

LINDA LINGLE  
GOVERNOR



DENISE M. WISE  
EXECUTIVE DIRECTOR

**STATE OF HAWAII**  
DEPARTMENT OF HUMAN SERVICES  
HAWAII PUBLIC HOUSING AUTHORITY  
1002 NORTH SCHOOL STREET  
POST OFFICE BOX 17907  
Honolulu, Hawaii 96817

BARBARA E. ARASHIRO  
EXECUTIVE ASSISTANT  
IN REPLY PLEASE REFER TO:  
10:CPO/193

July 29, 2010

TO: Interested Parties

FROM: Rick T. Sogawa   
Acting Procurement Officer

SUBJECT: Request for Proposal No. CPO-2010-14, Addendum No. 1  
Professional Legal Services for the Kuhio Park Terrace and Kuhio Homes  
Redevelopment Project on the Island of Oahu

This addendum no. 1 is to: 1) revise the procurement timeline, and 2) provide responses to questions that were received at the Pre-Proposal Conference conducted by the Hawaii Public Housing Authority (HPHA) on July 8, 2010, up until July 15, 2010:

<u>Activity</u>	<u>Scheduled Dates</u>
Public notice announcing RFP	June 30, 2010
Distribution of proposal specs/proposal form	June 30, 2010
Pre-Proposal Conference	July 8, 2010
State response to written inquiries	July 22, 2010
Proposal submittal deadline	<b>August 11, 2010, 4:00 p.m. HST</b>
Proposal review	<b>August 12 – 18, 2010</b>
Notice of award	September 2010
Contract execution	September 2010
Start of services	<b>September 15, 2010</b>

Questions:

- 1. It is not customary to submit financial statements in connection with proposals in response to solicitations, because we consider such information to be of a confidential business nature. Is it possible to submit a non-disclosure agreement with the proposal for the HPHA to sign before a copy of the audited financials is submitted?**

The HPHA is gathering the information which will be provided in addendum #2.

- 2. Is it intended that the Office of the Attorney General, which represents the HPHA, will provide all necessary legal counsel with regard to matters of Hawaii law?**

The HPHA is gathering the information which will be provided in addendum #2.

- 3. Would it be permissible to submit a proposal which is a joint venture our firm and a local firm, which would assist with local law matters?**

The HPHA is gathering the information which will be provided in addendum #2.

- 4. If we subcontract with a local firm, such firm will not be “employed” by us as provided in the RFP. Rather, we would expect that such firm would act as an independent subcontractor under our contract, and from a legal ethics perspective, would enjoy a direct attorney-client relationship with the housing authority. Is this agreeable to the HPHA?**

The HPHA is gathering the information which will be provided in addendum #2.

- 5. In regard to the requirements of the RFP on page 12, number 4, and page 13, number 6: It is our understanding that these requirements of companies that have offices and/or employees in the State of Hawaii. If an Offeror does not have offices or employees in the State, are we required to provide any of the forms listed, aside from the Compliant non-Hawaii business form? If we are required to provide the forms, do the forms need to be provided with our response or only after a successful award??**

The HPHA is gathering the information which will be provided in addendum #2.

- 6. In order for us to sign Attachment 1 – Wage Certificate, we need to know what the wages are for public officers and employees of the State doing similar work to that of our lawyers and paralegals. Can you give us that information or tell us where to find it?**

The HPHA is gathering the information which will be provided in addendum #2.

If you have any questions, please call contact Rick Sogawa, RFP Coordinator at (808) 832-6038. Thank you for your attention to this matter.

