

**SIGN IN SHEET**

<b>IFB PMB-2010-15</b>	<b>FURNISH REFUSE COLLECTION SERVICES FOR KAWAILEHUA – STATE AND KAWAILEHUA – FEDERAL UNDER ASSET MANAGEMENT PROJECT 38 ON THE ISLAND OF KAUAI</b>
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**INSTRUCTIONS**

Please fill out this sheet and leave original at the respective office where you picked up your bid packet. A copy will be made for you. Take the copy with you as it contains important dates, times and information.

Read this packet carefully. If you have any questions, please call Rick Sogawa, IFB Coordinator at (808) 832-6038.

<b>Pre-Bid Conference/Site Visitation:</b>	Thursday, August 5, 2010, 9:00 a.m. at the Kawailehua – State Community Hall, 5220 Paanau Road, Koloa, Hawaii 96756. Site visitation to follow at approximately 10:10 a.m. Hawaii Standard Time (HST)	
<b>Bid Offer Form Due Date:</b>	Due before 10:00 a.m. HST on August 17, 2010 at the HPHA, Contract & Procurement Office, 1002 North School Street, Building D, Honolulu, HI 96817.	
<b>Bid Opening:</b>	<b>Tuesday August 17, 2010</b>	At 10:15 a.m. at the HPHA – Contract and Procurement Office, 1002 N. School Street, Building D, Honolulu, Hawaii 96817.
Date: _____		
Company: _____		
Address: _____		
Phone #: _____ Cell #: _____		
Fax #: _____		
Contact Person: _____		

\_\_\_\_\_  
*Signature of Person Picking Up Packet*

**REQUIRED CERTIFICATIONS:**

The following shall be submitted with the Bid Offer Form:

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> Hawaii Compliance Express, Certificate | <input checked="" type="checkbox"/> Corporate Resolution |
| <input checked="" type="checkbox"/> Wage Certificate                       |  |

The following shall be submitted prior to start of contract, no later than August 31, 2010:

- |  |   |
|--|---|
| <input checked="" type="checkbox"/> Certificate of Insurance | <input checked="" type="checkbox"/> Valid Tax Clearance Certificate |
| <input type="checkbox"/> Other: _____                        |   |