

**HAWAII PUBLIC HOUSING AUTHORITY
NOTICE OF MEETING
SPECIAL BOARD OF DIRECTORS MEETING
Wednesday, November 19, 2008
10:00 a.m.
Pai'olu Kai'aulu (United States Veterans Initiative)
85-638 Farrington Hwy, Waianae, HI 96792**

AGENDA

I. CALL TO ORDER / ROLL CALL

II. PUBLIC TESTIMONY

Public testimony on any agenda item shall be taken at this time. Pursuant to section 92-3, Hawaii Revised Statutes, and section 17-2000-18, Hawaii Administrative Rules, the Board may limit public testimony to three minutes.

III. TOUR OF THE LEWARD HOMELESS SHELTERS*:

- A. 10:00 a.m. Pai'olu Kai'aulu (United States Veterans Initiative)
85-638 Farrington Hwy, Waianae, HI 96792
- B. 11:00 a.m. Kahikolu (Kahikolu Ohana Hale O Waianae)
85-296 Ala Hema Street, Waianae, HI 96792
- C. 12:30 p.m. Ohana Ola O Kahumana (Alternative Structures International)
86-660 Lualualei Homestead Road, Waianae, HI 96792
- E. 1:00 p.m. Maililand (Catholic Charities Hawaii)
87-190 Maliona Street, Waianae, HI 96792
- F. 1:30 p.m. Villages of Maili
87-576 Kulaaupuni Street, Waianae, HI 96792
- G. 2:30 p.m. Kalaeloa Shelters - Onemalu (Holomua Na Ohana),
Belleau Woods, Bldg 48, Kalaeloa, HI 96707
 - 1. Onelau'ena (Waianae Community Outreach),
Bldg 50, Belleau Woods Street, Kalaeloa, HI 96707
 - 2. Hale Ulu Pono (Steadfast Housing Development Corporation),
91-1075 Shangrila Street, Kalaeloa, HI 96707
 - 3. Veterans-in-Progress (United States Veterans Initiative)
Bldg 37, Shangrila Street, Kalaeloa, HI 96707
 - 4. Kumuhonua (Honolulu Community Action Program)
Bldg 36 Yorktown, Kalaeloa, HI 96707

IV. ADJOURNMENT

(*Note: Meals will be served to the HPHA Board members and required staff as an integral part of the meeting during the Tour of the Leeward Homeless Shelters).

Persons interesting in attending must provide their own transportation to any of the above homeless shelters.

The times above are approximate and we will do our best to keep within the above schedule.

If any person requires special needs (i.e. large print, taped materials, sign language interpreter, etc.), please call the Secretary to the Board at (808) 832-4690 by close of business two days prior to meeting date.

Project Information Sheet

DATE: Nov. 18, 2008

PROJECT: Pai'olu Kai'āulu

(Previously know as the Waianae Civic Center Site – Emergency Homeless Shelter)

D.A.G.S. JOB NO. 12-33-7262

BRIEF DESCRIPTION:

Number of Residents:

Approximately 300 to ____ residents consisting of families, couples and individuals (when fully occupied)

Current Residents:

____ families, ____ individuals, ____ children

(residents began moving in on March 1, 2007)

General Facility Description: The facility consists of four (4) major structures: family shelter, individuals/couples shelter, administration/security office, and the dining/laundry structure. There are also restroom and shower facilities and storage areas. The facility also has (42) parking stalls, concrete walkways, two (2) open/play areas, a burial treatment area and is landscaped.

Family Shelter: The family shelter is fully enclosed and secured. It is approximately 18,900 square feet (70 ft x 270 ft.) in size. Within the family shelter are: (32) large family units that are 12 ft. by 12 ft. in size; (30) family units that are 10 ft. by 10 ft. in size; and (5) units for single women which are 8 ft. by 10 ft. in size. Each unit has 8 ft. high walls with no ceiling. The family unit has a window and a lockable door. The singles unit only has a lockable door with only the end units having a window. In the center of the family shelter are a television/entertainment area and a common social gathering area.

Individuals/Couples Shelter: The individuals/couples shelter is fully enclosed and secured. It is approximately 10,500 square feet (70 ft. x 150 ft.) in size. Within the individuals/couples shelter are (50) units. Each unit has 8 ft. high walls with no ceiling and a lockable door. Only the end units include a window. In the center of the family shelter are a television/entertainment area and a common social gathering area.

Administration/Security Office: The administration office is approximately 2,700 square feet (30 ft. x 90 ft) in size and provides space for reception area, offices, counseling rooms, a computer lab, and a security office.

Dining/Laundry Facility: The dining/laundry "open pavilion" facility is approximately 3,000 square feet (50 ft. x 60 ft.) in size and is open on three side. This area will be used to serve and dine and can seat up to ____ persons for dining at one time. The facility also includes two (2) laundry sinks, six (6) coin operated washers, and six (6) coin operated dryers. Adjacent to the dining/laundry facility are two barbecue areas. This facility can also be used for other multi-purpose functions or events.

Restrooms and Showers: There separate men's and women's restrooms and showers located in modular type buildings. In addition there are separate men's and women's accessible/family restrooms and showers.

Storage: There are four (4) - 40 foot long storage containers provided to be used by the service provider U.S. Vets and residents of the shelter.

Playground/Open Areas: There are two playground/open areas for use by the residents. One area located in the "back-mauka" portion of the facility is an open landscaped area. The other area fronting the administration office will be an active play area with playground equipment for the children.

Concrete Walkways: There are concrete walkways throughout the facility and accessible routes are provided to all facilities and to walkway along Kauliokalani Place street.

Parking: The facility has (42) paved parking stalls which includes three (3) accessible stalls for use by staff, residents and visitors.

Burial Site: A burial of one human remain was discovered during the initial archaeological investigations of the site. A Burial Treatment Plan was prepared and accepted by the Oahu Island Burial Council and approved by the State Historic Preservation Office. The burial treatment improvements included a coral rock wall, pai pai(?), landscaping and irrigation.

Schedule: On July 6, 2006, Governor Linda Lingle signed a proclamation declaring a disaster emergency for the homeless individuals living on the beaches along the leeward coast in public parks and elsewhere. In August 2006, proposal for the construction of homeless structures were solicited and proposals were received in September 2006. Contracts were awarded in early October 2006 and the construction started on October 16, 2006 and it was basically completed as of February 28, 2007 with the first residents moving in on March 1, 2007. Other miscellaneous work was completed in the following month.

Cost: The cost of the project was approximately \$7.7 million. This figure includes cost for consultants, contractors, and other miscellaneous project cost, but it does not include furnishings.

TOTAL PROJECT COST: (approximate)

\$7.7 million

PROJECT STATUS:

Project Completed.

Final payment for the landscaping work for the burial site expected shortly.

PROJECT SCHEDULE:

BID OPENING DATE:

Various emergency procurements. Major procurement quotes for the structures and site improvements received in early September 2006.

NOTICE TO PROCEED DATE:

October 16, 2006

CONSTRUCTION COMPLETION DATE:

March 2007

CONSULTANT:

Lou Chan & Associates, Inc. – Architect
PBR Hawaii & Associates, Inc. – Landscape Architect
Fukunaga & Associates, Inc. – Civil Engineer
KAI Hawaii, Inc. – Structural Engineer
Randolph Murayama & Associates, Inc. – Mechanical Engineer
Ronald N.S. Ho & Associates, Inc. – Electrical Engineer
Cultural Surveys Hawaii, Inc. – Archaeologist
Kober/Hansen/Mitchell Architects, Inc. – Architectural Renderings

CONTRACTOR:

Metcalf Construction Co., Inc. – General Contractor
Sprung Instant Structures, Inc. – Sprung Structures
Hawaii Modular Space, Inc. – Restroom & Shower Modular
Royal Palm Group – Landscaping
David's Fencing, Inc. – Construction Dust Barrier & Perimeter Fencing
Glad's Landscaping & Tree Trimming, Inc. – Site Clearing

REMARKS:



Kahikolu Ohana NuPEPA

WWW.KOHOW.ORG

Volume 1, Issue 2

November 2008

Kahikolu Residents Hired!!!



A total of 9 residents have gained employment and are now on their way

"Wow...How you got that"?

This seems to be a common phrase around Kahikolu lately...The response usually is: from Sean & Al...

In the past month, employment rates have skyrocketed with the residents at Kahikolu...

A total of 9 residents have gained employment and are

now on their way to becoming self-sufficient. Kahikolu mentoring program assisted by providing employment referrals to each of the residents, but, it was the residents who had to make the effort of going to the potential employer, fill out an application & pass an interview, to get the job. "We cannot promise that you are going to get hired...But we can introduce you to potential employers and get an interview" says Sean.

Al has been going out daily to the common area by the laundry room with job leads for all residents to take advantage of...

Also, on November 5th, Al & Sean will take residents who are interested in a seasonal parking attendant position to

an interview downtown. This is a great opportunity for anyone that is looking for some extra cash during the holiday season. "Basically, the Lot Attendants monitor the various parking lots for vehicle break-ins by walking around and reporting anything that they see that is out of the ordinary... They may also direct traffic or give directions to customers" says Brenden, the Supervisor for Grand Valet. If you are interested in the mentoring program, or just looking for employment, please see Sean, Al or Joyce in the mentoring department.

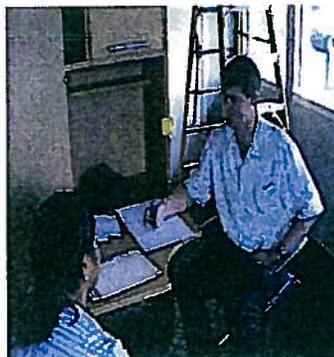


Forward March Graduates 1st Class



On October 24th, 6 of our residents graduated from the Forward March Program.

The students attended a grueling 6 hours- a -day of classroom training in: self assessments, job search, resume writing & interview techniques. The graduation party was held off-site at a restaurant to give the joyful grads a little rest and relaxation.. Congratulations!!!!



November Events

- WOMENS SUPPORT
MON & THURS 6:30-8PM
- MENS SUPPORT
WED & FRI 6:30-8PM
- DRIVERS ED
TUES 6:30-8PM
- LEGAL AID 14TH & 28TH
- VETEREN'S DAY NOV 11
OFFICE CLOSED
- THANKS GIVING NOV 27
OFFICE CLOSED 27TH & 28TH

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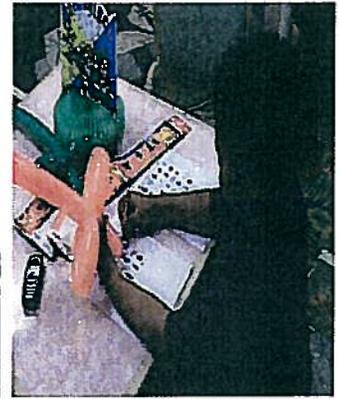
Happy Birthday



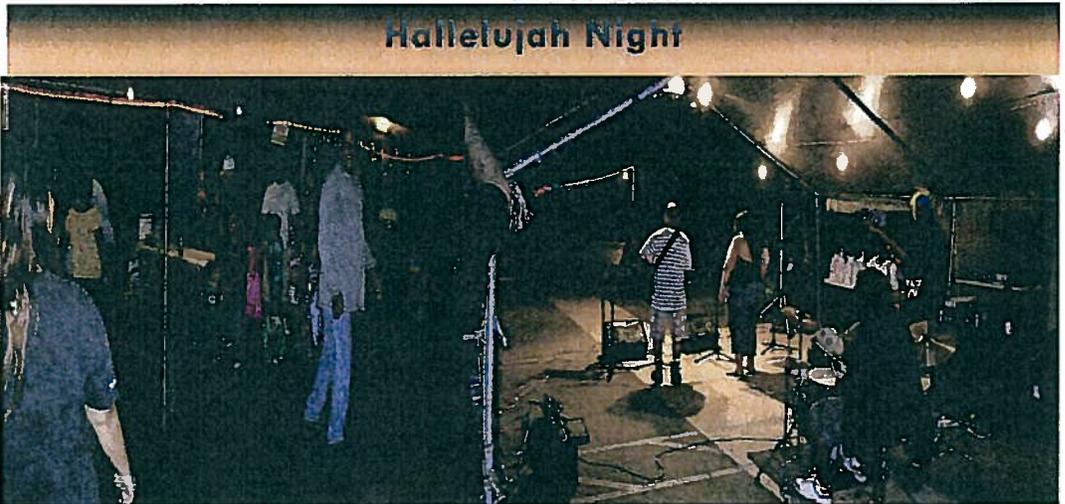
The October Birthday Kids Party was a smash! Eliza Cameros (pictured above) turned 7 years old and was the first to bite into the birthday pizza...."Mmmmm..Pizza" was his comment. When

asked if he was having a good time, he said "yea". Turn out was quite nice with approximately 40 people in attendance...The kids played games like Bingo & Simon Says (with Uncle Al playing Simon) and everyone winning prizes. Uncle Sean kept the

kids entertained by making funny balloon animals & telling jokes, while Emily, Vicky & resident Lavelle passed out the food.



On October 31st, over 1000 people attended the Hallelujah Night festivities at Kahikolu for fun, food and games.



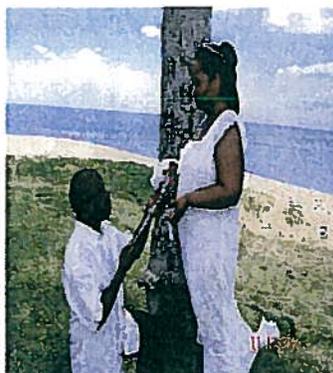
Wedding Bells Are Ringing!!!

During October, Kahikolu celebrated the announcement & marriage of three couples. (From Left to Right)

Tiger & Reyna Beaux
Married on: 10/5/08

Nathan & Ashland Aho
Married: 10/12/08

Kaulana & Kuulei Nordin
Married: 10/19/08



Resident of the Month



Auntie Keala-Lavelle is October's Resident of the

month.

From day one, Auntie Lavelle has taken initiative to assist around the facility...Whether it is sweeping & cleaning, or just rolling up her sleeves & jumping right into any project that is happening at the moment, you will always find her in the thick of things.

Facts of Interest

- *Many years ago, in Scotland, a new game was invented. It was ruled "Gentlemen Only...Ladies Forbidden".... and thus the word GOLF entered into the English language.
- *Men can read smaller print than women can; women can hear better.
- *Every day more money is printed for Monopoly than the US Treasury.
- *It is impossible to lick your elbow.
- *Q. Half of all Americans live within 50 miles of what?
A. Their birthplace
- *The first novel ever written on a typewriter: Tom Sawyer.
- *Only two people signed the Declaration of Independence on July 4th, 1776 was John Hancock and Charles Thomson. Most of the rest signed on August 2, but the last signature wasn't until 5 years later (1781).
- *In Shakespeare's time, mattresses were secured on bed frames by ropes. When you pulled on the ropes the mattress tightened, making the bed firmer to sleep on. Hence the phrase "goodnight, sleep tight."

~~~~~AND FINALLY~~~~~

At least 75% of people who read this will try to lick their elbow

## Volunteer & Staff Recognition

Please welcome the newest staff members to our Kahikolu Ohana: Pastor Will (Programs Supervisor) Joyce (Mentor) & Bruce (Duty Officer).

Emily (Housekeeping) was nominated for an appreciation award for her outstanding work and demonstration of unselfishness. So when you see Emily, give her a big pat on the back.

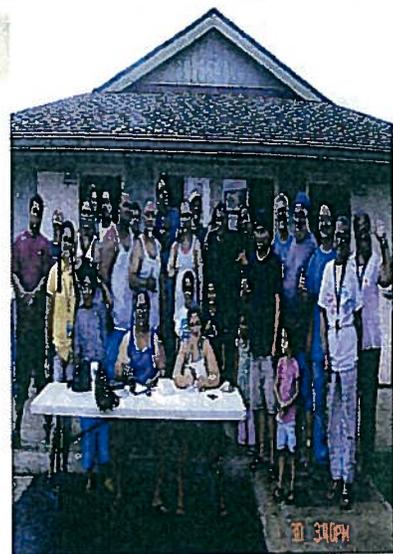
### Other Kudos- By Emily

I would like to thank (Ewa) Trisha Pratt and her husband Malachi for answering the call for help. Ewa has done a great job with the Kokua Korner (Donation room). I am so blessed that she took the initiative and asked to be the overseer of this project.

Malachi on the other hand, has stepped up to the plate (no pun intended) in the

kitchen and volunteers his time during meals. Jeff & Vicky are very appreciative to have this extra helping hand.

Hats off to the many residents that helped unload & deliver furniture to the unit as well as setup Hallelujah night.. Great job to all who participated.



By: Al Mejia  
After attending our driver

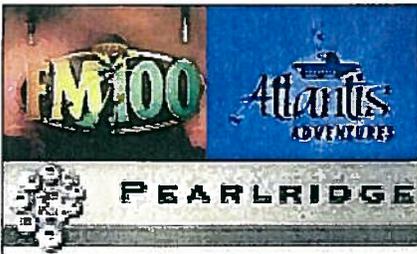
## DRIVEN TO SUCCEED!!!

education night class, Wanda Thompson & Ashland Aho both received their drivers permit during the month of October. Wanda, realizing the difference in state laws, asked key questions during the training sessions and received the correct information from the mentor about Hawaii state laws. Ashland at-

tended a refresher on the 28th of October, and took the written test the next day. The results were a passing score of 95%. Terrific!!...

If you are interested in obtaining a permit, and possibly your drivers license, please come to the Driver Ed class on Tuesdays at 6:30pm



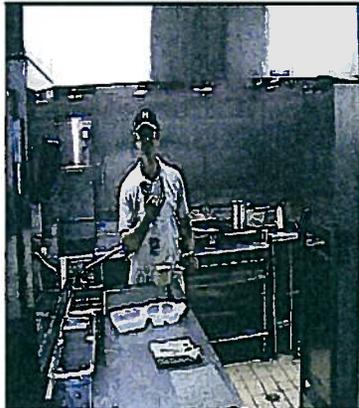


**October Sponsors & Donors**  
 We would like to thank these companies for their support  
**Ho'omau Ke Ola LH House of Beauty**  
**Hawaii Coalition Of Christian Churches**

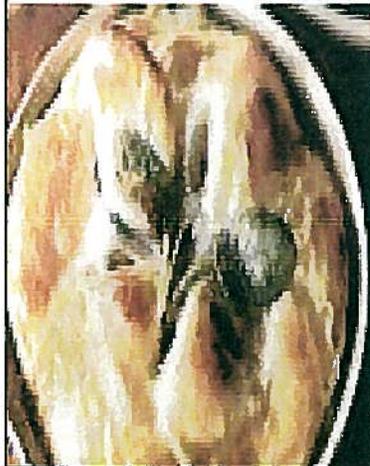


**Suggestion Box**

The suggestions submitted so far, are refreshing to read. The residents are submitting very valid concerns which are not difficult to remedy. We encourage the residents to continue to establish this line of communication to benefit all concerned. To date, we have suggestions on: Karaoke night, Board games/ Arts & Crafts time, Activities for Dorm ( TV or games), Microwave for dorm to heat food, Programs/ Activities for Kids (Playground), Table for laundry room to fold clothes on, Suggestion box placed in Laundry room or other common area, Front door screens & Classes (Anger Mgt, Parenting, Relationships). All of these suggestions have been read & submitted to the appropriate person...A response will be given at the town meetings.



In preparation for Thanksgiving, and in anticipation of turkey leftovers, we've been experimenting with various turkey dishes that use cooked turkey.



**Chef Jeff's Recipe Corner**

**Turkey Potpie**

**INGREDIENTS**

- 1 cup sliced carrots
- 1 cup finely chopped onion
- 1/2 cup chopped celery
- 1/2 teaspoon dried thyme
- 1/8 teaspoon pepper
- 3 tablespoons butter or margarine
- 2 cups cubed cooked turkey
- 1 tablespoon all-purpose flour
- 1 (10.75 ounce) can condensed golden mushroom soup, undiluted
- 1 cup frozen cut green beans, cooked and drained
- 1 Pastry for double-crust pie (9 inches)
- 1 tablespoon milk.

**DIRECTIONS**

In a skillet, saute carrots, onion, celery, thyme and pepper in butter until vegetables are crisp-tender. In a large resealable plastic bag, combine turkey and flour; shake to coat. Add turkey, soup and green beans to the vegetable mixture; mix well. Line a 9-in. pie plate with bottom crust. Add turkey mixture. Roll out remaining pastry to fit top of pie; seal and flute edges. Cut slits in pastry. Brush with milk. Cover edges loosely with foil. Bake at 350 degrees F for 55-65 minutes or until golden brown.

**Recipes That does a body good!**



**Kahikolu Ohana Hale O Waianae**  
 85-296 Farrington Hwy  
 Waianae, HI 96792  
 Ph: 808-697-7300  
 Fax: 808-697-7340

**A Sickly baby.....“Out of whacked”  
budget.....Negative bank account.....Possible  
Eviction.....Program requirements!**

Mary and Sam are proud parents of an 8mo. old son. When the family moved into the Maili Land Transitional Housing Program they were at their wits end. They were struggling with their budget. Sam was spending money that was not there. Their checking account allowed Sam to use monies that was not there and then the bank would charge the account a \$20.00 fee for every time he took out money. What Sam did not understand was if he took out \$20.00 at a time from this account that had no money they would charge him the \$20.00 fee for every time that he took out \$20.00 adding it up Sam was actually taking out \$40.00, whereas if he did a one time withdrawal of a \$100.00 or \$200.00 he would only be charged a one time fee of \$20.00. This would hurt the family when his paycheck was deposited, the bank would pull all the monies owed. This left the family with a negative balance every month. The family was always playing the “catch up” game.

It did not help matters when the gas prices went up and Sam was using most of the monies for gas to get to work. He was driving to work because the bus stop was far from where he worked. Soon gas prices was sky high and their bank account was a total mess, and the family was back in their fees and facing a possible eviction.

During all their problems, the family was constantly at the doctor’s office because baby was always sick. Baby was experiencing respiratory problems he would stop breathing several times during the night. This scared the family, and it caused a lot of sleepless nights. The doctor’s could not detect the reason baby would stop breathing. They have done test after test and still they have no answers. There are days when baby is OK, and all is well, but there are some days when Mary feels her whole world is crumbling around her.

With all that is going on this family continue to maintain their program requirements. They tried their best to attend almost all their programs/appointments/classes as required. They have worked to make changes in their budget. Sam does not drive to work, instead he goes by Bus and walks in, this saves the family almost \$300.00 per month. This savings helps because now this family does not need to use the monies, that is not there and get assessed a \$20.00 fee every time they take money out. They were able to catch up with their fees with this savings. Their bank account has stopped being negative. They have been on track for the past 4 months. They were able to end the threat of a possible eviction. This now allows Mary and Sam to concentrate fully on baby and get him the medical attention that he really needs. At last report to CM baby was doing good, although the doctors still cannot detect the actual cause of the reason baby stops breathing, they are able to assist Mary on ways to manage the situation if and when it happens.

## Mental Health Issues..... .....Programs.....Family.....“On Track”

Paul is the father of this family. Sarah is the mother, together they have 2 children Jake the older and John the younger. The family moved into the MLTHP on 5/31/07. They have participated in all our programs offered. Paul is on SSI for Mental Health reasons. He came to Maili Land with mental health issues. He would flare up at the workers when things did not go his way. His therapist at North Shore Mental Health work closely with his doctor to regulate his medication which was part of the reason Paul would flare up for sometimes no known reasons. Paul has worked hard to get himself to where he is today, which is, he is at the state of wanting to find a job and becoming a productive parent and community person. Paul states that he does not want to be on SSI anymore, he wants his children to look up to him as a productive working person. Paul is on medication but is working with his doctor to eventually cut down on some of his medications. Sarah came to the shelter unemployed and has since saw the need to find a job. She attended Maili Land's employment program, where she was able to obtain the assistance that she needed to find employment and she has been working since. Recently Sarah's hours were cut because of economy issues in the company. Sarah did not sit and cry about it, instead she went out on her own (If you really know Sarah, going on her own to find employment was a major step on her part, Sarah is a very shy and quite person), and applied at McDonald's. McDonald's called her first employer, Pizza Hut, and checked on her working ability, her employer spoke highly of her and McDonald's hired her, now Sarah is employed at two jobs and holding 40hrs per week. She now feels that she is part of the family and is providing for her family. Jake started school this year. He came to MLTHP very unruly, he did not know how to act with other children, he had no social skills. Jake was able to attend the children's programs available, Ka Paalana and Keiki Play Mornings, at Maili Land. These programs helped Jake with his social skills and with him being unruly. Today Jake attends Maili Elemenatary, he is doing well in school, he is very neat with his assignments and is very well behaved. John seemed to have followed in brothers footsteps of being unruly and having no social skills. John too attended Ka Paalana and Keiki Play Mornings where today, John is doing great with his social skills and his learning process. Both mom and dad are learning at the same time of what the needs of their children are and they both attend the programs with both sons. Paul (Dad) feels when he lost his way his family lost their way, but now that he is on track, his family has blossomed.



CATHOLIC CHARITIES HAWAII

9/1/08

TRANSITIONAL HOUSING PROGRAM  
APPLICATION COVER SHEET

**Aloha. Please submit completed application to: Mā'ili Land Transitional Housing Program, 87-190 Maliona Street, B-18, Wai'anae, HI 96792; Telephone: 696-4885**

**The basic eligibility requirements for the above shelter program are:**

1. Be a family (with at least one dependent child under the age of 19) who is homeless. Proof of your homeless status is required.
  2. Be able to pay a monthly program fee for the assigned unit:  
**Mā'ili Land: Studio = \$375; 1-bedroom = \$400; 2-bedroom = \$475**
  3. Not have been evicted or terminated from a Catholic Charities Hawai'i Housing Program.
  4. Be willing and able to participate in programs and activities outlined in a social development agreement that are intended to enable you to transition you to permanent housing within (24) months.
  5. Be willing and able to increase household income that would assist in obtaining and maintaining permanent housing.
  6. Be willing to obtain employment within one (1) year (all adults who are NOT medically exempt).
  7. Be willing to live in a drug and alcohol free facility (Entire shelter house rules available upon request); and
  8. Be willing to take an initial drug test or assessment upon program acceptance and randomly thereafter.
  9. Undergo an initial and subsequent periodic certification of your household income.
  10. Have a household income that does not exceed 60% of the Honolulu median income.
  11. No member of the family should be registered on the Sex Offenders Registry.
  12. Before Placement, submit a TB Clearance form for all members of the family over one year old.
- Note: Maximum program participation in the transitional housing program may be up to 24 months.

**Application Process: If you are interested in participating in the housing program, please:**

1. Complete the attached application.
2. Send the completed application with a copy of a homeless status verification to the shelter.

**Placement Process: When a unit becomes available, the following documents must be submitted before a final decision for placement will be made:**

- 1). Updated homeless status verification letter (if applicable).
- 2). TB Clearance for all members of the family over one year old.
- 3). Current Income Verification (within one month) for Household.

Please feel free to contact the shelter directly (see above phone number) if you have any questions or need assistance in completing the application.

Upon receiving your application, it will be reviewed for completeness and eligibility. You will then be contacted (through the method you indicate on your application) to inform you of your application status. If you are not contacted within 7 business days of receipt of application, please give the shelter a call to see if the application was received.

"Ma'ili Land is partially funded with Federal HOME Investment Partnerships (HOME) program and is being operated in accordance with the regulations of that program."

**CATHOLIC CHARITIES HAWAII  
HOMELESS TRANSITIONAL HOUSING PROGRAM APPLICATION**

Revised 9/1/08

|                                                 |                       |
|-------------------------------------------------|-----------------------|
| <b>Mā'ili Land Transitional Housing Program</b> |                       |
| APPLICATION DATE:                               | DATE RECEIVED BY CCH: |

**FAMILY INFORMATION:** ( Additional members listed on back)

| LAST NAME | FIRST NAME | RELATION | SOCIAL SECURITY | DATE OF BIRTH | AGE | M/F* |
|-----------|------------|----------|-----------------|---------------|-----|------|
|           |            |          |                 |               |     |      |
|           |            |          |                 |               |     |      |
|           |            |          |                 |               |     |      |
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|           |            |          |                 |               |     |      |
|           |            |          |                 |               |     |      |
|           |            |          |                 |               |     |      |

\*M = Male or F= Female

A. Can all adults speak and understand English?

Yes                       No

B. If yes, please indicate your confidence level in speaking and understanding English:

1                              2                              3                              4                              5  
 (Not Confident)                              (OK)                              (Very Confident)

C. If no or not confident, what specific type(s) of assistance do you need?

\_\_\_\_\_

D. In addition to housing, what other help do you need?

\_\_\_\_\_

E. Does anyone on the application have a criminal history?  Yes  No IF YES, explain:

\_\_\_\_\_

F. Is anyone on the application registered on the Sex Offenders Registry?

Yes  No

If Yes, explain: \_\_\_\_\_

**HOUSING HISTORY: HOMELESS VERIFICATION MUST BE SUBMITTED WHEN APPLYING. YOUR APPLICATION WILL NOT BE ACCEPTED WITHOUT IT. SEE THE ATTACHED "APPLICATION COVER SHEET" FOR FURTHER DETAILS.**

Where did you and your family sleep last night? (Please be very specific)

Where did you reside prior to entering any Emergency or other Transitional Shelter?

Reason you are homeless:

Have you applied for or been in a shelter/transitional program before?  Yes  No  
 If yes:  
 When? \_\_\_\_\_ Where? \_\_\_\_\_

Have you ever been terminated or evicted from a shelter/transitional program?  Yes  No  
 Have you ever been terminated or evicted from Section 8 or public housing?  Yes  No

If yes, please provide reason:

**HOUSEHOLD INCOME: (verification must be submitted when client is notified of possible placement)**

Do you or members of your household have cash income?  Yes  No

If no, will you or your household have income within 30 days?  Yes  No

What is/are the source(s) of the CASH income listed above?:

| Person: | Source of Income | Amount |
|---------|------------------|--------|
|         |                  |        |
|         |                  |        |
|         |                  |        |
|         |                  |        |

**ELIGIBILITY CRITERIA:**

- A. Do you have at least one dependent child under the age of 19?  
 Yes  No
- B. Did you submit a written verification of your homeless status?  
 Yes  No (Must submit with application to continue further processing)
- C. Does your total income enable you to pay the monthly program fee and necessary basic expenses without creating additional hardship?  
 Yes  No
- D. Were you evicted from a Catholic Charities Hawaii transitional housing program before?  
 Yes  No

E. Are you, and members of your household, willing to participate in programs and classes that are identified as critical to your obtaining and retaining permanent housing?  
 Yes       No

F. Do you, or members of your household, object to attending certain mandatory programs and/or classes?  
 Yes       No

G. If selected, are you and all able-bodied adults who are not working, agreeable to becoming employed within one (1) year after placement?  
 Yes       No

H. Are you, and members of your household, agreeable to living in a drug free and alcohol free facility?  
 Yes       No

I. Will all adult household members consent to drug test or assessment **prior to** placement <sup>1</sup> **and** random and/or scheduled substance testing thereafter?  
 Yes       No

**CURRENT/PAST SERVICE PROVIDER INVOLVEMENT:**

A. Have any members of your household had a history with welfare programs, mental health, substance use or abuse, CPS, or domestic violence?  
 Yes       No

If yes <sup>2</sup>, complete the following:

| Person | Service Provider | Date(s) | Contact Person/Ph # |
|--------|------------------|---------|---------------------|
|        |                  |         |                     |
|        |                  |         |                     |
|        |                  |         |                     |
|        |                  |         |                     |

**REFERRAL INFORMATION:**

A. How did you hear about our program? \_\_\_\_\_

B. If you were referred to us, please list the name of the worker and/or agency that referred you:

| Name of Worker | Agency | Phone Number |
|----------------|--------|--------------|
|                |        |              |

<sup>1</sup> Postive testing for substance abuse prior to placement will be grounds for program denial.

<sup>2</sup> If accepted, participant will be required to submit all current service contracts with other entities within 5 business days.

C. Did you receive assistance from another service provider to complete this application?

- Yes                       No

If yes, please indicate below:

- Same as above  
 Other:

\_\_\_\_\_

Name of Worker

\_\_\_\_\_

Agency

\_\_\_\_\_

Phone Number

**CONTACT INFORMATION:** This section must be completely filled out in order for you to receive notification(s) of your status. If this section is not complete, your application is voided and placed in the "Inactive Applications" file. (Note – if staff is unable to contact you after 3 attempts, or if we have not heard from you within 1 month after attempting to contact you , your application will be terminated):

|                               |                                                                                                                                                               |
|-------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------|
| I can be reached by phone at: |  Message Only?<br><input type="checkbox"/> Yes <input type="checkbox"/> No |
| Name of contact person:       | Relationship:                                                                                                                                                 |
| Mailing address:              |                                                                                                                                                               |
| Additional information:       |                                                                                                                                                               |

If referred by an agency, the agency worker will also be contacted when applicant is being considered for placement.

CATHOLIC CHARITIES HAWAII  
TRANSITIONAL HOUSING PROGRAM  
(For Application)

**STATEMENT OF UNDERSTANDING, RELEASE AND AUTHORIZATION:** PLEASE READ AND *INITIAL* IN THE SPACE PROVIDED AFTER EACH STATEMENT THAT YOU UNDERSTAND AND AGREE TO. IF YOU DO NOT UNDERSTAND, OR NEED HELP WITH A STATEMENT, A STAFF MEMBER WILL EXPLAIN IT TO YOU. BE SURE TO REVIEW EACH STATEMENT CAREFULLY BEFORE SIGNING.

- 1) Any false information will void this application. If your family is selected as participants and any false statement is found on this application, or on any agency documents you have or will have filled out during the time you are in the program, your involvement in the program will be cancelled and program termination procedures will be taken to end your family's participation in the transitional program.

\_\_\_\_\_ (Head of Household) \_\_\_\_\_ (Spouse/Partner) \_\_\_\_\_ (Other)

- 2) You (the family) give permission to Catholic Charities Hawaii staff member(s) to verify, release, and/or obtain information about you and your family while going through the application; eligibility; screening and placement processes. This consent will cover a period of **one year** from the date indicated by the adult signatures below. You may revoke permission in writing, at any time, except to the extent that action has already been taken.

\_\_\_\_\_ (Head of Household) \_\_\_\_\_ (Spouse/Partner) \_\_\_\_\_ (Other)

- 3) If no vacancy is available, and my family is found eligible, I agree to be placed on the transitional programs' wait list in the order and according to the priority given to me at the time eligibility is established. Further, I agree to notify the transitional program staff of any changes in my present situation that could change my wait list status, including but not limited to information regarding my household size, income and income sources, homeless status, contact information and if we no longer require shelter services.

\_\_\_\_\_ (Head of Household) \_\_\_\_\_ (Spouse/Partner) \_\_\_\_\_ (Other)

- 4) IF STAFF IS UNABLE TO CONTACT YOU FOR PLACEMENT AFTER 3 ATTEMPTS (EITHER BY PHONE OR MAIL), YOUR APPLICATION WILL BE CANCELLED. If you wish to be considered after this action is taken, you must submit a new application and a current homeless verification letter again.

\_\_\_\_\_ (Head of Household) \_\_\_\_\_ (Spouse/Partner) \_\_\_\_\_ (Other)

We, the undersigned, agree to the terms stated herein and will abide by its conditions:

|       |                   |             |
|-------|-------------------|-------------|
| _____ | Head of Household | Date: _____ |
| _____ | Spouse/Partner    | Date: _____ |
| _____ | Other Adult       | Date: _____ |
| _____ | Other Adult       | Date: _____ |



CATHOLIC CHARITIES  
HAWAII

# Ululana

FALL 2007

*“Hope for a New Day”*

VOLUME 6, ISSUE 2

## A HELPING HAND AND A HOME FOR A FAMILY

Not everything came easy for Randy. A few years back he was homeless and lived on the beach with his wife, Leeann, who was pregnant with their sixth child. Randy was addicted to drugs, was an abusive parent, and could not support his family. This all led to their five children being placed into foster care. His family was broken. This was a wake up call for him.

Randy was determined to clean up his life with the support of his wife Leeann. He went through a drug treatment program and anger management counseling. “I regretted the situation and after losing my kids. I really needed to turn my life around,” Randy said.

After the birth of their last child, a family support worker referred Randy and Leeann to Catholic Charities Hawai‘i’s (CCH) Mā‘ili Land Transitional Housing program, which provides assistance to families with children who are homeless and CCH’s Ka Mālama Pūnua Healthy Start program, which provides support services to promote and enhance healthy child and family development. While living at Mā‘ili Land, Randy continued to stay sober and also participated in the on-site classes for anger management, nutrition, money

management and parenting. Gradually, the other children moved back home. They were ready to move out of transitional housing and into a home of their own.

Leeann saw an opportunity that would change their lives. With the help of CCH’s Mā‘ili Land staff, the family applied for an opportunity to live in one of the homes that billionaire Genshiro Kawamoto was

offering to homeless families. Mr. Kawamoto visited the family at Mā‘ili Land where they learned that they were the first family selected to live in one of his homes. “We are

thankful to Mā‘ili Land for helping us get back on our feet, and Mr. Kawamoto for the opportunity that he has given us,” said Randy.

Randy and Leeann work hard everyday maintaining their work schedules, taking care of the children and being a family. They are amazed at how far they have come. The family has overcome major obstacles and with the help of CCH’s Mā‘ili Land and Ka Mālama Pūnua programs and the generosity of Mr. Kawamoto. They have a great opportunity for a brighter future together. ☺

**“We are thankful to Māili Land for helping us get back on our feet . . .”**



*Helping people in need to help themselves, regardless of their faith.*

# WISH LIST

**1. Cleaning products such as:**

**Pine Sol  
Cleanser  
Dish soap**

**2. Toilet paper**

**3. Pampers/baby wipes**

**4. Clothes soap**

**5. Shampoo**

**6. Conditioner**

**7. Toothpaste**

**8. Bath soap**

**9. Brooms**

**10. Mops**

**11. Sponges**

**12. Can opener**

**13. Teen items such as:**

**Gift cards**

**McDonalds certificates**

**CD's & Holders**

**Movie tickets**

**Backpacks**

**Perfume**

**Makeup**

**Nail polish**

**14. Educational Toys**

**15. Mens/Womens – Deodorant**

**16. Clothes pins**

**You can also donate what you feel you want to give.....any and all donations will be greatly appreciated.**

## Program Overview

Ma'ili Land Transitional Housing Program began operations in 1985 as Ma'ili Homeless Project. The land was originally acquired through a titling program at Sacred Hearts Church in Wai'anae. In 1985, the land was given to the City and County of Honolulu for the purpose of housing homeless on the Leeward Coast. The City proceeded to build the facility and operated it under contract with independent management companies. When the shelter opened, 71 families and singles were serviced in a setting that included communal kitchen and bathing facilities.

In 1990, the City and County deeded the land back to the Diocese of Honolulu; and Catholic Charities Hawai'i assumed management of the facility and its programs. Over the years several changes were made in the structure of the programs because the service focus changed to concentrate on homeless families with children under the age of 19. The single dormitory units were renovated to become two-bedroom apartments, and all units were equipped with their own bathroom facilities and kitchens that included refrigerators, stovetops, sinks, and microwave ovens. On-site case managers in collaboration with agencies in the community provided supportive services to assist the families as they moved from homelessness to obtaining their own permanent residence.

Beginning in 1997, Catholic Charities Hawai'i enhanced supportive services with the People Empowerment Program, which provides on-site educational, employment, and youth counseling services for the families. Facilities that have been added include a childcare center (Tiny's House, which was named after the original program coordinator, Evangeline "Tiny" Joseph), a computer technology-learning center, and classrooms for on-site programs and classes. Currently, forty-four families are residing in the program for a period up to 24 months.

Ma'ili Land consists of 44 units for participants, which are located in three complexes, spread over approximately a three acre parcel. The facility is across from the Ma'ili Elementary School, making it convenient for the families with the younger children. It is located one block from Farrington Highway and the bus stop.

Ma'ili Land's participants are historically 50-60% Hawaiians from the Leeward Coast. The 44 families living on-site consist of approximately 60-80 adults and 100-130 children at any given time. Ma'ili Land serves an average of 190 -250 participants in a year.

The program staff consists of two Case Managers, Maintenance Supervisor and worker, Youth Counselor, two Employment Specialists, a Program Support Assistant and the Program Director. The hours of office operation is Monday-Friday, from 8:00-4:30 p.m. The Operation staff is on call twenty four hours in case of any emergencies occurring on site.

The community is challenged by a high volume of substance, drug abuse and domestic violence. HPD is challenged with an average of 5,000 calls per month on the Leeward Coast. The program is located in the center of the Leeward Coast. Creating a safe environment for the families is a major challenge for the staff. Security is on site for five evenings to create a safer environment for participants.

Ma'ili Land Transitional Housing Program would not be where it is today without the vision and hard work of many folks from the Wai'anae community, the Catholic Diocese of Honolulu, and Catholic Charities Hawai'i Community and Immigrant Services.



## CATHOLIC CHARITIES HAWAII PROGRAMS & SERVICES

Catholic Charities Hawaii provides over 30 unique programs and services addressing the following areas of social and behavioral community needs that people living in Hawaii face every day.

### **CHILD ABUSE AND NEGLECT**

- ◆ Comprehensive Counseling and Support Services\*
- ~ Voluntary Case Management Unit\*
- ◆ Early Identification
- ◆ Hale Mālama\*
- ◆ Interstate Compact on the Placement of Children\*
- ◆ Ka Mālama Pūnua
- ~ Healthy Start
- ~ Enhanced Healthy Start
- ◆ Therapeutic Services
- ~ Child Sex Abuse Treatment Program\*
- ~ Counseling Program
- ~ Safe and Sound Program
- ◆ Statewide Resource Families\*

### **HOMELESSNESS**

- ◆ Community Assistance Program – Kaua'i
- ◆ Housing Assistance Program
- ◆ Housing Placement Program
- ◆ Kawaihae Transitional Housing Program
- ◆ Māili Land Transitional Housing Program

### **CHILDREN'S EMOTIONAL AND BEHAVIORAL PROBLEMS**

- ◆ Therapeutic Services – Counseling Program
- ◆ Youth Residential Services – Nā 'Ohana Pūlama\*
- ◆ Youth Residential Services – Horizons

### **UNPLANNED PREGNANCY**

- ◆ Mary Jane Program
- ~ Adoption Services
- ~ Community-Based Pregnancy Services
- ~ Residential Services
- ◆ Try Wait! Abstinence Education Program

### **ADULT VIOLENCE AND ABUSE**

- ◆ Therapeutic Services
- ~ Ho'ōla Pono Domestic Violence Program

### **DIFFICULTIES ENCOUNTERED BY IMMIGRANTS AND REFUGEES**

- ◆ Employment Core Services
- ◆ General Immigration Services
- ◆ Refugee Reception and Placement Program\*

### **DIFFICULTIES ADJUSTING TO LIFE'S CHALLENGES**

- ◆ Intake, Information and Referral
- ◆ Therapeutic Services – Counseling Program

### **SUSTAINING INDEPENDENT LIVING FOR SENIORS AND PERSONS WITH DEVELOPMENTAL DISABILITIES**

- ◆ Case Management
- ◆ Comprehensive Individualized Services
- ~ Respite Unit
- ~ Service Unit
- ◆ Developmental Disabilities Waiver Services\*
- ◆ Financial Advocacy Services for Seniors – Maui
- ◆ Housing Assistance Program
- ◆ Lanakila Multi-Purpose Senior Center
- ◆ Money Management Assistance for the Elderly
- ◆ Quality Living Choices – Big Island
- ◆ Transportation Services

\*Referral from state or federal government agencies required.





## CATHOLIC CHARITIES HAWAII

### WISH LIST

1. Donate canned foods, cleaning products, and personal hygiene supplies to help families transition from homelessness into permanent housing.
2. Donate new infant and toddler car seats to help transport children in foster care to supervised visits with their parents.
3. Provide moving assistance for a senior to move into affordable housing.
4. Donate bedding and bath sets (sheets, blankets, bedspreads, and towels) for homeless families who are entering transitional housing.
5. Donate gift cards to supermarkets, Wal-Mart or K-Mart to help immigrants, seniors, and families in transitional housing purchase basic needs items.
6. Provide assistance with baby sitting or transportation to appointments for a mother and her child in the Mary Jane Program.
7. Donate baby supplies such as diapers, baby wipes, bath items, clothes, and linens for mothers and infants in the Mary Jane Program and families in transitional housing and .
8. Donate First Aid Kits for vans that transport seniors to medical appointments, group dining sites and excursions.
9. Provide assistance tutoring newcomers with reading or budgeting so that they can become acculturated.
10. Donate video camera and DVD recorder/writer/player for teens in the sex abuse treatment program to help victims recover from sexual abuse.

*For more details on how you can get involved, please call Celeste Imamura at 527-4413.*

# Project Information Sheet

November 19, 2008

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**PROJECT:** Leeward Homeless Shelters  
Voice of America Site (Villages of Ma'ili)  
**D.A.G.S. JOB NO.** 12-33-7265

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**BRIEF DESCRIPTION:** Transitional housing project for the Leeward Coast homeless population, as part of the Governor's emergency proclamation. Located on a 6.23-acre portion of the 89 acre Voice of America parcel in Ma'ili. Project consists of:

- Five two-story transitional housing buildings with 16 units each for a total of 80 units (studio and 2-bedroom – approx. 40,000 sf)
- Community learning center building with administration offices for service provider, adult classrooms, kitchen, dining room, and early education classrooms (approx. 13,500 sf)
- Receiving Home for children temporarily removed from abusive environments. (approx. 4,000 sf)

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**TOTAL BUDGET:** \$14,732,000 (des & const)

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**PROJECT STATUS:** Transitional housing and community center construction started in December 2007. Work is approximately 90% complete.

Receiving Home construction started in June 2008. Work is approximately 70% complete.

Landscaping work started in November 2008.

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**PROJECT SCHEDULE:** **BID OPENING DATE:** 8/16/07 Buildings  
8/20/07 Sitework

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**ACTUAL NOTICE TO PROCEED DATE:** December 10, 2007

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**CONSTRUCTION COMPLETION DATE:** Estimated November 2008 for two transitional housing buildings and portion of the community center. Est. December 2008 for remaining buildings and landscaping.

Est. late December 2008 for Receiving Home

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**DEVELOPER:** SCD Maili, LLC / Stanford Carr Development, LLC

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**CONTRACTORS:** Royal Contracting & Coastal Construction.

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**REMARKS:** Developer is responsible for design and construction.

\$14,732,000 includes \$2,557,000 from Kamehameha Schools for the Community Learning Center, and \$1,000,000 from the Wood Family for the Receiving Home. (Does not include \$125,000 Wood Family funds being added in a pending contract amendment.)

The project has been designed to meet all applicable federal, state and county codes, including the Americans with Disabilities Act, and Clean Water Act.

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