the budget was created. The full impact of the sequestration will began to take full effect beginning in April 2013 when the appropriation was estimated to fall in the 73 – 79% of pre-sequestration funding.

COCC Fee Income

Reflect the 8% increase in Management Fees from \$58.01 to \$62.51 per occupied units effective January 1, 2013 and increased occupancy.

Other Income

Primarily increase from draw down of Capital Fund \$524k net of Operating Transfers out, decrease in Administrative fees from HUD due to sequestration cut and Front Line Service Fees budgeted but not billed for Section 8 Branch.

B. EXPENSES:

Administrative

The current year to date and month of March decreases from budget in Administrative Expenses result primarily from budgeted positions that were not filled during the year. The increases in cost from prior year reflects positions filled since the 2013 Fiscal Year began and decrease from budget of the Private Management Contract Administrative Fees.

Management Fees

HUD has increased the rate by 8% from \$58.01 to \$62.51 per occupied unit which was not foreseen when the budget was developed.

Tenant Services

Relocation costs budgeted by Palolo Valley Homes for renovation was to be paid by Capital Fund.

Maintenance

Decrease in Maintenance expenses due to a hold on expenditures that are not critical in nature until the full effect of Sequestration can be projected.

Protective Services

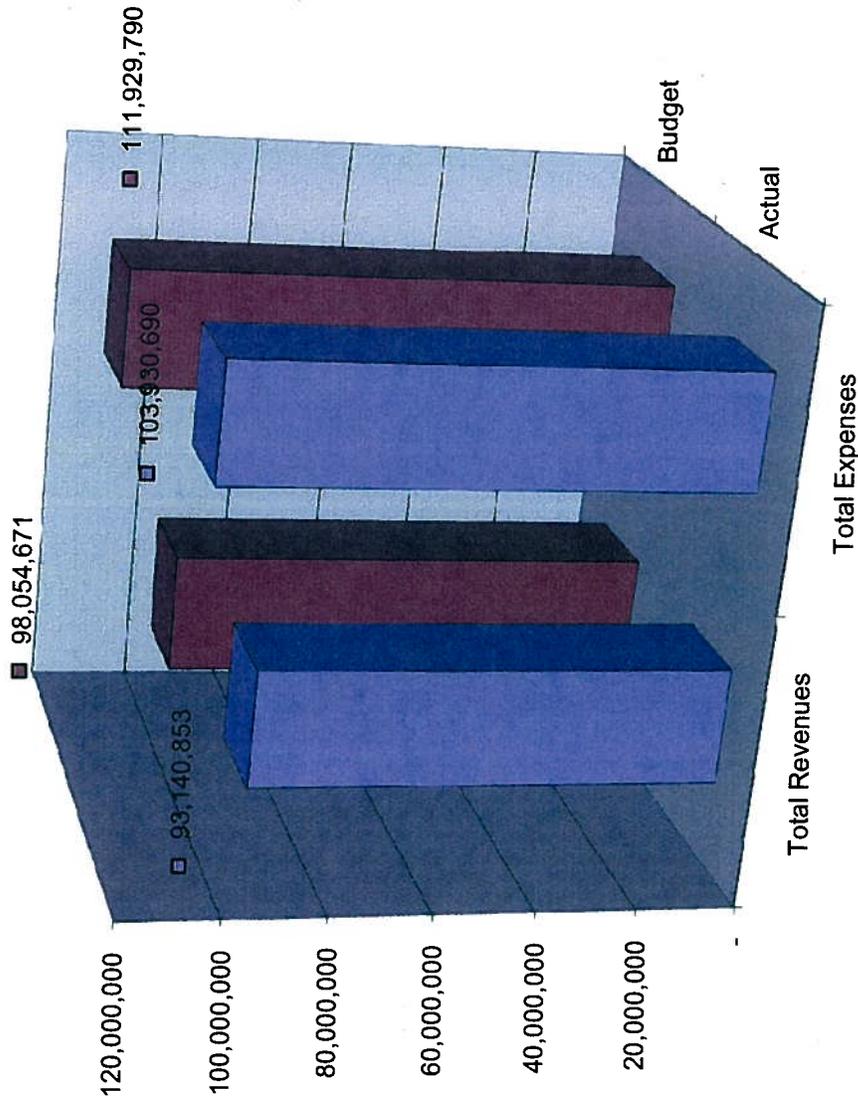
The increase in protective services expense was due to the approval of additional security contracts that were not part of the Fiscal Year 2012-2013 budget. These new security contracts are for special needs, as well as increased services at the AMPs.

OVERVIEW – Current Fiscal Year:

Due to the Federal Sequestration, HUD has notified Hawaii Public Housing Authority (HPHA) of substantial cuts to its Section 8 and Public Housing Operating subsidies which will have significant impact to HPHA Operating Budget.

Unlike previous years, HPHA has received approval to reimburse administrative and associated costs of \$2 million dollars from State Capital Improvements program. These additional funds have resulted in a positive cash flow in the year to date financials.

HPHA May 31, 2012 Actual VS Budget



| | Total Revenues | Total Expenses |
|--------|----------------|----------------|
| Actual | 93,140,853 | 103,930,690 |
| Budget | 98,054,671 | 111,929,790 |

**CONSOLIDATED BALANCE SHEET
HAWAII PUBLIC HOUSING AUTHORITY
FUND FROM 130 TO 150, 007, 020, 024, 181, 265, 318, 337, 400
FOR PERIOD ENDING MAY 31, 2013
AGENCY TOTAL**

| | <u>MAY</u> | <u>APRIL</u> | <u>Increase (Decrease)</u> |
|--|--------------------|--------------------|--------------------------------|
| ASSETS: | | | |
| Cash | 60,440,645 | 62,402,954 | (1,962,308) |
| Receivables: | | | |
| Accrued Interest | 595,271 | | |
| Tenant Receivables | 1,971,943 | | |
| Other | 2,305,694 | | |
| Less Allowance for Doubtful Accounts | (1,640,805) | 3,069,442 | 162,661 |
| Total receivables | 3,232,103 | 3,069,442 | 162,661 |
| Prepaid Expenses | 2,151,062 | 2,202,269 | (51,207) |
| Inventories | 946,351 | 964,378 | (18,027) |
| Interprogram Due From | 21,318,856 | 20,116,943 | 1,201,913 |
| Interprogram Due To | (0) | - | (0) |
| Total Current Assets | 88,089,016 | 88,755,986 | (666,969) |
| Property, Plant & Equipment: | | | |
| Land | 21,451,327 | | |
| Buildings | 524,370,174 | | |
| Furniture & Equipment | 5,736,829 | | |
| Motor vehicles | 1,355,056 | | |
| Construction in Progress | 30,565,203 | | |
| Less: Accumulated Depreciation | (316,964,769) | 269,993,592 | (3,479,772) |
| Notes, Loans & Mortgage Receivable-Non Current | 46,928,157 | 46,928,157 | - |
| +Other Long term assets | - | - | - |
| Total Assets | 401,530,994 | 405,677,735 | (4,146,741) |

CONSOLIDATED BALANCE SHEET
HAWAII PUBLIC HOUSING AUTHORITY
FUND FROM 130 TO 150, 007, 020, 024, 181, 265, 318, 337, 400
FOR PERIOD ENDING MAY 31, 2013
AGENCY TOTAL

LIABILITIES AND EQUITY:

| | <u>MAY</u> | <u>APRIL</u> | <u>Increase (Decrease)</u> |
|-------------------------------------|-------------------|-------------------|--------------------------------|
| Accounts Payable | 573,813 | 388,087 | 185,726 |
| Accrued Expenses | 1,353,725 | 2,906,034 | (1,552,309) |
| Accrued Salaries & Wages | 641,898 | 641,898 | - |
| Accrued Vacation | 774,455 | 774,455 | - |
| Accrued W/C Compensation | 231,976 | 231,976 | - |
| Tenant Security Deposits | 739,744 | 740,283 | (539) |
| Other Liabilities & Deferred Income | 43,553,303 | 43,950,566 | (397,263) |
| Interprogram Due To | 11,045,042 | 10,814,866 | 230,177 |
| Total Current Liabilities | 58,913,956 | 60,448,164 | (1,534,208) |

Accrued Pension and OPEB Liability -

| | | |
|------------|------------|---|
| 13,949,102 | 13,949,102 | - |
| 1,358,313 | 1,358,313 | - |

Net Assets:

| | | | |
|-------------------------|--------------------|--------------------|--------------------|
| Restricted Net Assets | 2,677,576 | 2,677,576 | (0) |
| Unrestricted Net Assets | 335,421,885 | 336,633,691 | (1,211,806) |
| Net Income Year to Date | (10,789,837) | (9,389,111) | (1,400,726) |
| Total Equity | 327,309,623 | 329,922,156 | (2,612,533) |

Total Liabilities & Equity

| | | |
|--------------------|--------------------|--------------------|
| 401,530,994 | 405,677,735 | (4,146,741) |
|--------------------|--------------------|--------------------|

STATE RENT SUPPLEMENT PROGRAM
 ACTUAL VS BUDGET COMPARISON
 FOR THE TEN MONTHS ENDING MAY 31, 2013
 (Amounts in Full Dollars)

| | MONTH OF MAY, 2013 | | | | YEAR TO DATE ENDING MAY 31, 2013 | | | | | | | | | |
|-----------------------|--------------------|---------------|--------------|------------|----------------------------------|----------------|----------------|------------|----------------|----------------|------------|----|---|----|
| | Actual | Budget | Variance | | Actual | Budget | Variance | | | | | | | |
| | | | Amount | % | | | Amount | % | Amount | % | | | | |
| \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | 0% | - | \$ | - | 0% |
| | - | - | - | - | - | - | - | - | - | 0% | - | - | - | 0% |
| | - | - | - | - | - | - | - | - | - | 0% | - | - | - | 0% |
| | 2,032 | 69,525 | (67,493) | -97% | 54,423 | 764,775 | (710,352) | -93% | 51,927 | 2,496 | 5% | | | |
| | 78,304 | - | 78,304 | 0% | 866,365 | - | 866,365 | 0% | 663,254 | 203,111 | 31% | | | |
| | - | 2,500 | (2,500) | -100% | - | 27,500 | (27,500) | -100% | 21,080 | (21,080) | -100% | | | |
| Total Revenues | 80,337 | 72,025 | 8,312 | 12% | 920,788 | 792,275 | 128,513 | 16% | 736,261 | 184,528 | 25% | | | |

| | MONTH OF MAY, 2013 | | | | YEAR TO DATE ENDING MAY 31, 2013 | | | | | | |
|-------------------------|--------------------|-----------------|------------------|-------------|----------------------------------|------------------|-------------------|-------------|------------------|-------------------|-------------|
| | Actual | Budget | Variance | | Actual | Budget | Variance | | | | |
| | | | Amount | % | | | Amount | % | Amount | % | |
| | 6,030 | 8,082 | 2,052 | 25% | 75,631 | 110,902 | 35,271 | 32% | 93,405 | 17,774 | 19% |
| | 624 | 800 | 176 | 22% | 7,212 | 8,800 | 1,588 | 18% | 7,932 | 720 | 9% |
| | 391 | 500 | 109 | 22% | 4,520 | 5,500 | 980 | 18% | 4,971 | 451 | 9% |
| | 41,510 | 54,000 | 12,490 | 23% | 480,452 | 594,000 | 113,548 | 19% | 578,291 | 97,839 | 17% |
| | 1,187 | 735 | (452) | -61% | 7,382 | 8,085 | 703 | 9% | 6,794 | (588) | -9% |
| | - | - | - | 0% | - | - | - | 0% | - | - | 0% |
| | 22 | 24 | 2 | 7% | 246 | 264 | 18 | 7% | 250 | 5 | 2% |
| | - | - | - | 0% | (1,227) | - | 1,227 | 0% | - | 1,227 | 0% |
| Total Expenses | 49,765 | 64,141 | 14,376 | 22% | 574,215 | 727,551 | 153,336 | 21% | 691,644 | 117,428 | 17% |
| Net Income(Loss) | \$ 30,572 | \$ 7,884 | \$ 22,688 | 288% | \$ 346,573 | \$ 64,724 | \$ 281,849 | 435% | \$ 44,617 | \$ 301,956 | 677% |

| CASH BASIS: | |
|----------------------------|-------------------|
| Net Income(loss) per Above | \$ 346,573 |
| Add back non cash items: | |
| Depreciation Expense | - |
| Bad Debt Expense | - |
| TOTAL CASH BASIS | \$ 346,573 |

State Rent Operating Subsidies is funded on a Quarterly Basis.

**PROJECT BASED CONTRACT ADMINISTRATION
ACTUAL VS BUDGET COMPARISON
FOR THE TEN MONTHS ENDING MAY 31, 2013
(Amounts in Full Dollars)**

| | MONTH OF MAY, 2013 | | | YEAR TO DATE ENDING MAY 31, 2013 | | |
|-----------------------------|----------------------|----------------------|-------------------------|----------------------------------|-----------------------|---------------------------|
| | Actual | Budget | Variance Amount % | Actual | Budget | Variance Amount % |
| | \$ - | \$ - | 0% | \$ - | \$ - | 0% |
| REVENUES | | | | | | |
| Dwelling Rental Income | | | | | | |
| HUD Operating Subsidies | 2,005,618 | 2,200,000 | (194,382) -9% | 22,335,343 | 24,200,000 | (1,864,657) -8% |
| Management Fees | - | - | 0% | - | - | 0% |
| Bookkeeping Fees | - | - | 0% | - | - | 0% |
| Asset Management Fees | - | - | 0% | - | - | 0% |
| Capital Fund Admin Fee | - | - | 0% | - | - | 0% |
| CMSS Front Line Service Fee | - | - | 0% | - | - | 0% |
| ARRA Funds Admin Fee | - | - | 0% | - | - | 0% |
| COCC Fee Income | - | - | 0% | - | - | 0% |
| General Fund | - | - | 0% | - | - | 0% |
| Grant Income | - | - | 0% | - | - | 0% |
| Other Income | 98,124 | 112,680 | (14,556) -13% | 1,074,076 | 1,239,480 | (165,404) -13% |
| Total Revenues | 2,103,742 | 2,312,680 | (208,938) -9% | 23,409,419 | 25,439,480 | (2,030,061) -8% |
| | | | | | | |
| EXPENSES | | | | | | |
| Administrative | 3,553 | 17,260 | 13,707 79% | 63,818 | 189,860 | 126,042 66% |
| Asset Management Fees | - | - | 0% | - | - | 0% |
| Management Fees | - | - | 0% | - | - | 0% |
| Bookkeeping Fees | - | - | 0% | - | - | 0% |
| Housing Assistance Payments | 2,005,618 | 2,133,960 | 128,342 6% | 22,335,343 | 23,473,560 | 1,138,217 5% |
| Tenant Services | 78,486 | 87,600 | 9,114 10% | 859,125 | 963,600 | 104,475 11% |
| Utilities | - | - | 0% | - | - | 0% |
| Maintenance | - | - | 0% | - | - | 0% |
| Protective Services | - | - | 0% | - | - | 0% |
| Insurance | - | - | 0% | - | - | 0% |
| General Expenses | 615 | 710 | 95 13% | 6,719 | 7,810 | 1,091 14% |
| Total Expenses | 2,088,273 | 2,239,530 | 151,257 7% | 23,265,005 | 24,634,830 | 1,369,825 6% |
| Net Income(Loss) | \$ 15,470 | \$ 73,150 | (\$57,680) -79% | \$ 144,414 | \$ 804,650 | (\$660,236) -82% |
| | | | | | | |
| CASH BASIS: | | | | | | |
| Net Income(loss) per Above | \$ 15,470 | \$ 73,150 | (\$57,680) -79% | \$ 144,414 | \$ 804,650 | (\$660,236) -82% |
| Add back non cash items: | - | - | 0% | - | - | 0% |
| Depreciation Expense | - | - | 0% | - | - | 0% |
| Bad Debt Expense | - | - | 0% | - | - | 0% |
| TOTAL CASH BASIS | \$ 15,470 | \$ 73,150 | (\$57,680) -79% | \$ 144,414 | \$ 804,650 | (\$660,236) -82% |
| | | | | | | |
| Total | \$ 23,265,005 | \$ 24,634,830 | \$ 1,369,825 6% | \$ 232,650,005 | \$ 246,348,330 | \$ 1,349,399 5% |
| Net Income(Loss) | \$ 144,414 | \$ 804,650 | (\$660,236) -82% | \$ 1,444,414 | \$ 8,046,500 | (\$6,602,360) -82% |
| TOTAL CASH BASIS | \$ 144,414 | \$ 804,650 | (\$660,236) -82% | \$ 1,444,414 | \$ 8,046,500 | (\$6,602,360) -82% |

**STATE LOW RENT
ACTUAL VS BUDGET COMPARISON
FOR THE TEN MONTHS ENDING MAY 31, 2013
(Amounts in Full Dollars)**

| | MONTH OF MAY, 2013 | | | YEAR TO DATE ENDING MAY 31, 2013 | | |
|-----------------------------|---------------------|--------------------|-------------------------|----------------------------------|-----------------------|--------------------------|
| | Actual | Budget | Variance Amount % | Actual | Budget | Variance Amount % |
| REVENUES | | | | | | |
| Dwelling Rental Income | 80,478 | 96,410 | \$ (15,932) -17% | 844,974 | 1,060,510 | \$ (215,536) -20% |
| HUD Operating Subsidies | - | - | 0% | - | - | 0% |
| Management Fees | - | - | 0% | - | - | 0% |
| Bookkeeping Fees | - | - | 0% | - | - | 0% |
| Asset Management Fees | - | - | 0% | - | - | 0% |
| Capital Fund Admin Fee | - | - | 0% | - | - | 0% |
| CMSS Front Line Service Fee | - | - | 0% | - | - | 0% |
| ARRA Funds Admin Fee | - | - | 0% | - | - | 0% |
| COCC Fee Income | - | - | 0% | - | - | 0% |
| General Fund | - | - | 0% | - | - | 0% |
| Grant Income | - | - | 0% | - | - | 0% |
| Other Income | 31,656 | 840 | 30,816 3669% | 200,071 | 9,240 | 190,831 2065% |
| Total Revenues | 112,134 | 97,250 | 14,884 15% | 1,045,045 | 1,069,750 | (24,705) -2% |
| EXPENSES | | | | | | |
| Administrative | 24,230 | 29,221 | 4,991 17% | 258,864 | 330,860 | 71,996 22% |
| Asset Management Fees | - | 548 | 548 100% | - | 6,028 | 6,028 100% |
| Management Fees | 20,767 | - | (20,767) 0% | 170,375 | - | (170,375) 0% |
| Bookkeeping Fees | 1,935 | - | (1,935) 0% | 22,888 | - | (22,888) 0% |
| Housing Assistance Payments | - | - | 0% | - | - | 0% |
| Tenant Services | - | 106 | 106 100% | - | 1,166 | 1,166 100% |
| Utilities | 74,570 | 76,483 | 1,913 3% | 729,305 | 841,313 | 112,008 13% |
| Maintenance | 52,105 | 42,227 | (9,878) -23% | 460,744 | 478,715 | 17,971 4% |
| Protective Services | - | - | 0% | - | - | 0% |
| Insurance | 13,471 | 13,459 | (12) 0% | 158,321 | 148,042 | (10,279) -7% |
| General Expenses | 71,132 | 27,717 | (43,415) -157% | 768,264 | 304,875 | (463,389) -152% |
| Total Expenses | 258,210 | 189,761 | (68,449) -36% | 2,568,759 | 2,110,999 | (457,760) -22% |
| Net Income(Loss) | \$ (146,076) | \$ (92,511) | \$ (53,565) -58% | \$ (1,523,714) | \$ (1,041,249) | \$ (482,465) -46% |

| | Prior Year | Variance Amount | % |
|-------------------------|---------------------|-----------------------|--------------|
| | 944,918 | \$ (99,944) | -11% |
| | - | - | 0% |
| | - | - | 0% |
| | - | - | 0% |
| | - | - | 0% |
| | - | - | 0% |
| | - | - | 0% |
| | - | - | 0% |
| | - | - | 0% |
| | - | - | 0% |
| | - | - | 0% |
| | - | - | 0% |
| | - | - | 0% |
| | - | - | 0% |
| | - | - | 0% |
| | 892,040 | (691,969) | -78% |
| Total Revenues | 1,836,958 | (791,912) | -43% |
| | 267,879 | 9,016 | 3% |
| | - | - | 0% |
| | 164,748 | (5,626) | -3% |
| | 21,300 | (1,588) | -7% |
| | - | - | 0% |
| | - | - | 0% |
| | 673,545 | (55,760) | -8% |
| | 554,402 | 93,659 | 17% |
| | - | - | 0% |
| | 147,885 | (10,436) | -7% |
| | 446,847 | (321,416) | -72% |
| Total Expenses | 2,276,607 | (292,152) | -13% |
| Net Income(Loss) | \$ (439,649) | \$ (1,084,065) | -247% |

CASH BASIS:

| | Prior Year | Variance Amount | % |
|----------------------------|--------------|------------------|----------------|
| Net Income(loss) per Above | (439,649) | (1,084,065) | -247% |
| Add back non cash items: | | | |
| Depreciation Expense | 405,148 | 338,012 | 83% |
| Bad Debt Expense | 37,220 | (22,045) | -59% |
| TOTAL CASH BASIS | 2,719 | (768,098) | -28251% |

HAWAII PUBLIC HOUSING AUTHORITY
 VETERANS AFFAIRS SUPPORTIVE HOUSING
 ACTUAL VS BUDGET COMPARISON
 FOR THE TEN MONTHS ENDING MAY 31, 2013
 (Amounts in Full Dollars)

| | MONTH OF MAY, 2013 | | | YEAR TO DATE ENDING MAY 31, 2013 | | |
|-----------------------------|--------------------|----------------|------------------------|----------------------------------|------------------|--------------------------|
| | Actual | Budget | Variance Amount % | Actual | Budget | Variance Amount % |
| REVENUES | | | | | | |
| Dwelling Rental Income | - | \$ - | 0% | - | \$ - | 0% |
| HUD Operating Subsidies | - | 196,804 | -100% | - | 2,164,844 | (2,164,844) -100% |
| COCC Fee Income | - | - | 0% | - | - | 0% |
| General Fund | - | - | 0% | - | - | 0% |
| Grant Income | - | - | 0% | - | - | 0% |
| Other Income | - | - | 0% | - | - | 0% |
| Total Revenues | - | 196,804 | (196,804) -100% | - | 2,164,844 | (2,164,844) -100% |
| EXPENSES | | | | | | |
| Administrative | - | - | 0% | - | - | 0% |
| Asset Management Fees | - | - | 0% | - | - | 0% |
| Management Fees | - | - | 0% | - | - | 0% |
| Bookkeeping Fees | - | - | 0% | - | - | 0% |
| Housing Assistance Payments | - | 196,804 | 100% | - | 2,164,844 | 2,164,844 100% |
| Tenant Services | - | - | 0% | - | - | 0% |
| Utilities | - | - | 0% | - | - | 0% |
| Maintenance | - | - | 0% | - | - | 0% |
| Protective Services | - | - | 0% | - | - | 0% |
| Insurance | - | - | 0% | - | - | 0% |
| General Expenses | - | - | 0% | - | - | 0% |
| Total Expenses | - | 196,804 | 196,804 100% | - | 2,164,844 | 2,164,844 100% |
| Net Income(Loss) | \$ - | \$ - | 0% | \$ - | \$ (599,943) | \$ 599,943 100% |
| CASH BASIS: | | | | | | |
| Net Income(loss) per Above | \$ - | \$ - | 0% | - | \$ (599,943) | \$ 599,943 100% |
| Add back non cash items: | - | - | 0% | - | - | - |
| Depreciation Expense | - | - | 0% | - | - | - |
| Bad Debt Expense | - | - | 0% | - | - | - |
| TOTAL CASH BASIS | \$ - | \$ - | 0% | \$ - | \$ (599,943) | \$ 599,943 100% |

FEDERAL LOW RENT PROGRAM
 ACTUAL VS BUDGET COMPARISON
 FOR THE TEN MONTHS ENDING MAY 31, 2013
 (Amounts in Full Dollars)

| MONTH OF MAY, 2013 | | | | YEAR TO DATE ENDING MAY 31, 2013 | | | | |
|--------------------|---------------------|---------------------|--------------------|----------------------------------|-----------------------|-----------------------|---------------------|------------|
| | Actual | Budget | Variance Amount | % | Actual | Budget | Variance Amount | % |
| | 1,143,241 | 1,161,680 | \$ (18,439) | -2% | 12,199,313 | 12,778,480 | \$ (579,167) | -5% |
| | 1,710,670 | 1,912,976 | (202,306) | -11% | 19,515,800 | 21,042,717 | (1,526,917) | -7% |
| | - | - | - | 0% | - | - | - | 0% |
| | 201,087 | 78,576 | 122,511 | 156% | 1,823,634 | 864,360 | 959,274 | 111% |
| | 20,017 | 39,328 | (19,311) | -49% | 268,290 | 432,983 | (164,693) | -38% |
| | 3,075,014 | 3,192,560 | (117,546) | -4% | 33,807,037 | 35,118,540 | (1,311,503) | -4% |
| | 359,652 | 483,536 | 123,884 | 26% | 3,634,497 | 5,540,369 | 1,905,872 | 34% |
| | 13,012 | 13,012 | - | 0% | 143,132 | 143,132 | - | 0% |
| | 225,655 | 254,952 | 29,297 | 11% | 2,609,654 | 2,804,446 | 194,792 | 7% |
| | 33,270 | 39,485 | 6,215 | 16% | 362,468 | 434,371 | 71,904 | 17% |
| | 253 | 9,884 | 9,631 | 97% | 4,348 | 109,274 | 104,926 | 96% |
| | 991,825 | 914,262 | (77,563) | -8% | 9,891,071 | 10,056,882 | 165,811 | 2% |
| | 1,064,641 | 1,232,147 | 167,506 | 14% | 10,396,099 | 13,848,687 | 3,452,588 | 25% |
| | 164,060 | 160,837 | (3,223) | -2% | 1,867,928 | 1,793,075 | (74,853) | -4% |
| | 69,141 | 63,016 | (6,125) | -10% | 694,228 | 693,183 | (1,045) | 0% |
| | 1,055,568 | 872,862 | (182,706) | -21% | 11,392,618 | 9,618,529 | (1,774,089) | -18% |
| | 3,977,076 | 4,043,993 | 66,917 | 2% | 40,996,042 | 45,041,948 | 4,045,906 | 9% |
| | \$ (902,063) | \$ (851,433) | \$ (50,630) | -6% | \$ (7,189,005) | \$ (9,923,408) | \$ 2,734,403 | 28% |

| CASH BASIS: | | | | |
|----------------------------|-------------------|--------------------|-------------------|-------------|
| Net Income(loss) per Above | \$ (902,063) | \$ (851,433) | \$ (50,630) | -6% |
| Add back non cash items: | | | | |
| Depreciation Expense | 1,028,810 | 811,509 | (217,301) | -27% |
| Bad Debt Expense | - | 25,331 | 25,331 | 100% |
| TOTAL CASH BASIS | \$ 126,747 | \$ (14,593) | \$ 141,340 | 969% |

| YEAR TO DATE ENDING MAY 31, 2013 | | | | YEAR TO DATE ENDING MAY 31, 2013 | | | |
|----------------------------------|-----------------------|-----------------------|---------------------|----------------------------------|-----------------------|-----------------------|-------------|
| | Actual | Budget | Variance Amount | % | Prior Year | Variance Amount | % |
| | 12,199,313 | 12,778,480 | \$ (579,167) | -5% | 12,159,589 | \$ 39,724 | 0% |
| | 19,515,800 | 21,042,717 | (1,526,917) | -7% | 19,962,507 | (446,707) | -2% |
| | - | - | - | 0% | - | - | 0% |
| | 1,823,634 | 864,360 | 959,274 | 111% | 1,353,107 | 470,527 | 35% |
| | 268,290 | 432,983 | (164,693) | -38% | 422,431 | (154,142) | -36% |
| | 33,807,037 | 35,118,540 | (1,311,503) | -4% | 33,897,634 | (90,597) | 0% |
| | 3,634,497 | 5,540,369 | 1,905,872 | 34% | 3,317,158 | (317,338) | -10% |
| | 143,132 | 143,132 | - | 0% | - | (143,132) | 0% |
| | 2,609,654 | 2,804,446 | 194,792 | 7% | 2,279,609 | (330,045) | -14% |
| | 362,468 | 434,371 | 71,904 | 17% | 353,505 | (8,963) | -3% |
| | 4,348 | 109,274 | 104,926 | 96% | 11,125 | 6,777 | 61% |
| | 9,891,071 | 10,056,882 | 165,811 | 2% | 9,461,192 | (429,878) | -5% |
| | 10,396,099 | 13,848,687 | 3,452,588 | 25% | 9,924,478 | (471,621) | -5% |
| | 1,867,928 | 1,793,075 | (74,853) | -4% | 1,609,410 | (258,518) | -16% |
| | 694,228 | 693,183 | (1,045) | 0% | 646,272 | (47,956) | -7% |
| | 11,392,618 | 9,618,529 | (1,774,089) | -18% | 9,919,076 | (1,473,542) | -15% |
| | 40,996,042 | 45,041,948 | 4,045,906 | 9% | 37,521,825 | (3,474,217) | -9% |
| | \$ (7,189,005) | \$ (9,923,408) | \$ 2,734,403 | 28% | \$ (3,624,190) | \$ (3,564,815) | -98% |

| CASH BASIS: | | | | |
|----------------------------|---------------------|---------------------|-----------------------|-------------|
| Net Income(loss) per Above | \$ (7,189,005) | \$ (9,923,408) | \$ 2,734,403 | 28% |
| Add back non cash items: | | | | |
| Depreciation Expense | 11,130,841 | 8,936,956 | (2,193,885) | -25% |
| Bad Debt Expense | 77,044 | 278,641 | 201,597 | 72% |
| TOTAL CASH BASIS | \$ 4,018,879 | \$ (707,811) | \$ 4,726,690 | 668% |
| | | | \$ 5,836,200 | 31% |
| | | | \$ (1,817,321) | -31% |

HAWAII PUBLIC HOUSING AUTHORITY
 FEDERAL LOW RENT PROGRAM BY AMPS
 ACTUAL VS BUDGET COMPARISON
 FOR THE TEN MONTHS ENDING MAY 31, 2013
 (Amounts in Full Dollars)

| MONTH OF MAY, 2013 | | YEAR TO DATE ENDING MAY 31, 2013 | | | | | | | | |
|---------------------|---------------------|----------------------------------|------------|----------------------|----------------------|-----------------------|------------|----------------------|--------------------|-----------|
| Actual | Budget | Variance | | Prior Year | Variance | | | | | |
| | | Amount | % | | | Amount | % | | | |
| \$ 299,273 | \$ 302,544 | \$ (3,271) | -1% | \$ 3,253,183 | \$ 3,327,989 | \$ (74,806) | -2% | \$ 3,029,234 | \$ 223,949 | 7% |
| 319,195 | 297,096 | 22,099 | 7% | 2,983,753 | 3,268,056 | (284,303) | -9% | 2,855,714 | 128,039 | 4% |
| 274,571 | 306,530 | (31,959) | -10% | 3,515,535 | 3,372,205 | 143,330 | 4% | 3,567,056 | (51,521) | -1% |
| 238,557 | 251,400 | (12,852) | -5% | 2,561,675 | 2,765,499 | (203,824) | -7% | 2,652,863 | (91,187) | -3% |
| 347,169 | 351,818 | (4,649) | -1% | 3,767,238 | 3,869,989 | (102,751) | -3% | 3,762,946 | 4,292 | 0% |
| 367,662 | 345,946 | 21,716 | 6% | 4,102,265 | 3,805,406 | 296,859 | 8% | 3,910,156 | 192,109 | 5% |
| 156,270 | 149,025 | 7,245 | 5% | 1,549,935 | 1,639,275 | (89,340) | -5% | 1,730,688 | (180,753) | -10% |
| 194,042 | 191,146 | 2,896 | 2% | 1,946,033 | 2,102,615 | (156,582) | -7% | 2,040,299 | (94,265) | -5% |
| 113,124 | 116,078 | (2,954) | -3% | 1,289,319 | 1,276,858 | 12,461 | 1% | 1,266,859 | 22,461 | 2% |
| 150,204 | 193,749 | (43,545) | -22% | 1,919,407 | 2,131,239 | (211,832) | -10% | 2,192,439 | (273,032) | -12% |
| 114,679 | 124,642 | (9,963) | -8% | 1,250,888 | 1,371,062 | (120,174) | -9% | 1,268,540 | (17,652) | -1% |
| 152,362 | 172,681 | (20,319) | -12% | 1,786,613 | 1,899,491 | (112,878) | -6% | 1,798,514 | (11,900) | -1% |
| 131,549 | 152,417 | (20,868) | -14% | 1,440,628 | 1,676,587 | (235,959) | -14% | 1,420,790 | 19,838 | 1% |
| 51,476 | 61,225 | (9,749) | -16% | 589,635 | 673,475 | (83,840) | -12% | 593,287 | (3,651) | -1% |
| 87,270 | 84,230 | 3,040 | 4% | 937,746 | 926,530 | 11,216 | 1% | 888,067 | 49,679 | 6% |
| 77,611 | 92,024 | (14,413) | -16% | 913,183 | 1,012,264 | (99,081) | -10% | 920,185 | (7,002) | -1% |
| \$ 3,075,014 | \$ 3,192,560 | \$ (117,546) | -4% | \$ 33,807,037 | \$ 35,118,540 | \$ (1,311,503) | -4% | \$ 33,897,634 | \$ (90,597) | 0% |

| MONTH OF MAY, 2013 | | YEAR TO DATE ENDING MAY 31, 2013 | | | | | | | | |
|---------------------|---------------------|----------------------------------|------------|-----------------------|-----------------------|---------------------|------------|-----------------------|-----------------------|-------------|
| Actual | Budget | Variance | | Prior Year | Variance | | | | | |
| | | Amount | % | | | Amount | % | | | |
| \$ 100,399 | \$ (150,299) | \$ 49,900 | 33% | (1,057,138) | (1,664,103) | \$ 606,965 | 36% | (1,229,825) | \$ 172,687 | 14% |
| (127,566) | (103,041) | (24,525) | -24% | (1,171,563) | (1,135,958) | (35,605) | -3% | (1,037,473) | (134,089) | -13% |
| 79,363 | (6,916) | 86,279 | 1248% | 297,944 | (223,136) | 521,080 | 234% | 737,187 | (439,243) | -60% |
| (19,183) | (45,529) | 26,346 | 58% | (283,458) | (687,560) | 404,102 | 59% | 124,512 | (407,970) | -328% |
| (38,409) | (28,842) | (9,567) | -33% | 250,080 | (313,797) | 563,877 | 180% | 522,961 | (272,881) | -52% |
| (5,928) | (65,434) | 59,506 | 91% | (18,016) | (730,501) | 712,485 | 98% | 214,342 | (232,358) | -108% |
| (153,650) | (157,580) | 3,930 | 2% | (1,852,699) | (1,744,372) | (108,327) | -6% | (1,417,954) | (434,745) | -31% |
| (56,008) | (10,489) | (45,519) | -434% | (142,439) | (144,697) | 2,258 | 2% | 215,240 | (357,679) | -166% |
| (69,423) | (37,469) | (31,954) | -85% | (698,082) | (516,039) | (182,043) | -35% | (110,952) | (587,131) | -529% |
| (35,897) | (5,366) | (30,531) | -569% | 10,511 | (69,432) | 79,943 | 115% | (123,350) | 133,862 | 109% |
| (117,004) | (18,563) | (73,449) | -396% | (808,163) | (211,483) | (596,680) | -282% | (425,684) | (382,480) | -90% |
| (68,864) | (75,596) | (41,408) | -55% | (543,948) | (843,264) | 299,316 | 35% | (359,428) | (184,520) | -51% |
| (53,835) | (31,490) | (10,592) | -18% | (530,553) | (651,249) | 120,696 | 19% | (328,180) | (202,373) | -62% |
| (45,865) | (60,198) | 14,334 | 24% | (434,199) | (346,390) | (87,809) | -25% | (251,106) | (183,093) | -73% |
| 2,617 | 3,651 | (1,034) | -28% | (434,278) | (671,651) | 237,373 | 35% | (422,734) | (11,544) | -3% |
| \$ (902,063) | \$ (851,433) | \$ (50,630) | -6% | \$ (7,189,005) | \$ (9,923,408) | \$ 2,734,403 | 28% | \$ (3,624,190) | \$ (3,564,815) | -98% |

Total Revenues **\$ 33,807,037** **\$ 35,118,540** **\$ (1,311,503)** **-4%** **\$ 33,897,634** **\$ (90,597)** **0%**

NET INCOME(LOSS)

Asset Management Project - 30 **\$ 100,399** **\$ (150,299)** **\$ 49,900** **33%** **(1,057,138)** **(1,664,103)** **\$ 606,965** **36%** **(1,229,825)** **\$ 172,687** **14%**

Asset Management Project - 31 **(127,566)** **(103,041)** **(24,525)** **-24%** **(1,171,563)** **(1,135,958)** **(35,605)** **-3%** **(1,037,473)** **(134,089)** **-13%**

Asset Management Project - 32 **79,363** **(6,916)** **86,279** **1248%** **297,944** **(223,136)** **521,080** **234%** **737,187** **(439,243)** **-60%**

Asset Management Project - 33 **(19,183)** **(45,529)** **26,346** **58%** **(283,458)** **(687,560)** **404,102** **59%** **124,512** **(407,970)** **-328%**

Asset Management Project - 34 **(38,409)** **(28,842)** **(9,567)** **-33%** **250,080** **(313,797)** **563,877** **180%** **522,961** **(272,881)** **-52%**

Asset Management Project - 35 **(5,928)** **(65,434)** **59,506** **91%** **(18,016)** **(730,501)** **712,485** **98%** **214,342** **(232,358)** **-108%**

Asset Management Project - 37 **(153,650)** **(157,580)** **3,930** **2%** **(1,852,699)** **(1,744,372)** **(108,327)** **-6%** **(1,417,954)** **(434,745)** **-31%**

Asset Management Project - 38 **(56,008)** **(10,489)** **(45,519)** **-434%** **(142,439)** **(144,697)** **2,258** **2%** **215,240** **(357,679)** **-166%**

Asset Management Project - 39 **(69,423)** **(37,469)** **(31,954)** **-85%** **(698,082)** **(516,039)** **(182,043)** **-35%** **(110,952)** **(587,131)** **-529%**

Asset Management Project - 40 **(35,897)** **(5,366)** **(30,531)** **-569%** **10,511** **(69,432)** **79,943** **115%** **(123,350)** **133,862** **109%**

Asset Management Project - 43 **(117,004)** **(18,563)** **(73,449)** **-396%** **(808,163)** **(211,483)** **(596,680)** **-282%** **(425,684)** **(382,480)** **-90%**

Asset Management Project - 44 **(68,864)** **(75,596)** **(41,408)** **-55%** **(543,948)** **(843,264)** **299,316** **35%** **(359,428)** **(184,520)** **-51%**

Asset Management Project - 45 **(53,835)** **(31,490)** **(10,592)** **-18%** **(530,553)** **(651,249)** **120,696** **19%** **(328,180)** **(202,373)** **-62%**

Asset Management Project - 46 **(45,865)** **(60,198)** **14,334** **24%** **(434,199)** **(346,390)** **(87,809)** **-25%** **(251,106)** **(183,093)** **-73%**

Asset Management Project - 49 **2,617** **3,651** **(1,034)** **-28%** **(434,278)** **(671,651)** **237,373** **35%** **(422,734)** **(11,544)** **-3%**

Asset Management Project - 50 **2,617** **3,651** **(1,034)** **-28%** **226,995** **30,224** **196,771** **651%** **268,254** **(41,259)** **-15%**

Total Net Income(Loss) **\$ (902,063)** **\$ (851,433)** **\$ (50,630)** **-6%** **\$ (7,189,005)** **\$ (9,923,408)** **\$ 2,734,403** **28%** **\$ (3,624,190)** **\$ (3,564,815)** **-98%**

HAWAII PUBLIC HOUSING AUTHORITY
 FEDERAL LOW RENT PROGRAM BY AMPs
 ACTUAL VS BUDGET COMPARISON
 FOR THE TEN MONTHS ENDING MAY 31, 2013
 (Amounts in Full Dollars)

| | MONTH OF MAY, 2013 | | | | YEAR TO DATE ENDING MAY 31, 2013 | | | | | | | |
|--|-------------------------|---------------------|---------------------|-------------|----------------------------------|----------------------|-----------------------|-------------|----------------------|-----------------------|-------------|--|
| | Actual | Budget | Variance Amount | % | Actual | Budget | Variance Amount | % | Prior Year Amount | Variance Amount | % | |
| | CASH BASIS | | | | | | | | | | | |
| | 299,273 | 302,544 | (3,271) | -1% | 3,253,183 | 3,327,989 | (74,806) | -2% | 3,029,234 | 223,949 | 7% | |
| | 319,195 | 297,096 | 22,099 | 7% | 2,983,753 | 3,268,056 | (284,303) | -9% | 2,855,714 | 128,039 | 4% | |
| | 274,571 | 306,530 | (31,959) | -10% | 3,515,535 | 3,372,205 | 143,330 | 4% | 3,567,056 | (51,521) | -1% | |
| | 238,557 | 251,409 | (12,852) | -5% | 2,561,675 | 2,765,499 | (203,824) | -7% | 2,652,863 | (91,187) | -3% | |
| | 347,169 | 351,818 | (4,649) | -1% | 3,767,238 | 3,869,989 | (102,751) | -3% | 3,762,946 | 4,292 | 0% | |
| | 367,662 | 345,946 | 21,716 | 6% | 4,102,265 | 3,805,406 | 296,859 | 8% | 3,910,156 | 192,109 | 5% | |
| | 156,270 | 149,025 | 7,245 | 5% | 1,549,935 | 1,639,275 | (89,340) | -5% | 1,730,688 | (180,753) | -10% | |
| | 194,042 | 191,146 | 2,896 | 2% | 1,946,033 | 2,102,615 | (156,582) | -7% | 2,040,299 | (94,265) | -5% | |
| | 113,124 | 116,078 | (2,954) | -3% | 1,289,319 | 1,276,858 | 12,461 | 1% | 1,266,859 | 22,461 | 2% | |
| | 150,204 | 193,749 | (43,545) | -22% | 1,919,407 | 2,131,239 | (211,832) | -10% | 2,192,439 | (273,032) | -12% | |
| | 114,679 | 124,642 | (9,963) | -8% | 1,250,888 | 1,371,062 | (120,174) | -9% | 1,268,540 | (17,652) | -1% | |
| | 152,362 | 172,681 | (20,319) | -12% | 1,786,613 | 1,899,491 | (112,878) | -6% | 1,798,514 | (11,900) | -1% | |
| | 131,549 | 152,417 | (20,868) | -14% | 1,440,628 | 1,676,587 | (235,959) | -14% | 1,420,790 | 19,838 | 1% | |
| | 51,476 | 61,225 | (9,749) | -16% | 589,635 | 673,475 | (83,840) | -12% | 593,287 | (3,651) | -1% | |
| | 87,270 | 84,230 | 3,040 | 4% | 937,746 | 926,530 | 11,216 | 1% | 888,067 | 49,679 | 6% | |
| | 77,611 | 92,024 | (14,413) | -16% | 913,183 | 1,012,264 | (99,081) | -10% | 920,185 | (7,002) | -1% | |
| | \$ 3,075,014 | \$ 3,192,560 | (\$ 117,546) | -4% | \$ 33,807,037 | \$ 35,118,540 | (\$ 1,311,503) | -4% | \$ 33,897,634 | \$ (90,597) | 0% | |
| | REVENUES | | | | | | | | | | | |
| | 423 | (34,073) | 34,496 | 101% | 67,981 | (385,599) | 453,580 | 118% | (62,955) | 130,936 | 208% | |
| | 34,952 | 49,653 | (14,701) | -30% | 598,474 | 535,364 | 63,110 | 12% | 647,202 | (48,728) | -8% | |
| | 103,344 | 7,067 | 96,276 | 1362% | 512,605 | (69,323) | 581,928 | 839% | 903,696 | (391,091) | -43% | |
| | 42,762 | 6,745 | 36,017 | 534% | 409,690 | (112,546) | 522,236 | 464% | 716,606 | (306,916) | -43% | |
| | 1,185 | 6,939 | (5,754) | -83% | 685,620 | 79,794 | 605,826 | 759% | 912,240 | (226,620) | -25% | |
| | 64,286 | (25,344) | 89,630 | 354% | 761,374 | (289,511) | 1,050,885 | 363% | 681,115 | 80,259 | 12% | |
| | 11,060 | (34,122) | 45,182 | 132% | (37,387) | (386,334) | 348,947 | 90% | (851) | (36,537) | -4296% | |
| | (11,274) | 9,538 | (20,812) | -218% | 265,282 | 94,251 | 171,031 | 181% | 475,862 | (210,579) | -44% | |
| | (12,927) | (26,911) | 13,984 | 52% | (78,231) | (399,901) | 321,670 | 80% | 46,467 | (124,698) | -268% | |
| | (35,897) | (4,643) | (31,254) | -673% | 10,608 | (61,479) | 72,087 | 117% | 39,978 | (29,370) | -73% | |
| | (20,089) | 24,919 | (45,008) | -181% | (12,266) | 266,819 | (279,085) | -105% | 74,464 | (86,730) | -116% | |
| | (29,978) | 18,180 | (48,158) | -265% | 415,243 | 188,272 | 226,971 | 121% | 645,781 | (230,538) | -36% | |
| | (4,484) | 6,106 | (10,590) | -173% | 176,074 | 56,909 | 119,165 | 209% | 387,658 | (211,584) | -55% | |
| | (15,133) | (8,769) | (6,364) | -73% | (10,032) | (96,459) | 86,427 | 90% | 63,155 | (73,187) | -116% | |
| | (5,258) | (14,686) | 9,428 | 64% | 13,632 | (171,019) | 184,651 | 108% | 24,250 | (10,618) | -44% | |
| | 3,774 | 4,808 | (1,034) | -22% | 240,212 | 42,951 | 197,261 | 459% | 281,531 | (41,319) | -15% | |
| | \$ 126,747 | \$ (14,593) | \$ 141,340 | 969% | \$ 4,018,879 | \$ (707,811) | \$ 4,726,690 | 668% | \$ 5,836,200 | \$ (1,817,321) | -31% | |
| | NET INCOME(LOSS) | | | | | | | | | | | |
| | 423 | (34,073) | 34,496 | 101% | 67,981 | (385,599) | 453,580 | 118% | (62,955) | 130,936 | 208% | |
| | 34,952 | 49,653 | (14,701) | -30% | 598,474 | 535,364 | 63,110 | 12% | 647,202 | (48,728) | -8% | |
| | 103,344 | 7,067 | 96,276 | 1362% | 512,605 | (69,323) | 581,928 | 839% | 903,696 | (391,091) | -43% | |
| | 42,762 | 6,745 | 36,017 | 534% | 409,690 | (112,546) | 522,236 | 464% | 716,606 | (306,916) | -43% | |
| | 1,185 | 6,939 | (5,754) | -83% | 685,620 | 79,794 | 605,826 | 759% | 912,240 | (226,620) | -25% | |
| | 64,286 | (25,344) | 89,630 | 354% | 761,374 | (289,511) | 1,050,885 | 363% | 681,115 | 80,259 | 12% | |
| | 11,060 | (34,122) | 45,182 | 132% | (37,387) | (386,334) | 348,947 | 90% | (851) | (36,537) | -4296% | |
| | (11,274) | 9,538 | (20,812) | -218% | 265,282 | 94,251 | 171,031 | 181% | 475,862 | (210,579) | -44% | |
| | (12,927) | (26,911) | 13,984 | 52% | (78,231) | (399,901) | 321,670 | 80% | 46,467 | (124,698) | -268% | |
| | (35,897) | (4,643) | (31,254) | -673% | 10,608 | (61,479) | 72,087 | 117% | 39,978 | (29,370) | -73% | |
| | (20,089) | 24,919 | (45,008) | -181% | (12,266) | 266,819 | (279,085) | -105% | 74,464 | (86,730) | -116% | |
| | (29,978) | 18,180 | (48,158) | -265% | 415,243 | 188,272 | 226,971 | 121% | 645,781 | (230,538) | -36% | |
| | (4,484) | 6,106 | (10,590) | -173% | 176,074 | 56,909 | 119,165 | 209% | 387,658 | (211,584) | -55% | |
| | (15,133) | (8,769) | (6,364) | -73% | (10,032) | (96,459) | 86,427 | 90% | 63,155 | (73,187) | -116% | |
| | (5,258) | (14,686) | 9,428 | 64% | 13,632 | (171,019) | 184,651 | 108% | 24,250 | (10,618) | -44% | |
| | 3,774 | 4,808 | (1,034) | -22% | 240,212 | 42,951 | 197,261 | 459% | 281,531 | (41,319) | -15% | |
| | \$ 126,747 | \$ (14,593) | \$ 141,340 | 969% | \$ 4,018,879 | \$ (707,811) | \$ 4,726,690 | 668% | \$ 5,836,200 | \$ (1,817,321) | -31% | |

Contract & Procurement Office
 Report for the Months of June/July 2013

A. HUD Procurement Assessment

The U.S. Department of Housing and Urban Development (HUD) closed its decade long Corrective Action Order with the Hawaii Public Housing effective June 28, 2013. In September 2002, the U.S. Department of Housing and Urban Development issued a Corrective Action Order to the Hawaii Public Housing Authority which indicated that the agency was at risk of not meeting the statutory deadline for \$10-\$12 million in Capital Funds awarded to the HPHA, including a history of management and capacity shortfalls. The Corrective Action Order stipulated that HUD has review authority over the solicitation process including the final approval concerning the awarding of contracts.

In considering the termination and/or amendment of the Corrective Action Order the HUD office conducted an assessment of the HPHA's procurement capacity and its ability to administer the Capital Fund program.

B. Contract (s) Executed in June 2013:

| Contract No. | Contractor & Description | Supp. Amount | Total Amount |
|---------------------|--|---------------------|---------------------|
| ASO 09-01-SC06 | Emphasys Computer Solutions, Inc. dba Emphasys software Provide Post Implementation Follow-Up Services and Extension of Time of 3-Months to Continue the Upgrade to the Windows Based Elite System End Date: September 30, 2013 | \$245,742.31 | \$1,213,123.27 |
| CMS 13-13 | Aqua Engineers, Inc. Provide Individual Waste Water System Maintenance for Hale Hoolulu, Kalaheo Homes and Kekaha Haaheo (AMP 37) on the Island of Kauai for a 36-month Period End Date: 36 Months from Notice to Proceed | | \$457,419.39 |
| CMS 13-12 | Austin, Tsutumi & Associates, Inc. Provide Design and Consultant Services for Site and Roadway Improvements at Kuhio Park Terrace (AMP 40) on the Island of Oahu End Date: 630 Calendar Days from Notice to Proceed | | \$206,403.62 |

| Contract No. | Contractor & Description | Supp. Amount | Total Amount |
|----------------|---|--------------|----------------|
| CMS 13-11 | Kim & Shiroma Engineers, Inc. Provide Design and Consultant Services for Repair to Sewer Pipes at the HPHA's School Offices on the Island of Oahu End Date: 360 Days from Notice to Proceed | | \$13,507.63 |
| CMS 13-10 | Artistic Builders Corporation Provide Labor, Materials and Equipment for Renovation of 4 Vacant Units at Kapaa (AMP 38) on the Island of Kauai Completion Date: 90 Calendar Days from Notice to Proceed | | \$298,475.09 |
| CMS 13-09 | Coastal Construction Co., Inc. Provide Labor, Materials and Equipment for Reroof and Renovation to Ke Kumu Ekolu and Structural Repair to Ke Kumu Elua (AMP 46) on the Island of Hawaii Completion Date: 300 Calendar Days from Notice to Proceed | | \$2,484,052.00 |
| CMS 12-01-SC01 | INK ARCH, LLC Provide Additional Design and Consultant Services for Accessible Route and Additional Parking Stalls at Lanakila Homes (AMP 37) on the Island of Hawaii End Date: February 14, 2015 | \$89,994.10 | \$133,939.75 |
| CMS 11-15-CO06 | Society Contracting, LLC Provide Additional Labor, Materials and Equipment and Extension of Time of 57 Calendar Days to Renovate 4 Vacant Units at Kaiokalani (AMP 44), 3 Vacant Units at Waimaha-Sunflower (AMP 44), 2 Vacant Units at Maili II (AMP 44), 4 Vacant Units at Nanakuli Homes (AMP 44), 2 Vacant Units at Kupuna Home O Waiialua (AMP 49) and 17 Vacant Units at Wahiawa Terrace (AMP 49) on the Island of Oahu Completion Date: August 10, 2013 | n/a | \$1,946,021.81 |

| Contract No. | Contractor & Description | Supp. Amount | Total Amount |
|----------------|--|--------------|----------------|
| CMS 11-15-CO05 | Society Contracting, LLC Provide Additional Labor, Materials and Equipment and Extension of Time of 27 Calendar Days to Renovate 4 Vacant Units at Kaiokalani (AMP 44), 3 Vacant Units at Waimaha-Sunflower (AMP 44), 2 Vacant Units at Maili II (AMP 44), 4 Vacant Units at Nanakuli Homes (AMP 44), 2 Vacant Units at Kupuna Home O Waialua (AMP 49) and 17 Vacant Units at Wahiawa Terrace (AMP 49) on the Island of Oahu Completion Date: June 14, 2013 | n/a | \$1,946,021.81 |
| CMS 11-02-SC05 | Ralph S. Inouye Co., Ltd Provide Additional Labor, Materials and Equipment and Extension of Time of 180 Calendar Days for Building Improvements to Hale Poai (MU 42) on the Island of Oahu Completion Date: July 14, 2014 | \$878,749.00 | \$2,550,294.00 |
| CMS 10-29-SC01 | O & M Enterprises Continue to Provide Operational and Preventive Maintenance Services for the Sewage Lift Pump Station at Wahiawa Terrace (AMP 49) on the Island of Oahu for an Additional 12-month Period End Date: July 15, 2014 | \$8,220.00 | \$32,880.00 |
| CMS 10-27-SC02 | GYA Architects, Inc. Provide Additional Design and Consultant Services and Extension of Time of 300 Calendar Days to Renovate 4 Vacant Units at Kaiokalani (AMP 44), 3 Vacant Units at Waimaha-Sunflower (AMP 44), 2 Vacant Units at Maili II (AMP 44), 4 Vacant Units at Nanakuli Homes (AMP 44), 2 Vacant Units at Kupuna Home O Waialua (AMP 49) and 17 Vacant Units at Wahiawa Terrace (AMP 49) on the Island of Oahu End Date: January 29, 2014 | \$32,913.00 | \$476,620.59 |
| CMS 10-22-SC04 | Group 70 International, Inc. No-Cost Extension of Time of 696 Calendar Days to Provide Design and Consultant Services for Site and Dwelling Improvements to Hale Hoolulu , Kalaheo Homes, and Hale Nana Kai O Kea (AMP 38) on the Island of Kauai End Date: April 25, 2015 | n/a | \$728,505.37 |

| Contract No. | Contractor & Description | Supp. Amount | Total Amount |
|----------------|--|----------------|----------------|
| CMS 10-13-SC02 | <p>Okada Trucking Co., Ltd. Provide Additional Labor, Materials and Equipment for Modernization and Maintenance of Elevators at AMP 34 (Kalakaua Homes, Makua Alii, Paoakalani) and AMP 35 (Kalanihuaia, Pumehana, Punchbowl Homes, Makamae) on the Island of Oahu Completion Date: May 29, 2014</p> | \$1,082,224.55 | \$4,255,055.33 |
| PMB 13-03 | <p>Transportation Concepts, Inc. dba Pacific Appliance Group, Inc. Provide Electric Refrigerators for Various State and Federal Low Income Public Housing Properties Statewide End Date: June 30, 2014</p> | | \$780,071.88 |
| PMB 11-07-SC02 | <p>Pacific Waste, Inc. Continue to Provide Refuse Collection Services for Lanakila Homes, Hale Aloha O Puna, Hale Olaloa, Kauhale O Hanakahi, Lokahi, Pahala, Pomaikai Homes, Punahale Homes (AMP 37) and Ka Hale Kahaluu, Hale Hookipa, Kaimalino, Kealakehe, Nani Olu (AMP 43) on the Island of Hawaii for an Additional 12-month Period End Date: June 30, 2014</p> | \$196,058.40 | \$590,046.00 |
| PMB 11-08-SC02 | <p>Maui Waste Services, Inc. Continue to Provide Refuse Collection Services for Kahekili Terrace, David Malo Circle, Piilani Homes, Makani Kai Hale (AMP 39) on the Island of Maui for an Additional 12-month Period End Date: June 30, 2014</p> | \$44,796.60 | \$131,411.10 |
| PMB 11-09-SC04 | <p>Support Services Group, LLC Continue to Provide Refuse Collection Services for Kalihi Valley Homes, Hauiki Homes, Puahala Homes (AMP 31), Kalakaua Homes, Makua Alii, Paoakalani (AMP 34), Kuhio Park Terrace – Low Rise, Kuhio Homes (AMP 40), and Palolo Valley Homes (AMP 50) on the Island of Oahu for an Additional 12-month Period End Date: June 30, 2014</p> | \$378,650.39 | \$1,132,736.07 |

| Contract No. | Contractor & Description | Supp. Amount | Total Amount |
|----------------|---|--------------|----------------|
| PMB 11-10-SC03 | Transportation Concepts, Inc. dba Pacific Appliance Group, Inc. Continue to Provide Gas and Electric Ranges for Various State and Federal Low Income Public Housing Properties Statewide for an Additional 12-month Period End Date: June 30, 2014 | \$496,619.56 | \$1,457,379.93 |
| PMB 11-11-SC02 | Rolloffs Hawaii LLC Clarifies Compensation and Payment Schedule to Include Disposal Fees for Disposal of Bulky Items End Date: June 30, 2013 | n/a | \$672,547.44 |
| PMB 11-11-SC03 | Rolloffs Hawaii LLC Continue to Provide Refuse Collection Services for Puuwai Momi, Hale Laulima, Salt Lake Apartments, Waipahu I, Waipahu II (AMP 30), Punchbowl Homes, Kalanihuia, Makamae, Spencer House, Pumehana (AMP 35), Waimaha-Sunflower, Kauioakalani, Maili I, Maili II, Nanakuli Homes (AMP 44), Koolau Village, Hookipa Kahaluu, Kaneohe Apartments, Kauhale Ohana, Waimanalo Homes (AMP 45), Kauhale Nani, Wahiawa Terrace, Kupuna Home O Waialua (AMP 49), and Hale Poai, Halia Hale, Kamalu, Hoolulu, Laiola (MU 42) on the Island of Oahu for an Additional 12-month Period End Date: June 30, 2014 | \$348,039.91 | \$1,020,587.35 |
| PMB 11-13-SC02 | Maximum Events Security Continue to Provide Security Services at Kalakaua Homes (AMP 34), Makua Alii (AMP 34) and Paoakalani (AMP 34) on the Island of Oahu for an Additional 12-month Period End Date: June 30, 2014 | \$92,601.60 | \$275,738.72 |
| PMB 11-14-SC03 | Honolulu Disposal Service, Inc. Continue to Provide Refuse Collection Services at Mayor Wright Homes (AMP 32), Kamehameha Homes (AMP 33) and Kaahumanu Homes (AMP 33) on the Island of Oahu for an Additional 12-month Period End Date: June 30, 2014 | \$198,893.88 | \$594,147.96 |

Fiscal Year Summary (7/1/12 – 6/13/13):

Number of Central Stores Requisitions/Purchase Orders/pCards Processed:

| Type | No. |
|-----------------------------|-------|
| Central Stores Requisitions | 259 |
| Purchase Orders | 1,657 |
| pCard (Total) | 389 |
| pCard (under \$1,000) | 323 |
| pCard (over \$1,000) | 66 |
| Total | 2,694 |

Number of Solicitations Issued:

| Type | No. |
|----------------------------|-----|
| Invitation-for-Bids | 13 |
| Request-for-Proposals | 1 |
| Request-for-Qualifications | 1 |
| Total | 15 |

Number of Protests Received:

| Type | No. |
|----------------------------|-----|
| Small Purchase | 0 |
| Invitation-for-Bids | 0 |
| Request-for-Proposals | 0 |
| Request-for-Qualifications | 0 |
| Total | 0 |

Number of Contracts Processed:

| Branch/Office | No. | Amount |
|---|-----|--------------|
| Compliance Office | 1 | \$6,000 |
| Construction Management Branch | 59 | \$16,236,805 |
| Information Technology Office | 3 | \$231,304 |
| Planning and Evaluation Office | 1 | \$200,000 |
| Property Management and Maintenance Services Branch | 49 | \$12,472,850 |
| Total | 113 | \$29,146,960 |

COMPLIANCE OFFICE

Report for the Months of June/July 2013

A. Accomplishments for June

- Resolved 26 tenant requests for reasonable accommodations under Section 504 of the Rehabilitation Act and the Fair Housing Act. Requests were approved for:
 - a. Transfers to accessible or ground floor units (6);
 - b. Transfer of unit for other reasons (3);
 - c. Installation of air conditioning (2);
 - d. Service animal (4); and
 - e. Reserved parking (1).
- Continued to work on the filing of Declarations of Trust for all of the federally assisted public housing projects;
- Continued to administer contract with National Center for Housing Management for HPHA Self-evaluation and transition plan, including coordinating reinspections of properties that have undergone substantial improvements, and working with the Construction Management Branch to plan for the construction or retrofit of accessible units and accessible routes within the properties;
- Continued to pursue proposed changes to the Hawaii Administrative Rules pertaining to the federally assisted low-income public housing program and eviction procedure;
- Attended Certified Occupancy training;
- Assisted Property Management Branch with the implementation of the non-smoking policy; and
- Continued to work with managers to fulfill reasonable accommodation and modification requests, and monitor the fulfillment of approved reasonable accommodation and modification requests.

B. Planned activities for July and August

- We continue to be at a standstill on the adoption and implementation of administrative rule changes. Rules are awaiting DHS review and forwarding to the Governor's office in order for HPHA to schedule public hearings.
- Continue to administer contract with National Center for Housing Management for HPHA Self-evaluation and transition plan, including coordinating with the Construction Management Branch to plan for the construction of accessible and hearing/sight-impaired units in compliance with federal accessibility laws;

- Continue to work with various Branches and Offices to develop a comprehensive plan to address audit findings and tracking and monitoring mechanism;
- Finalize the HPHA policy on the Violence Against Women Act;
- Pursue adoption of proposed changes to the Pets Policy for the Federally Assisted Low-Income Public Housing Program;
- Submit draft HPHA Language Access Action Plan to the Office of the Executive Director for discussion and approval;
- Prepare for translations of vital documents;
- Implement revised changes to the HPHA reasonable accommodations policy and forms;
- Continue to timely process tenant requests for reasonable accommodations and modifications under the Fair Housing Act; and
- Work with the Attorney General's office on the Mayor Wright Homes litigation.

C. Accomplishments for Fiscal Year 2012-2013

- Processed approximately 408 requests for reasonable accommodations.
- Summary of approved commonly requested reasonable accommodations

| Month | Accessibility unit transfers | Other transfers | Service animals | AC/Other Utility Allowance | Parking |
|-------|------------------------------|-----------------|-----------------|----------------------------|---------|
| July | 3 | 7 | 3 | 3 | 0 |
| Aug. | 5 | 3 | 6 | 3 | 0 |
| Sept. | 4 | 6 | 4 | 3 | 0 |
| Oct. | 6 | 3 | 8 | 8 | 0 |
| Nov. | 2 | 4 | 3 | 10 | 0 |
| Dec. | 5 | 2 | 4 | 3 | 0 |
| Jan. | 3 | 5 | 4 | 4 | 0 |
| Feb. | 5 | 0 | 2 | 2 | 1 |
| Mar. | 5 | 1 | 1 | 1 | 0 |
| Apr. | 4 | 1 | 0 | 6 | 1 |
| May | 13 | 2 | 8 | 4 | 2 |
| June | 6 | 3 | 4 | 2 | 0 |

- Hired one Housing Compliance & Evaluation Specialist;
- No new discrimination complaints filed with the HCRC or HUD that required action on HPHA's part;
- Two outstanding discrimination complaints filed with HCRC closed due to no basis;

071

- Attended training on:
 - Residential accessible design standards
 - Section 504 inspections
 - Occupancy specialist
 - Federal procurement rules
 - Conference on affordable housing in high cost areas
 - Conference on language access
 - Elite system
- Coordinated training on:
 - Fair Housing training for HPHA staff, property management contractors, and public housing residents
 - Language access
 - Violence against Women's Act (VAWA) (for managers)
 - Confirmatory letters (for managers)
 - Reasonable accommodations (for Section 8 branch staff)
- Assisted with pursuing proposed changes to the Hawaii Administrative Rules, Chapter 17-2020, Evictions – Practice and Procedures, and Chapter 17-2028, Federally Assisted Public Housing Program;
- Assisted with the adoption of the PHA Annual Plan for Fiscal Year 2013-2014; and
- Assisted with the procurement of title reports and filing of confirmations of ownership for the Declarations of Trust for the public housing properties.

**Planning and Evaluation Office
June/July 2013**

**A. Choice Neighborhoods Initiative Grantee Convening
Washington DC – June 26, 2013**

- Representing the Choice Neighborhoods Initiative (CNI) Planning Grant awardee for the Kuhio Park Low Rises – Hawaii Public Housing Authority Planner Benjamin Park, Honolulu City Councilmember Joey Manahan (Neighborhood Taskforce Chair) and Better Tomorrows / Michaels Organization Representative Anni Peterson.
- There were 33 planning grantees and 2 implementation grantees in attendance.
- There was a lot of discussion around CNI being a part of the broader “Ladders of Opportunity” initiative, and that the designation of “Promise Zones” is the latest move by the White House to support communities that are able to effectively bring together the synergy of activities supported by the U.S. Department of Housing and Urban Development (HUD), U.S. Department of Transportation, U.S. Department of Justice, U.S. Department of Health and Human Services, U.S. Department of Education, etc. - i.e. we need to look at the programs by these other departments and be sure to reference them as a part of our plan.
 - Director Turbov asked about what types of programs grantees would like to see that would be helpful in moving forward with plans that didn't cost \$400 million.
 - Common theme across all grantees was the involvement of universities and colleges as partners in the transformation planning effort.
 - Discussion about how very hard it is to move a plan forward if you don't have an implementation grant, especially as it relates to the housing component.
 - Discussed whether the planning grant made possible things that were not possible before - clearly the poster child for impact/possibility of CNI is Mount Vernon Manor in Philadelphia.
- Possible research opportunity for grantees – “Housing as a Platform for Quality of Life” (PD&R) is working together with research partners on this topic and is seeking demonstration programs to study. The grantees would put up 50% of the total cost while HUD would put up the other 50%. I don't know of any grantees that might be interested in exploring this further.

B. “No Smoking” Policy

- The “No Smoking” lease addendum has being vetted by the Attorney General’s office, and will be issued as soon as the Administrative Rules process has concluded.
- Received email communication from the U.S. Department of Housing and Urban Development Program Environmental Clearance Officer Ms. Karen M. Griego and updated her on the status of the Hawaii Public Housing Authority’s “No Smoking” policy.

C. Hawaii Public Housing Authority – Hawaii Administrative Rules – Status

- Chapter 17-2020 Hawaii Administrative Rules and Chapter 17-2028 Hawaii Administrative Rules are awaiting Governor Abercrombie’s approval to hold an anticipated public hearing date for the August 23, 2013 or August 30, 2013 at 1 pm on Oahu, Maui, Hawaii and Kauai. DHS Director expressed concerns and are still holding the HPHA’s draft administrative rules. Public Hearings will be delayed.

D. Information Office Activities (Media Inquiries)

- On June 28, 2013, the U.S. Department of Housing and Urban Development (HUD) recognized the great efforts and tremendous improvements at the Hawaii Public Housing Authority (HPHA) and decided to remove the HPHA from the Corrective Action Order that the agency was under for over a decade. A press release was emailed on July 1, 2013 to every television news station, as well as the StarAdvertiser.
- Uploaded to the Office of Information Practices a spreadsheet of all Public Information Requests from January 2013 to June 2013.

E. Legislative

- The 2013 Legislative Session adjourned May 2, 2013. All bills that were not passed by the Legislature will “Carry Over” to 2014.
- Worked with OED to develop and present Comments and Recommendations to the Governor on passed measures.

HB 87 SD2, CD1 - Broadens the petty misdemeanor crime of criminal trespass in the second degree to include a person who enters or remains unlawfully in or upon the premises of a public housing project or state low-income housing project after a reasonable request or warning to leave by housing authorities or a police officer; provided that no warning or request is necessary when property is

closed and signage appropriately placed and using certain letter size provides notification of closure. Effective January 1, 2014 (HB87 CD1)

HPHA Position – Support
CD 1 – penalty is misdemeanor – ACT 145

HB 514 HD2, SD1 - Establishes the state income tax and obligations exemption for public housing agencies among the laws governing the Hawaii Public Housing Authority. Effective upon approval. (HB 514 SD1)

HPHA Position – Support
SD 1 – ACT 146

HB 536 HD1, SD2, CD1 - Clarifies preference in state low-income housing for disabled veterans. Authorizes the Hawaii Public Housing Authority to disqualify any applicant or tenant from state low-income housing if the applicant, tenant, or a household member owns or acquires a home within the State. Effective upon approval. (HB536 CD1)

HPHA Position – Support
CD1 – ACT 223

HB 888 HD2, SD1, CD1 - Establishes a process whereby the Hawaii Public Housing Authority may dispose of abandoned or seized property that it has acquired on state low-income housing projects. Effective July 1, 2013. (HB888 CD1)

Effective July 1, 2013. (HB888 CD1)

HPHA Position – Support
CD 1 – went back to original measure language – ACT 147

SENATE BILLS THAT PASSED

SB 82 SD1, HD2, CD1 - Authorizes Hawaii Public Housing Authority to receive, use, and dispose of property and sell real property subject to legislative approval; receive gifted property to benefit public housing residents; and use volunteer services. Directs the Hawaii Public Housing Authority to make available not less than fifty per cent of available federal and state low-income housing units for applicants without preference and up to fifty per cent of available federal and state low-income housing units for applicants with preference. Effective July 1, 2013. (SB82 CD1)

HPHA Position – Support
CD 1 – Preference Up To 50% –ACT148

SB 84 HD2, CD1 - Expands the scope of the definition of "public housing project" to include any housing project controlled or managed by the Hawaii Public Housing Authority pursuant to federally assisted housing. Excludes state-owned public housing. Effective upon approval. (SB84 CD1)

HPHA Position – Support
CD 1 – ACT 149

SB 88 SD1, HD2, CD1 - Prohibits possessing open liquor containers in the common areas in state and federal public housing projects. Effective Upon Approval. (SB88 CD1)

HPHA Position – Support
CD 1 – No Open Container of any Kind – ACT 150

SB 94 HD2, CD1 - Provides for the appointment of a House of Representatives member and a Senate member to serve as alternate members on the Hawaii Interagency Council on Homelessness in the absence of the House and Senate member, respectively. Provides for the appointment of a representative of the Hawaii public housing authority on the Hawaii Interagency Council on Homelessness. Effective upon approval. (SB94 CD1)

HPHA Position – Support
CD 1 – HPHA is on the Council – ACT 76

SB 305 SD1, HD1, CD1 - Authorizes the Hawaii public housing authority to develop public housing projects. Authorizes the Hawaii public housing authority to develop commercial and industrial properties and sell or lease other properties in connection with the development of public housing dwelling units. Effective July 1, 2013. (SB305 CD1)

HPHA Position – Support
CD 1 – ACT 151

SB 1112 - Authorizes the Hawaii Public Housing Authority to delete delinquent accounts receivable records for state low-income public housing projects that have been delinquent at least ninety days and also authorizes the Hawaii Public Housing Authority to assign delinquent accounts to a collection agency.

Signed Into Law – 5/23/13 – ACT 40

SB 1118 SD1, HD1, CD1 - Authorizes the Hawaii Public Housing Authority (HPHA) Board of Directors to set the salaries, not to exceed the Governor's salary, of the HPHA executive director, executive assistant, chief financial management advisor, property management branch chief, chief planner, and redevelopment officer. Effective upon approval. (SB1118 CD1)

HPHA Position – Support
Signed Into Law – 06/21/13 – ACT 152

**Information Technology Office (ITO)
Report for the Months of June/July 2013**

A. Project Status

- Coordinated remote assistance from Emphasys to address ongoing issues with various Elite modules.
- Continued to develop new customized reports for the Elite system.
- Generated more than 12,000 electronic copies of letters for the Waiting List purge, in batches of approximately 1,000 each with staggered dates for mailing and returning each batch.
- Met with Hawaiian Telcom's network engineers to confirm the final details of the new IP addressing scheme that will be used in HPHA's statewide network upgrade.
- Worked with Hawaiian Telcom's repair centers to restore connectivity to remote sites at all AMPs after an outage on one of their circuits brought down all of HPHA's network connections (T-1, DSL, frame relay) on 6/19/13.
- Updated website for Choice Neighborhoods Initiative Planning Grant <http://www.hpha.hawaii.gov/cni/>

B. Planned Activities for Next Month

- Update HPHA website with feedback received from branch chiefs and OED.
- Proceed with Telecom Requests required to upgrade the network lines for all office sites on the HPHA network.

C. End of Fiscal Year Summary

In addition to addressing the daily computer and telecom related trouble calls from all HPHA offices statewide, the ITO staff have also taken on some bigger projects to help improve overall agency efficiency.

During the past fiscal year, the ITO staff was busy bringing the Emphasys Elite Low Income Public Housing and related modules online. Staff at all AMPs had to be set up to use this new Windows based software, which is significantly different from the older DOS based system of Emphasys previously used.

Accounts, passwords, and access rights for more than 150 users had to be assigned in the new system. Access was primarily based upon the positions that staff occupied, though many exceptions were made depending upon the size or particular way that each AMP office operated. Training was accomplished with a combination of both onsite and remote instruction, and although things were shaky at first, AMP staff are currently using the new software for basic day-to-day operations.

The Windows interface is more intuitive, and provides a more stable platform than the older DOS system. Some additional setup and training will be required in order to bring on additional modules. Inventory, fixed assets, and procurement modules are still in the process of being implemented, based upon HPHA's work processes.

**Information Technology Office (ITO)
Report for the Months of June/July 2013**

ITO staff is currently in the process of designing dozens of customized reports to supplement those built into the Elite system, to address various staff needs. To date, well over 100 of these customized reports have already been created.

During the fiscal year, ITO also helped to configure about 20 telecommunication devices with Traveler services to provide better synchronized remote access to Lotus Notes email services to allow key staff to keep constantly informed.

ITO also worked with Hawaiian Telcom to begin the process of upgrading all of the major network lines connecting all AMPs statewide. A total of 26 network lines are scheduled to be upgraded to provide increased bandwidth for faster response time and more reliable data transmissions.

ITO staff also created and maintained a new website for the Choice Neighborhoods Initiative Planning Grant, which can be found at <http://www.hpha.hawaii.gov/cni/>.

(The main HPHA website is also in the process of being re-designed, in WordPress, and is expected to be released in early next fiscal year.)

PERSONNEL OFFICE

Report for the Months of June/July 2013

A. Summary of HPHA Staffing:

| | |
|------------------|-----------|
| Filled positions | 283 |
| Vacant positions | <u>84</u> |
| Total | 367 |

Tenant Aides (19 hours) 15

New Hires 1
Termination/Resignation 1

- During the fiscal year, HPHA recruited and hired 63 full-time employees; 27 of those were part of the Exempt Maintenance Team. The exempt maintenance team consists of skilled trade workers and semi-skilled trade workers, and all were hired statewide in accordance to the Act 159. The agency established 19 additional positions and converted 38 civil service positions under Act 159.
- At the end of the fiscal year, HPHA staffed 283 employees compared to the prior fiscal year of 258 employees. Also, 11 dedicated employees retired, 6 employees transferred from other various State of Hawaii Departments, and 16 employees resigned/terminated for other reasons.
- The HPHA held two job fairs on campus and participated in other job fairs in the community and at the University of Hawaii. The Personnel Office extended office hours for walk-in applicants to assist in capturing more applications/resumes.
- HPHA continues to review and identify essential positions to recruit and fill.

B. Safety/Workers Compensation:

- A total of 12 injuries were reported this fiscal year, with the average lost time for a claim around 15 days. In collaboration with DHRD/DHS, the agency was able to return employees to the Light Duty Program and has increased their hours to full-time basis. At the end of the fiscal year, no lost time was incurred as employees were released to return back to work.

C. Training:

- Employees attended a variety of training for job related and/or professional development courses. Highlights of various training for the fiscal year were: Certified Public Housing Training, Fair Housing Training, Equal Employment Opportunity & Reasonable Accommodation Training, Procurement & Capital Funding Program Training, Choice Neighborhoods Planning Grantee

Training, Design of Buildings for Coastal Flooding Training, and Asbestos Abatement training and certification.

D. Agency's Performance Management:

- The agency developed the Performance Management Plan to provide guidance and assistance to managers/supervisors in developing goals and expectations, measuring performance by coaching, and mentoring and monitoring staff to ensure they exceed expectations in their positions.
- The agency developed and established "A How-To Guide for Supervisors" to assist and support managers/supervisors in completing PAS's.
- After speaking and meeting with all managers, a list of 10 priorities was generated from their suggestions. This list will ensure that all managers and the management units they oversee are following and upholding these priorities. In doing so, overall performance from both the manager and the unit will increase.

E. Planned Activities:

- On-going planning and meeting with staff on the upcoming Section 8 and PMMSB Pilot Program implementation.
- Reviewing Property Management and Maintenances Services Branch organizational structure and identifying properties to restructure in accordance to HUD's Asset Management concept.
- On-going meetings with managers relating to performance expectations, and providing assistance in documenting performances for new hires and existing employees.
- Reviewing and updating agency-wide position descriptions in accordance with "Accommodations for Employees with Disabilities".

FOR DISCUSSION

SUBJECT: *Kolio, et al v. State of Hawaii, Hawaii Public Housing Authority Denise Wise in Her Official Capacity As Executive Director (Civil Case No. CV11-00266 and Civil No. 11-1-0795)*

The Board may go into executive session pursuant to Hawaii Revised Statutes sections 92-4 and 92-5(a)(4) to consult with the Board's attorneys on questions and issues pertaining to the Board's powers, duties, privileges, immunities, and liabilities as related to *Kolio, et al v. State of Hawaii, Hawaii Public Housing Authority; Denise Wise In Her Official Capacity As Executive Director (Civil Case No. CV11-00266 and Civil No. 11-1-0795*

(There are no handout/packet materials for this item.)